



**Centurion
UNIVERSITY**
Shaping Lives -
Empowering Education

Centurion University of Technology and Management

School of Pharmacy and Life Sciences

Minutes of Meeting July 2022

Date: 12th July, 2022

Time: 11.50 AM

Venue: Principal Office, SoPLS

A Faculty meeting was held to discuss the following agendas

Agenda Regarding:

1. B. Pharm-2019 batch project guide allotment
2. Developing labs
3. Distribution of workload

Resolutions taken:

Project guide was allotted to the B. Pharm-2019 batch students. Discussion was held for developing labs i.e., Instrumental lab, HAP lab, Pharmacognosy lab as per requirement of PCI. And the smooth functioning of academic activities, principal sir uniformly assigned the workload to the faculty members and herewith a copy of assigned workload is attached.

seeking smooth and healthy cooperation from all faculty members the meeting was ended with vote of thanks.

GP
12/07/22

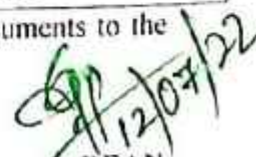
DEAN

**SCHOOL OF PHARMACY AND LIFE SCIENCES
CUTM, BHUBANESWAR**


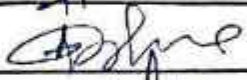
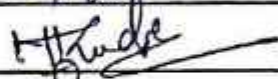

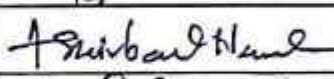
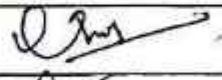

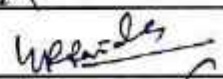
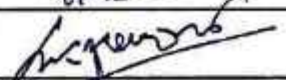
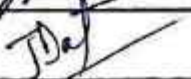
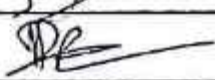
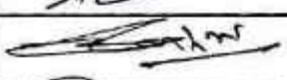
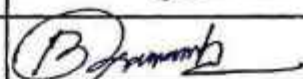
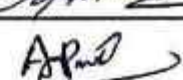



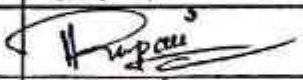
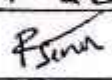

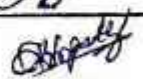
SCHOOL OF PHARMACY AND LIFE SCIENCES
CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, BHUBANESWAR
INSTITUTIONAL GOVERNANCE 2022-2023

Sl.No	Activity	Name of Coordinator	
1.	Academic Monitoring Committee	Mr Himansu Bhusan Samal	
2.	MOU/ Collaboration/ Project Proposal/Grant	Dr Amulyaratna Behera	
3.	Training & Placement/ Career Counselling /Industrial Visit	Mr Bikash Ranjan Jena Dr Chandan Das	
4.	Alumni	Ms. Rasmita Jena	
5.	Internship/ Industrial training/ Hospital training	Mr Abhisek Sahu	
6.	Student Projects	Mr Yashwant Giri	
7.	CPCSEA- IAEC/ Animal House	1. Mr Suman Mekap 2. Ms Jyoshna Rani Dash	
8.	NAAC/IQAC& NIRF	1. Mr Himansu Bhusan Samal 2. Ms. Sucharita Babu 3. Dr. Rudra Narayan Sahoo 4. Mrs Rupali Rupasmita Rout	
9.	Examination/ Result analysis/Student promote/Remedial class record	Mr Suman Mekap (Co-Ordinator) 1. Mr Satish Kanhar 2. Mr Gnyana Ranjan Parida 3. Ms. Shubhashree Das	
10.	PCI	Dr Rudra Narayan Sahoo	
11.	Books & Library	Dr Ashirbad Nanda	
12.	Research & Book Publications/Patent/Conference proceedings Published/Accepted	1. Ms. Shubhashree Das 2. Ms Kumudini Sahoo	
13.	Conference/Guest lecture/ FDP/ Seminar Participated	1. Ms Jyoshna Rani Dash 2. Mrs Ayushi Praadhan	
14.	Organisers of Seminar/Conference/Webinar/workshop/Guest lecturer/Alumni Talk (Including all Documentations)	1. Mr Satya Narayan Tripathy 2. Dr Ashirbad Nanda 3. Mr Yashwant Giri	
15.	Store In-charge/Purchase	Dr Ranjan Kumar Sahoo (Co-ordinator)	
		Instruments	1. Dr Ranjan Kumar Sahoo
		Chemicals	2. Mr Satya Narayan Tripathy
	Glassware	3. Mr Biswajit Samantaray	
16.	GPAT/NIPER/other competitive exam	1. Mr Satish Kanhar 2. Ms Kumudini Sahoo	
17.	Workload & Time Table/Skilled, Domain & Certificate Course	1. Dr Ranjan Kumar Sahoo 2. Dr Chandan Das 3. Mr Satish Kanhar	
18.	CSR activity & Achievement (Faculty & Student)	1. Mr Biswajit Samantaray 2. Ms. Sucharita Babu	
19.	Monthly faculty meeting and Minutes of Meeting	Ms Kumudini Sahoo	
20.	ERP & Courseware	Dr. Rudra Narayan Sahoo	
21.	Herbal Garden	Mr Abhisek Sahu	
22.	Museum	Mr Gnyana Ranjan Parida	
23.	Office Admin & Departmental Maintenance	Mr Sairaman Mohanty	

*NB: Previously assigned persons may handover their respective departmental updated documents to the newly assigned person for smooth conduction of the organization work.


 11/12/22
 DEAN

12th July - 2022

Sl No	Staff Name	Designation	Signature	Remarks
1	Dr. Gurudutta Pattnaik	Dean		
2	Dr. Amulyaratna Behera	Professor		
3	Dr. Rudra Narayan Sahoo	Assistant Professor		
4	Dr. Ranjan Kumar Sahoo	Assistant Professor		
5	Dr. Ashirbad Nanda	Assistant Professor		
6	Dr. Chandan Das	Assistant Professor		
7	Mr Himansu Bhusan Samal	Associate Professor		
8	Mr Gnyana Ranjan Parida	Assistant Professor		
9	Mr Suman Mekap	Assistant Professor		
10	Ms Jyoshna Rani Dash	Assistant Professor		
11	Mr. Bikash Ranjan Jena	Assistant Professor		
12	Mr. Yashwant Giri	Assistant Professor		
13	Mr. Biswajit Samantaray	Assistant Professor		
14	Mrs. Ayushi Pradhan	Assistant Professor		
15	Ms. Sucharita Babu	Assistant Professor		
16	Mr. Abhisek Sahu	Assistant Professor		
17	Ms. Shubhashree Das	Assistant Professor	— ABSENT —	
18	Mr. Satish Kanhar	Assistant Professor		
19	MRS. RUPALI RUPASMITA ROUT	Assistant Professor		
20	MS. RASMITA JENA	Assistant Professor		
21	MS. KUMUDINI SAHOO	Assistant Professor		
22	MR. SATYA NARAYAN TRIPARTHY	Assistant Professor		



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Creating Educators,
Empowering Professionals.

Centurion University of Technology and Management

School of Pharmacy and Life Sciences

Minutes of Meeting August 2022

Date: 2nd August, 2022

Time: 3.30 PM

Venue: Principal Office, SoPLS

A Faculty meeting was held to discuss the following agendas

Agenda Regarding:

1. B. pharm 5th and 7th semester and D. pharm 2nd year Student Subject Registration Status
2. B. pharm 3rd semester time table
3. Proctor allotment for the upcoming session and their responsibilities
4. Role of Class Representative (CR)
5. Plan for FDP (Biovia) for next week
6. Research publication

Resolutions taken:

1. Discussion was held for B. pharm 5th and 7th semester and D. pharm 2nd year Student Subject Registration Status and B. pharm 3rd semester time table.
2. And also, discussion was held for Proctor allotment for the upcoming session and their responsibilities and herewith a copy of Proctor allotment list is attached.
3. Principal sir also discussed about the responsibilities of Class Representative (CR). And the duty of the Class Representative is act as a prime official channel of communication between teacher and rest of the class, for all monitoring formalities to bring forward any opinions, concerns, and ideas from their classmates regarding their academic experience.
4. Also, principal sir said to keep the weekly meeting in between the proctor and Class Representative, Review meeting for 7th semester student project and Course Preparedness meeting of B. pharm 3rd semester subject concern faculty members.
5. Also, discussion was held to do plan for FDP (Biovia) for next week.
6. Principal sir also insists to the faculty members to do the research publication as soon as possible.
7. Seeking smooth and healthy cooperation from all faculty members the meeting was ended with vote of thanks.

GP
02/08/22

DEAN

SCHOOL OF PHARMACY AND LIFE SCIENCES
CUTM.BHUBANESWAR

PHARMACY PROCTOR LIST 2022-23

Sl. No	Programme	Year/Batch	Name of the Proctor	Contact Number
1	B.Pharm	1 st Year/2019	Mr. Sunan Kumar Meikap	9438316431
			Mr. Satish Kaulur	9437694459
2	B.Pharm	3 rd Year/2020	Dr. Rudra Narayan Sahoo	9778437163
			Mr. Bhawaji Samanturay	6370319620
			Ms. Rosmita Jena	7608624105
			Dr. Ashirbad Nanda	9777533626
3	B.Pharm	2 nd Year/2021	Mr. Satya Narayan Tripathy	9861161188
			Ms Kumudini Sahoo	9337953625
			Mr Yashwant Giri	9304337172
4	B.Pharm	1 st Year/2022	Ms Shubhusree Das	7008177685
			Mrs Ayushi Pradhan	8328881514
			Mr Gyana Ranjan Parida	9337033313
			Dr. Chandan Das	8144341747
5	D.Pharm	2 nd Year/2021	Ms. Rupali Rupasmita Rout	7008976674
			Mr Abhisek Sahu	7008478136
6	D.Pharm	1 st Year/2022	Ms Jyoshnarani Dash	8639534629
			Dr. Amulyaratna Behera	8455063822
7	M.Pharm (Pharmaceutics)	2 nd Year/2021	Dr. Amulyaratna Behera	8455063822
M.Pharm (Industrial Pharmacy)				
8	M.Pharm (Pharmaceutics)	1 st Year/2022	Mr Himansu Bhusan Samal	9493393994
9	M.Pharm (Industrial Pharmacy)	1 st Year/2022		
10	M.Pharm (Pharmaceutical Analysis)	1 st Year/2022	Mr Bikash Ranjan Jena	8639431464
11	MBA in Pharmaceutical Management	1 st Year/2021	Dr. Ranjan Kumar Sahoo	8801301176



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SoPLS, CUTM, Bhubaneswar

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SCHOOL OF PHARMACY AND LIFE SCIENCES
CUTM.BHUBANESWAR

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, BHUBANESWAR

Date : 2/8/22

Sr. No.	Name of the Faculty	Designation	Signature	Remarks
1	Dr. Gurudutta Pattnaik	Principal		
2	Dr. Amulyaratna Behera	Professor		
3	Dr. Ranjan Kumar Sahoo	Assistant Professor		
4	Dr. Rudra Narayan Sahoo	Assistant Professor		
5	Dr. Chandan Das	Assistant Professor		
6	Dr. Ashirbad Nanda	Assistant Professor		
7	Mr Himansu Bhusan Samal	Associate Professor		
8	Mr Suman Kumar Mekap	Assistant Professor		
9	Mr Bikash Ranjan Jena	Assistant Professor		
10	Mr Gnyana Ranjan Parida	Assistant Professor		
11	Mr Yashwant Giri	Assistant Professor		
12	Ms. Jyoshna rani Dash	Assistant Professor		
13	Mr Abhisek Sahu	Assistant Professor		
14	Ms Ayushi Pradhan	Assistant Professor		
15	Ms Sucharita Babu	Assistant Professor		
16	Mr Biswajit Samantaray	Assistant Professor		
17	Ms Shubhashree Das	Assistant Professor		
18	Mr Satish Kanhar	Assistant Professor		
19	Mrs Rupali Rupasmita Rout	Assistant Professor		
20	Ms Rasmita Jena	Assistant Professor		
21	Ms Kumudini Sahoo	Assistant Professor		
22	Mr Satya Narayan Tripathy	Assistant Professor		



Centurion
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Centurion University of Technology and Management

School of Pharmacy and Life Sciences

Minutes of Meeting August 2022

Date: 24th August, 2022

Time: 3.30 PM

Venue: Principal Office, SoPLS

A Faculty meeting was held to discuss the following agendas

Agenda Regarding:

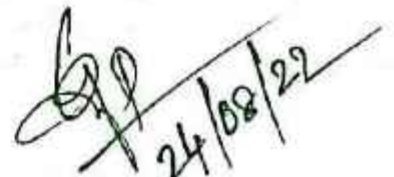
1. Feedback analysis and action to be taken for B. Pharm 5th and 7th semester.
2. Cos-POs-PSOs attainment by individual faculty
3. Class/Lab adjustment during leave
4. B. Pharm 7th semester and M. Pharm project progress
5. Library Books and Chemical Stock
6. PG analysis department
7. Lab attendant
8. Industrial visit
9. Any MOU by placement team
10. Result Analysis

Resolutions taken:

1. Discussion was held for the feedback analysis which was already taken for the B. Pharm 5th and 7th semester students and for that proper action will be taken by the competent authority.
2. Instructions was given to the individual subject concern faculty for the COs-POs-PSOs attainment.
3. Discussion was held for Class/Lab adjustment during leave; Whenever a Faculty Member intends to take leave, the Faculty Member should get the leave sanctioned in advance and with proper alternate arrangements made for class / lab. In case of emergency, it must be informed with appropriate alternate arrangements suggested.
4. Discussion was held for the B. Pharm 7th semester and M. Pharm 3rd semester project progress.
5. Discussion was held for the issue of Library Books and Chemicals.

6. Discussion was held for development of labs i.e., PG analysis department lab, HAP lab, Pharmacognosy lab as per requirement of PCI.
7. Discussion was held for recruitment for Lab attendant as per requirement of PCI.
8. Discussion was held for Industrial visit which is going to be held on dated 27/08/2022.
9. Discussion was held for planning any MOU by placement team.
10. Also, Discussion was held for M. Pharm 2nd Semester result analysis.

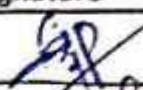
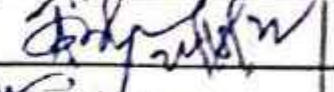
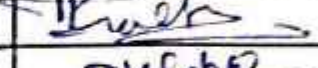

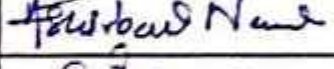
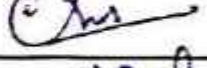
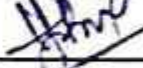
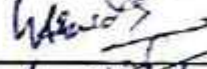


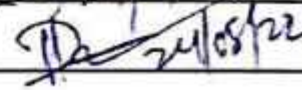
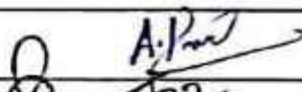
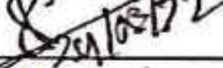

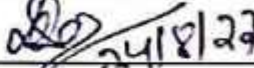
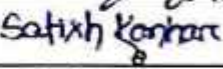
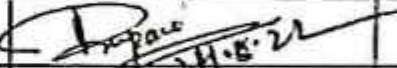
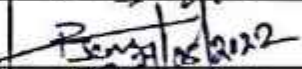
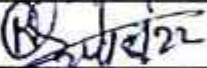
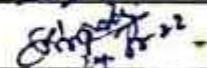
Seeking smooth and healthy cooperation from all faculty members the meeting was ended with vote of thanks.

Handwritten signature and date: 24/08/22

DEAN

**SCHOOL OF PHARMACY AND LIFE SCIENCES
CUTM, BHUBANESWAR**

24/08/22

Sl No	Staff Name	Designation	Signature	Remarks
1	Dr. Gurudutta Pattnaik	Dean		
2	Dr. Amulyaratna Behera	Professor		
3	Dr. Rudra Narayan Sahoo	Assistant Professor		
4	Dr. Ranjan Kumar Sahoo	Assistant Professor		
5	Dr. Ashirbad Nanda	Assistant Professor		
6	Dr. Chandan Das	Assistant Professor		
7	Mr Himansu Bhusan Samal	Associate Professor		
8	Mr Gnyana Ranjan Parida	Assistant Professor		
9	Mr Suman Mekap	Assistant Professor		
10	Ms Jyoshna Rani Dash	Assistant Professor		
11	Mr. Bikash Ranjan Jena	Assistant Professor		
12	Mr. Yashwant Giri	Assistant Professor	—	← ABSEN
13	Mr. Biswajit Samantaray	Assistant Professor		
14	Mrs. Ayushi Pradhan	Assistant Professor		
15	Ms. Sucharita Babu	Assistant Professor		
16	Mr. Abhisek Sahu	Assistant Professor		
17	Ms. Shubhashree Das	Assistant Professor		
18	Mr. Satish Kanhar	Assistant Professor		
19	MRS. RUPALI RUPASMITA ROUT	Assistant Professor		
20	MS. RASMITA JENA	Assistant Professor		
21	MS. KUMUDINI SAHOO	Assistant Professor		
22	MR. SATYA NARAYAN TRIPARTHY	Assistant Professor		



Centurion University of Technology and Management
School of Pharmacy and Life Sciences
Minutes of Meeting September 2022

Date: 20th September, 2022

Time: 12.30 PM

Venue: Principal Office, SoPLS

A staff meeting was held in the office of the principal regarding the following agenda.

Agenda Regarding:

1. Planning for celebration of World Pharmacist Day
2. Planning for celebration of National Pharmacovigilance Week

Resolutions:

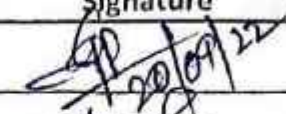
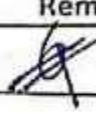
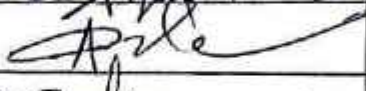
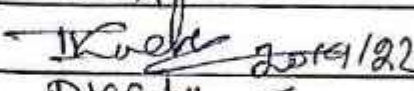
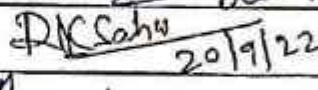
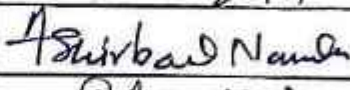
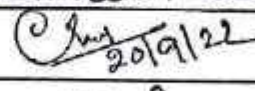
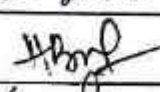
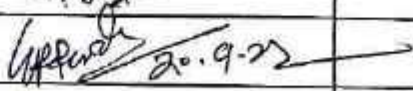
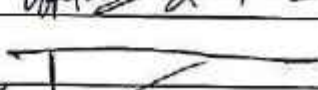
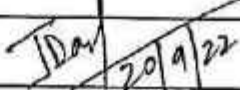
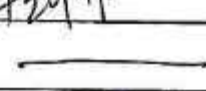



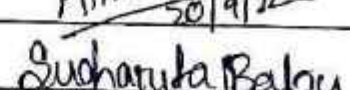
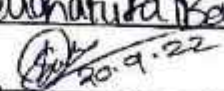
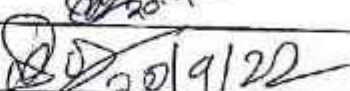
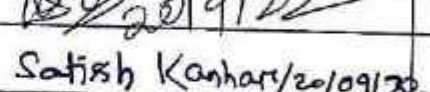
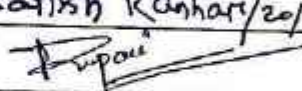
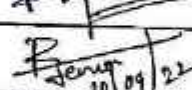
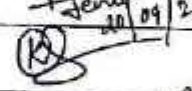
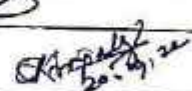
1. The world Pharmacists Day of 2022 has decided to celebrate the day with theme "Pharmacist United in Action for a Healthier World" was finalized to be held on 26th September, 2022 in SoPLS, CUTM. Also, discussed regarding Rally, Poster presentation and Quiz competition which will be held between the pharmacy students on that day.
2. National Pharmacovigilance Week of 2022 from 17-23 September, 2022 in the interest of patient safety was finalized to be held on 23rd September, 2022 in SoPLS, CUTM with an expert talk.
3. Seeking smooth and healthy cooperation from all faculty members the meeting was ended with vote of thanks.

SP
20/09/22

DEAN
SCHOOL OF PHARMACY AND LIFE SCIENCES
CUTM.BHUBANESWAR

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, BHUBANESWAR

Date: 20/09/22

Sl No	Name of the Faculty	Designation	Signature	Remarks
1	Dr. Gurudutta Pattnaik	Dean	 20/09/22	
2	Dr. Amulyaratna Behera	Professor		
3	Dr. Rudra Narayan Sahoo	Assistant Professor	 20/09/22	
4	Dr. Ranjan Kumar Sahoo	Assistant Professor	 20/09/22	
5	Dr. Ashirbad Nanda	Assistant Professor		
6	Dr. Chandan Das	Assistant Professor	 20/09/22	
7	Mr Himansu Bhusan Samal	Associate Professor		
8	Mr Gnyana Ranjan Parida	Assistant Professor	 20.9.22	
9	Mr Suman Mekap	Assistant Professor		ABSENT
10	Ms Jyoshna Rani Dash	Assistant Professor	 20/9/22	
11	Mr. Bikash Ranjan Jena	Assistant Professor		ABSENT
12	Mr. Yashwant Giri	Assistant Professor	 20/09/22	
13	Mr. Biswajit Samantaray	Assistant Professor	 20/09/22	
14	Mrs. Ayushi Pradhan	Assistant Professor	 20/9/22	
15	Ms. Sucharita Babu	Assistant Professor		
16	Mr. Abhisek Sahu	Assistant Professor	 20.9.22	
17	Ms. Shubhashree Das	Assistant Professor	 20/9/22	
18	Mr. Satish Kanhar	Assistant Professor	 Satish Kanhar/20/09/22	
19	Mrs. Rupali Rupasmita Rout	Assistant Professor		
20	Ms. Rasmita Jena	Assistant Professor	 20/09/22	
21	Ms. Kumudini Sahoo	Assistant Professor		
22	Mr. Satya Narayan Tripathy	Assistant Professor	 20.9.22	



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Centurion University of Technology and Management

School of Pharmacy and Life Sciences

Minutes of Meeting October 2022

Date: 13th October, 2022

Time: 12.45 PM

Venue: Principal Office, SoPLS

A staff meeting was held in the office of the principal regarding the following agenda.

Agenda Regarding:

1. Research Publication
2. Result Analysis

Resolutions:

1. Principal sir insists to the faculty members to do the research publication as soon as possible.
2. Discussion was held for result analysis for B. pharm 2nd, 4th, 6th and 8th Sem and Diploma 1st year EOD Paper. For the failed students there will be provided tutorial classes and Counselling required by concern Faculty members.
3. Seeking smooth and healthy cooperation from all faculty members the meeting was ended with vote of thanks.


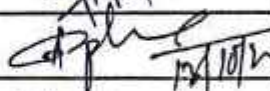
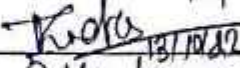
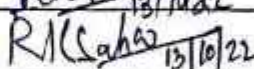
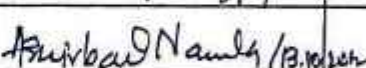

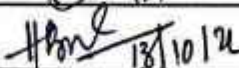

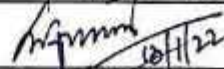
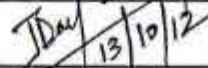
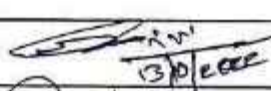
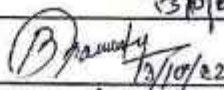
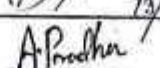

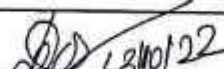
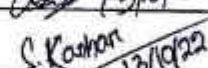

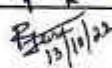


GP
13/10/22

DEAN

**SCHOOL OF PHARMACY AND LIFE SCIENCES
CUTM.BHUBANESWAR**

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, BHUBANESWAR

Date: 13/10/2022

Sl No	Name of the Faculty	Designation	Signature	Remarks
1	Dr. Gurudutta Pattnaik	Dean	 13/10/22	
2	Dr. Amulyaratna Behera	Professor	 13/10/22	
3	Dr. Rudra Narayan Sahoo	Assistant Professor	 13/10/22	
4	Dr. Ranjan Kumar Sahoo	Assistant Professor	 13/10/22	
5	Dr. Ashirbad Nanda	Assistant Professor	 13/10/22	
6	Dr. Chandan Das	Assistant Professor	 13/10/22	
7	Mr Himansu Bhusan Samal	Associate Professor	 13/10/22	
8	Mr Gnyana Ranjan Parida	Assistant Professor	 13.10.22	
9	Mr Suman Mekap	Assistant Professor	 13/10/22	
10	Ms Jyoshna Rani Dash	Assistant Professor	 13/10/22	
11	Mr. Bikash Ranjan Jena	Assistant Professor		- ABSENT -
12	Mr. Yashwant Giri	Assistant Professor	 13/10/22	
13	Mr. Biswajit Samantaray	Assistant Professor	 13/10/22	
14	Mrs. Ayushi Pradhan	Assistant Professor	 13/10/22	
15	Ms. Sucharita Babu	Assistant Professor	 Sucharita Babu	
16	Mr. Abhisek Sahu	Assistant Professor		- ABSENT -
17	Ms. Shubhashree Das	Assistant Professor	 13/10/22	
18	Mr. Satish Kanhar	Assistant Professor	 13/10/22	
19	Mrs. Rupali Rupasmita Rout	Assistant Professor	 13/10/22	
20	Ms. Rasmita Jena	Assistant Professor	 13/10/22	
21	Ms. Kumudini Sahoo	Assistant Professor	 13/10/22	
22	Mr. Satya Narayan Tripathy	Assistant Professor	 13/10/22	



Centurion University of Technology and Management
School of Pharmacy and Life Sciences
Minutes of Meeting November 2022

Date: 22nd November, 2022

Time: 12.45 PM

Venue: Principal Office, SoPLS

A staff meeting was held in the office of the principal regarding the following agenda.

Agenda Regarding:

1. National pharmacy Week Celebration
2. M. pharm 1st semester Orientation program-24th Nov
3. Subject allotment of 4th, 6th and 8th semester-7th Dec
4. Regarding attendance issue
5. Mentoring class review
6. Industrial visit
7. B. pharm practice school report

Resolutions:

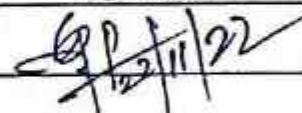
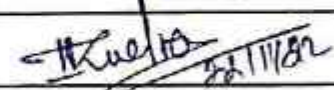
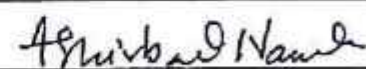
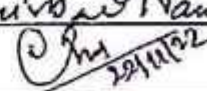
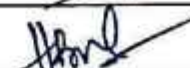
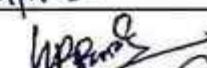
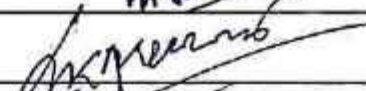
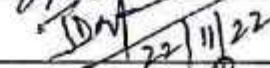


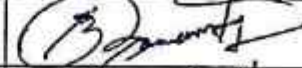
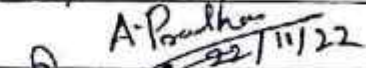
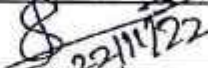
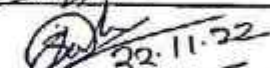
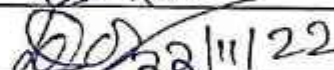
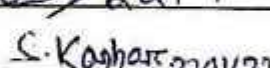
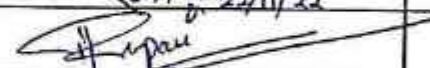


1. The National Pharmacy Week is being celebrated from 21st November - 27th November on the Theme: **"India-Pharmacy of the World"** in CUTM, Bhubaneswar.
2. SoPLS is organizing Orientation Programme for its new entrant students of M Pharm 1st semester during 24th November, 2022.
3. Principal sir allotted the subject to the concern faculty members of upcoming 4th, 6th and 8th semester program, also discussed regarding attendance issue, mentoring class review, Industrial visit and B. Pharm Practice School report.
4. Seeking smooth and healthy cooperation from all faculty members the meeting was ended with vote of thanks.

GP
22/11/22
DEAN

SCHOOL OF PHARMACY AND LIFE SCIENCES
CUTM.BHUBANESWAR

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, BHUBANESWAR

Date: 22/11/22

Sl No	Name of the Faculty	Designation	Signature	Remarks
1	Dr. Gurudutta Pattnaik	Dean		
2	Dr. Amulyaratna Behera	Professor		
3	Dr. Rudra Narayan Sahoo	Assistant Professor		
4	Dr. Ranjan Kumar Sahoo	Assistant Professor	_____	ABSENT
5	Dr. Ashirbad Nanda	Assistant Professor		
6	Dr. Chandan Das	Assistant Professor		
7	Mr Himansu Bhusan Samal	Associate Professor		
8	Mr Gnyana Ranjan Parida	Assistant Professor		
9	Mr Suman Mekap	Assistant Professor		
10	Ms Jyoshna Rani Dash	Assistant Professor		
11	Mr. Bikash Ranjan Jena	Assistant Professor		
12	Mr. Yashwant Giri	Assistant Professor		
13	Mr. Biswajit Samantaray	Assistant Professor		
14	Mrs. Ayushi Pradhan	Assistant Professor		
15	Ms. Sucharita Babu	Assistant Professor		
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17	Ms. Shubhashree Das	Assistant Professor		
18	Mr. Satish Kanhar	Assistant Professor		
19	Mrs. Rupali Rupasmita Rout	Assistant Professor		
20	Ms. Rasmita Jena	Assistant Professor		
21	Ms. Kumudini Sahoo	Assistant Professor		
22	Mr. Satya Narayan Tripathy	Assistant Professor	_____	ABSENT



Centurion
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Centurion University of Technology and Management
School of Pharmacy and Life Sciences
Minutes of Meeting December 2022

Date: 15th December, 2022

Time: 2.30 PM

Venue: Principal Office, SoPLS

A staff meeting was held in the office of the principal regarding the following agenda.

Agenda Regarding:

1. Upcoming class preparation for B. Pharm
2. M. Pharm Class progress
3. Chemicals and Library books purchase for upcoming session
4. Remedial class for upcoming EOD Students
5. Project work for 8th semester
6. Placement progress
7. Publication/patents/books for next year
8. Preparation for question bank
9. Zero contribution member in SoPLS
10. Feedback report of D. Pharm
11. Field visit for D. Pharm
12. Course file and lab manual for the last semester
13. Courseware preparation

Resolutions:

Discussion was held for the upcoming B. Pharm class and lab preparation, M. Pharm class progress, Chemicals and Library books purchase, Remedial class for EOD Students, Project work for 8th semester, Placement progress, Publication/patents/books for next year, Preparation for question bank, zero contribution member in SoPLS, Feedback report of D. Pharm, Field visit for D. Pharm, Course file and lab manual for the last semester and Courseware preparation.

Seeking smooth and healthy cooperation from all faculty members the meeting was ended with vote of thanks.


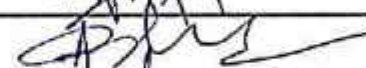
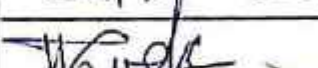
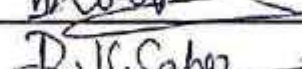
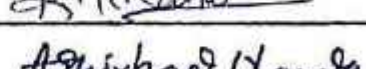
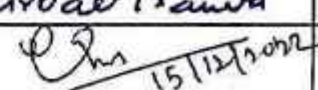


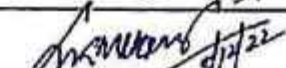

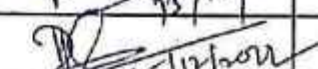
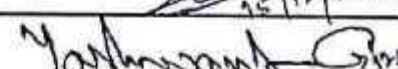
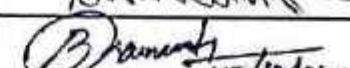
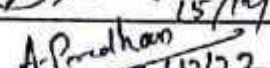
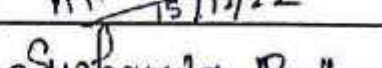
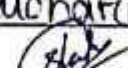
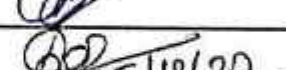
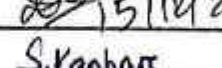
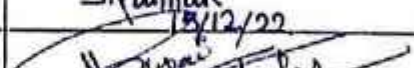

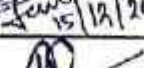
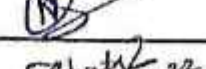
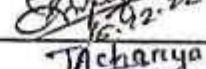

15/12/22

DEAN

SCHOOL OF PHARMACY AND LIFE SCIENCES
CUTM.BHUBANESWAR

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, BHUBANESWAR**

Date: 15/12/2022

Sl No	Name of the Faculty	Designation	Signature	Remarks
1	Dr. Gurudutta Pattnaik	Dean	 15/12/22	
2	Dr. Amulyaratna Behera	Professor		
3	Dr. Rudra Narayan Sahoo	Assistant Professor		
4	Dr. Ranjan Kumar Sahoo	Assistant Professor	 R.K. Sahoo	
5	Dr. Ashirbad Nanda	Assistant Professor	 Ashirbad Nanda	
6	Dr. Chandan Das	Assistant Professor	 15/12/2022	
7	Mr Himansu Bhusan Samal	Associate Professor		
8	Mr Gnyana Ranjan Parida	Assistant Professor	 15/12/22	
9	Mr Suman Mekap	Assistant Professor	 15/12/22	
10	Ms Jyoshna Rani Dash	Assistant Professor	 15/12/22	
11	Mr. Bikash Ranjan Jena	Assistant Professor	 15/12/2022	
12	Mr. Yashwant Giri	Assistant Professor	 Yashwant Giri	
13	Mr. Biswajit Samantaray	Assistant Professor	 15/12/22	
14	Mrs. Ayushi Pradhan	Assistant Professor	 15/12/22	
15	Ms. Sucharita Babu	Assistant Professor	 Sucharita Babu	
16	Mr. Abhisek Sahu	Assistant Professor		
17	Ms. Shubhashree Das	Assistant Professor	 15/12/22	
18	Mr. Satish Kanhar	Assistant Professor	 15/12/22	
19	Mrs. Rupali Rupasmitta Rout	Assistant Professor	 15/12/22	
20	Ms. Rasmita Jena	Assistant Professor	 15/12/2022	
21	Ms. Kumudini Sahoo	Assistant Professor		
22	Mr. Satya Narayan Tripathy	Assistant Professor	 15.12.22	
23.	Trayambica Acharya		 15.12.2022	

Date: 04th January, 2023

Time: 1.15 PM

Venue: Principal Office, SoPLS

A faculty interaction was held in the principal office of SoPLS in the presence of Dean Academic and Prof. P.K. Mohanty and Dean of SoPLS Prof. Gurudutta Pattnaik regarding the following agenda.

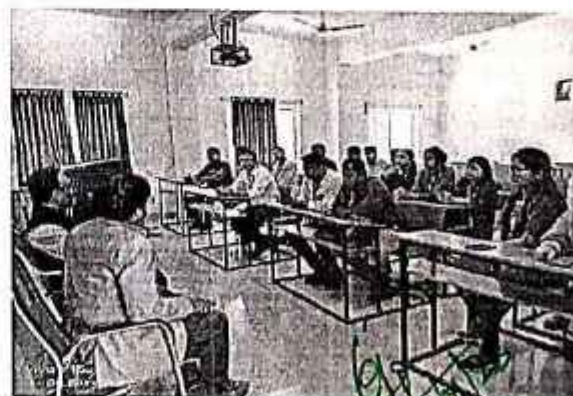
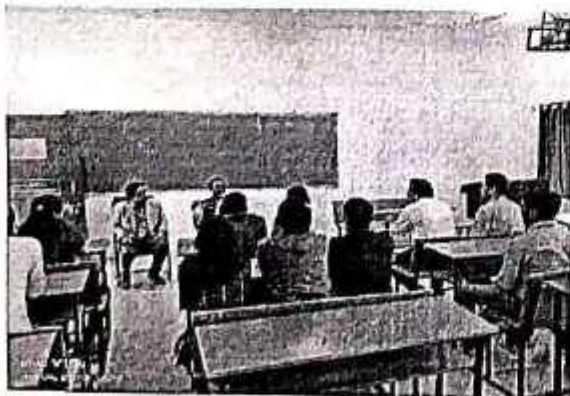
Agenda Regarding:

1. Courseware preparation
2. Students' attendance report
3. Assignment and PPT presentation by students
4. Maintain Zero debarred students
5. Mentoring class-career counselling
6. Remedial class for slow learner
7. Alumni talk/Expert talk
8. Teaching Pedagogy
9. Placement Target
10. PhD Progression

Resolutions:

Discussion was held for courseware preparation; it must be updated by individual faculty member as soon as possible. Student attendance must be recorded. And maintain Zero debarred students Because, it has found a strong correlation between attendance for school and academic performance and success. Who miss school frequently often fall behind— both academically as well as professionally. Absence from school is often the biggest single cause of poor performance and achievement. Assignment and PPT presentation must be given by students because an assignment and presentation are a task. It provides opportunity for students to learn, practice and demonstrate they have achieved the learning goals. It provides the evidence for the teacher that the students have achieved the goals. Mentoring class must be taken by the mentor or career coordinator to motivate the students because the mentor plays a supportive and advisory role for the student, which helps the development and growth of the skills and knowledge through the former's experience.

Alumni talk/ Expert talk must be arranged because talk to someone who has experienced studying or researching in the university that you are thinking of attending before you make your study abroad choice. And alumni will be able to tell you the kind of job opportunities available for the graduates of a specific university and specific programs or degrees of that university. And discussion was held to make quality academic and placement target. Also, discussion was held for PhD progression, so the PhD work must discuss and review within some period of time. Seeking smooth and healthy cooperation from all faculty members the interaction was ended with vote of thanks.



Photographs of the event

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, BHUBANESWAR

Date: 04-01-2023

Sl No	Name of the Faculty	Designation	Signature	Remarks
1	Dr. Gurudutta Pattnaik	Dean		
2	Dr. Amulyaratna Behera	Professor		
3	Dr. Rüdra Narayan Sahoo	Assistant Professor	← ABSENT →	
4	Dr. Ranjan Kumar Sahoo	Assistant Professor	R K Sahoo	
5	Dr. Ashirbad Nanda	Assistant Professor	← ABSENT →	
6	Dr. Chandan Das	Assistant Professor		
7	Mr Himansu Bhusan Samal	Associate Professor		
8	Mr Gnyana Ranjan Parida	Assistant Professor		
9	Mr Suman Mekap	Assistant Professor		
10	Ms Jyoshna Rani Dash	Assistant Professor		
11	Mr. Bikash Ranjan Jena	Assistant Professor		
12	Mr. Yashwant Giri	Assistant Professor		
13	Mr. Biswajit Samantaray	Assistant Professor		
14	Mrs. Ayushi Pradhan	Assistant Professor		
15	Ms. Sucharita Babu	Assistant Professor	← ABSENT →	
16	Mr. Abhisek Sahu	Assistant Professor		
17	Ms. Shubhashree Das	Assistant Professor		
18	Mr. Satish Kanhar	Assistant Professor	← ABSENT →	
19	Mrs. Rupali Rupasmita Rout	Assistant Professor		
20	Ms. Rasmita Jena	Assistant Professor		
21	Ms. Kumudini Sahoo	Assistant Professor		
22	Mr. Satya Narayan Tripathy	Assistant Professor		



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES
MINUTES OF MEETING JANUARY 2023

Date: 18th January, 2023

Time: 4.30 PM

Venue: Principal Office, SoPLS

A faculty interaction was held in the principal office of SoPLS regarding the following agenda.

Agenda Regarding:

1. B. Pharm odd semester result analysis
2. Remedial classes
3. Departmental activities distribution
4. B. Pharm 2nd Sem Workload distribution

Resolutions:

Discussion was done for the result analysis of B. Pharm odd semester and principal sir instruct to the faculty members for arrangement of remedial classes for backlog students. Also, discussion was held for the departmental activities and workload distribution among the staffs and faculty members and a copy of workload attached herewith.

Seeking smooth and healthy cooperation from all faculty members the interaction was ended with vote of thanks.



Photographs

[Signature]
18/01/23
DEAN

SCHOOL OF PHARMACY AND LIFE SCIENCES
CUTM.BHUBANESWAR

SCHOOL OF PHARMACY AND LIFE SCIENCES
CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, BHUBANESWAR
INSTITUTIONAL GOVERNANCE-2023 wef 19-01-2023

S. No	Activity	Name of Coordinator	Faculty Sign
1.	Academic Monitoring Committee	Dr. Gurudutta Pattnaik Mr Himansu Bhusan Samal	
2.	Centre for Drug Design (Independent Ethical Committee, Product development and Biovin)	Dr. Gurudutta Pattnaik & Team	
3.	Project Proposal/Grant/Seminar and Conference	Dr Amulyaratna Behera	
4.	Training & Placement/ Career Counselling /Industrial Visit/MOU	Mr Bikash Ranjan Jena	
5.	Alumni documentation and Alumni Talk	Ms. Rasmita Jena	
6.	Medical store Internship/ Industrial training/ Hospital training	Mr Sairaman Mohanty	
7.	Student Projects (B. Pharm & M. Pharm)	Mr Yashwant Giri	
8.	CPCSEA and Animal House	1. Mr Suman Mekap 2. Ms Jyoshna Rani Dash	
9.	NAAC/IQAC& NIRF	1. Mr Himansu Bhusan Samal 2. Ms. Sucharita Babu 3. Mrs Rupali Rupasmita Rout	
10.	Examination/ Result analysis/Student promote/Remedial class record	1. Mr Suman Mekap 2. Mr Gnyana Ranjan Parida	
11.	PCI	1. Mr Himansu Bhusan Samal 2. Dr Amulyaratna Behera	
12.	Books & Library	Dr Ashirbad Nanda	
13.	Research Paper /Book /Patent/Conference proceedings Publications	Ms. Shubhashree Das	
14.	Conference/Guest lecture/ FDP/ Seminar Participated by faculty and students' documentation	1. Ms Jyoshna Rani Dash 2. Mrs Ayushi Pradhan	
15.	Organisers of Webinar/workshop/Guest lecturer/Expert Talk	Mr Satya Narayan Tripathy	
16.	Store In-charge, Purchase & Maintenance	1. Mr Abhisek Sahu 2. Mr Biswajit Samantaray 3. Dr Ashirbad Nanda	
17.	Workload & Time Table	1. Mr Gnyana Ranjan Parida 2. Mr Satish Kanhar	
18.	CSR activity & Achievement (Faculty & Student)	1. Mr Biswajit Samantaray 2. Ms. Sucharita Babu 3. Mrs Rupali Rupasmita Rout	
19.	Monthly faculty meeting and Minutes of Meeting	Ms Kumudini Sahoo	
20.	ERP	Mr Gnyana Ranjan Parida	
21.	Courseware	1. Mrs Ayushi Pradhan 2. Mrs Rupali Rupasmita Rout	
22.	Herbal Garden	Mr Abhisek Sahu	
23.	Office Administration & Overall Departmental Maintenance	Mr Sairaman Mohanty	

*NB: Previously assigned persons may handover their respective departmental updated documents to the newly assigned person for smooth conduction of the organization work.

DEAN

SCHOOL OF PHARMACY AND LIFE SCIENCES, SoPLS, Bhubaneswar
CUTM.BHUBANESWAR


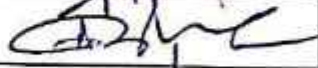
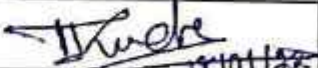
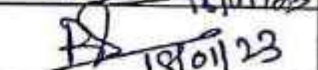
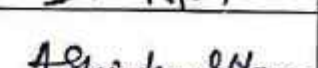
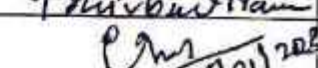

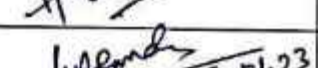





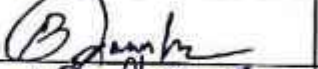
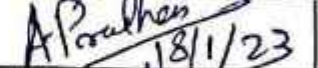
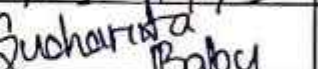
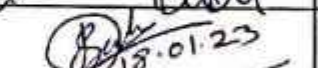
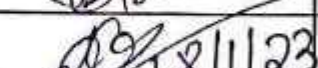
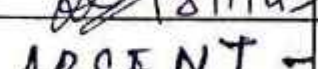
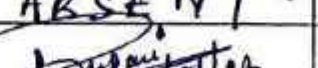

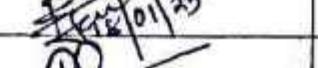
DEAN

18/01/23

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, BILUBANESWAR

MINUTES OF MEETING

Date: 18/01/2023

Sl No	Name of the Faculty	Designation	Signature	Remarks
1	Dr. Gurudutta Pattnaik	Dean	 18/01/23	
2	Dr. Amulyaratna Behera	Professor		
3	Dr. Rudra Narayan Sahoo	Assistant Professor	 18/01/23	
4	Dr. Ranjan Kumar Sahoo	Assistant Professor	 18/01/23	
5	Dr. Ashirbad Nanda	Assistant Professor	 Ashirbad Nanda	
6	Dr. Chandan Das	Assistant Professor	 18/01/2023	
7	Mr Himansu Bhusan Samal	Associate Professor	 Himansu	
8	Mr Gnyana Ranjan Parida	Assistant Professor	 18.01.23	
9	Mr Suman Mekap	Assistant Professor	 18/1/23	
10	Ms Jyoshna Rani Dash	Assistant Professor	 18/1/23	
11	Mr. Bikash Ranjan Jena	Assistant Professor	 18/1/23	
12	Mr. Yashwant Giri	Assistant Professor	 Yashwant	
13	Mr. Biswajit Samantaray	Assistant Professor	 Biswajit	
14	Mrs. Ayushi Pradhan	Assistant Professor	 18/1/23	
15	Ms. Sucharita Babu	Assistant Professor	 Sucharita Babu	
16	Mr. Abhisek Sahu	Assistant Professor	 18.01.23	
17	Ms. Shubhashree Das	Assistant Professor	 18/1/23	
18	Mr. Satish Kanhar	Assistant Professor	 18/1/23	
19	Mrs. Rupali Rupasmita Rout	Assistant Professor	 18/01/23	
20	Ms. Rasmita Jena	Assistant Professor	 18/01/23	
21	Ms. Kumudini Sahoo	Assistant Professor	 18/01/23	
22	Mr. Satya Narayan Tripathy	Assistant Professor	 18.01.23	



Date: 09th February, 2023

Time: 01.30 PM

Venue: Principal Office, SoPLS

The newly appointed Dr. Biswajit Mishra, Pro Vice Chancellor of the university recently held an interaction meeting with the faculty members in the Dean office of SoPLS.

Agenda Regarding:


1. To introduce the Honourable Pro Vice Chancello, Dr. Biswajit Mishra to the SoPLS faculty and to provide an opportunity for open communication and exchange of ideas.

Resolutions:

- During the meeting, the Pro VC (Dr. Biswajit Mishra) introduced himself and his vision for the university. He emphasized the importance of collaboration and teamwork in achieving the university's goals and praised the faculty members for their hard work and dedication.
- The faculty members then had the opportunity to introduce themselves, ask questions and share their concerns, like research funding, support for faculty development, and improving student experience were discussed. The Pro VC listened attentively and respond thoughtfully to each one.

Overall, the interaction meeting was productive and the faculty members were impressed with the Pro VC's leadership style and approach to working with the faculty. They were optimistic about the future of the university under his guidance and looked forward to collaborating with him in their efforts to make the university a leader in education and research.

Seeking smooth and healthy cooperation from all faculty members the interaction was ended with vote of thanks by Dr. Gurudatta Pattnaik (Dean, SoPLS, CUTM).


09/02/23
DEAN
SCHOOL OF PHARMACY AND LIFE SCIENCES
CUTM.BHUBANESWAR

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, BHUBANESWAR

MINUTES OF MEETING

Date: 09/02/2023

SI No	Name of the Faculty	Designation	Signature	Remarks
1	Dr. Gurudutta Pattnaik	Dean		
2	Dr. Amulyaratna Behera	Professor		
3	Dr. Ashirbad Nanda	Assistant Professor		
4	Mr Himansu Bhusan Samal	Associate Professor		
5	Mr Gnyana Ranjan Parida	Assistant Professor	— AB —	
6	Mr Suman Mekap	Assistant Professor	 9/2/22	
7	Ms Jyoshna Rani Dash	Assistant Professor	— AB —	
8	Mr. Bikash Ranjan Jena	Assistant Professor	 9/2/23	
9	Mr. Yashwant Giri	Assistant Professor	 09/02/2023	
10	Mr. Biswajit Samantaray	Assistant Professor	 A.P. Pradhan 9/02/23	
11	Mrs. Ayushi Pradhan	Assistant Professor	 A.P. Pradhan 9/02/23	
12	Ms. Sucharita Babu	Assistant Professor	 Sucharita Babu	
13	Mr. Abhisek Sahu	Assistant Professor	 09.02.2023	
14	Ms. Shubhashree Das	Assistant Professor	 09/02/23	
15	Mr. Satish Kanhar	Assistant Professor	 Satish Kanhar 09/02/2023	
16	Mrs. Rupali Rupasmita Rout	Assistant Professor	 # RP 09/02/23	
17	Ms. Rasmita Jena	Assistant Professor	 09/02/23	
18	Ms. Kumudini Sahoo	Assistant Professor	— AB —	
19	Mr. Satya Narayan Tripathy	Assistant Professor	 09/02/23	
20	Ms. Trayambica Acharya	RS	— AB —	
21	Mr. Santosh Panda	Assistant Professor	 Santosh P.	



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES**

**Centurion
UNIVERSITY**
Creating Tomorrow's Leaders

MINUTES OF MEETING MARCH 2023

Date: 1st March, 2023

Time: 12.30 PM

Venue: Principal Office, SoPLS

A faculty interaction was held in the principal office of SoPLS regarding the following agenda.

Agenda Regarding:

1. Course file Update

Resolutions:

Discussion was done for the course-file updating of B. Pharm and M. Pharm and In this course file: Course information sheet, Syllabus, Lecture notes, Assignment unit-wise, Individual time table, Internal question paper, Mark sheets, Lab Manual will be updated on/before 9th march 2023.

Seeking smooth and healthy cooperation from all faculty members the interaction was ended with vote of thanks.

GP
01/03/23

DEAN

**SCHOOL OF PHARMACY AND LIFE SCIENCES
CUTM.BHUBANESWAR**

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, Bhubaneswar**

MONTHLY FACULTY MEETING

DATE: 01/03/2023

SL No	Name of the Faculty	Designation	Signature	Remarks
1	Dr. Gurudutta Pattnaik	Dean		
2	Dr. Amulyaratna Behera	Professor		
3	Mr. Himansu Bhusan Samal	Associate Professor		
4	Dr. Ashirbad Nanda	Assistant Professor		
5	Mr. Suman Kumar Mekap	Assistant Professor	ABSENT	
6	Mr. Gnyana Ranjan Parida	Assistant Professor	ABSENT	
7	Mr. Bikash Ranjan Jena	Assistant Professor		
8	Mr. Yashwant Giri	Assistant Professor		
9	Mr. Biswajit Samantaray	Assistant Professor		
10	Mr. Satish Kanhar	Assistant Professor	 01/03/23	
11	Mrs. Jyoshna Rani Dash	Assistant Professor	 01/03/23	
12	Ms Shubhashree Das	Assistant Professor	 01/03/23	
13	Ms. Rasmita Jena	Assistant Professor	 01/03/23	
14	Ms. Sucharita Babu	Assistant Professor	 Sucharita Babu	
15	Mrs. Ayushi Pradhan	Assistant Professor	 01/03/23	
16	Mrs. Rupali Rupasmita Rout	Assistant Professor	 01/03/23	
17	Mrs. Kumudini Sahoo	Assistant Professor		
18	Mr. Satya Narayan Tripathy	Assistant Professor		
19	Mr. Abhisek Sahu	Assistant Professor		
20	Mr. Santosh Kumar Panda	Assistant Professor		
21	Ms. Rasmita Dash	Assistant Professor	ABSENT	
22	Mrs. Trayambica Acharya	RS	ABSENT	



**CENTURION
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*Shaping Lives
Empowering Communities*

Centurion University of Technology and Management

School of Pharmacy and Life Sciences

Minutes of Meeting May 2023

Date: 5th May, 2023

Time: 4:30pm

Venue: Principal office, SoPLS

A faculty interaction was held in the principal office of SoPLS regarding the following agenda.

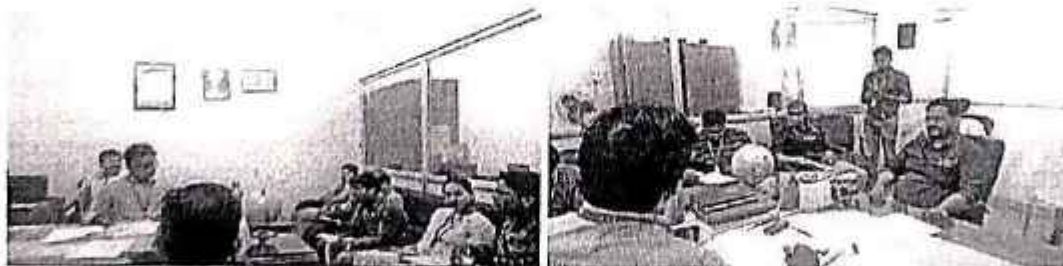
Agenda Regarding:

1. Upcoming NAAC documentation

Resolution

Discussion was done for the upcoming NAAC inspection and principal sir instructed and assigned to all the faculty members to complete their NAAC related works. He also covered the standard laboratory check list which includes rack for keeping bags and shoe stand, checking of the nameplate of the lab, lab manual, number of machines with company name, machine working condition, and preparation of first aid box etc. He also discussed the operating instructions for fire extinguisher, calibration chart for appropriate instrument, and availability list of software in the lab.

Seeking smooth and healthy cooperation from all faculty members the interaction was ended with vote of thanks.


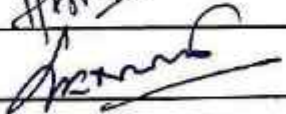
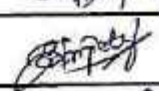
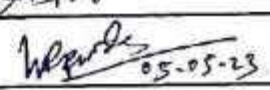
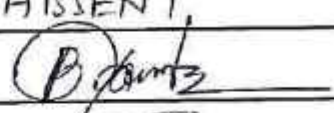
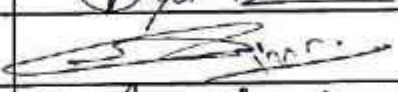

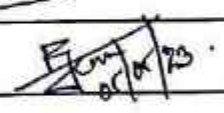
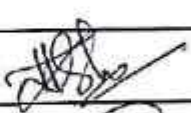
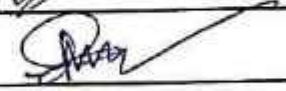


Photographs

GP
05/05/23

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, BHUBANESWAR
MINUTES OF MEETING ATTENDANCE

DATE: 5/5/2023

Sr. No.	Name of the Faculty	Designation	Signature
1	Dr. Gurudutta Pattnaik	Dean	
2	Dr. Amulya Ratna Behera	Professor	ABSENT
3	Dr. Ashirbad Nanda	Associate Professor	Ashirbad Nanda
4	Mr. Himansu Bhusan Samal	Associate Professor	Himansu
5	Mr. Suman Kumar Mekap	Associate Professor	
6	Mr. Bikash Ranjan Jena	Associate Professor	ABSENT
7	Mr. Satish Kanhar	Associate Professor	Satish Kanhar
8	Mr. Satya Narayan Tripathy	Associate Professor	
9	Mr. Gyana Ranjan Parida	Asst. Professor	 05.05.23
10	Mrs. Jyoshna Rani Dash	Asst. Professor	ABSENT
11	Mrs. Shubhashree Das	Asst. Professor	ABSENT
12	Mr. Abhisek Sahu	Asst. Professor	ABSENT
13	Mrs. Ayushi Pradhan	Asst. Professor	ABSENT
14	Mr. Biswajit Samantaray	Asst. Professor	
15	Mr. Yashwant Giri	Asst. Professor	
16	Ms. Sucharita Babu	Asst. Professor	Sucharita Babu
17	Mrs. Rupali Rupasmita Rout	Asst. Professor	
18	Ms. Rasmita Jena	Asst. Professor	 05/05/23
19	Ms. Rasmita Dash	Asst. Professor	
20	Mr. Sairaman Mohanty	Office Supdt-cum-Admin	



**CENTURION
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Empowering Communities!*

Centurion University of Technology and Management

School of Pharmacy and Life Sciences

Minutes of Meeting May 2023

Date: 9th May, 2023

Time: 11:30 am

Venue: Principal office, SoPLS

A faculty interaction was held in the principal office of SoPLS regarding the following agenda.

Agenda Regarding:

1. Discussion about M.Pharm 2nd semester upcoming classes.

Resolution

Discussion was done for the M.Pharm 2nd semester upcoming classes, time table preparation, workload distribution, and lesson plan for efficient conduct of classes and practicals.

Seeking smooth and healthy cooperation from all faculty members the interaction was ended with vote of thanks.

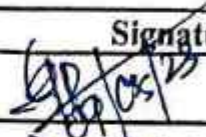
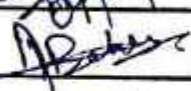
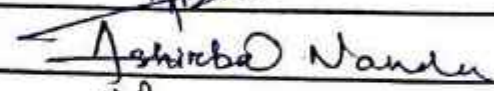
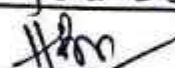
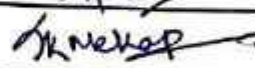

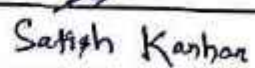
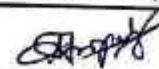



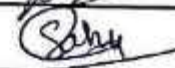
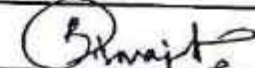

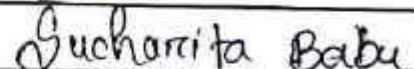
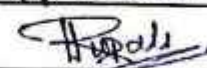





Photographs

GP
10/05/23

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, BHUBANESWAR
MINUTES OF MEETING ATTENDANCE

DATE: 9/05/2023

Sr. No.	Name of the Faculty	Designation	Signature
1	Dr. Gurudutta Pattnaik	Dean	
2	Dr. Amulya Ratna Behera	Professor	
3	Dr. Ashirbad Nanda	Associate Professor	
4	Mr. Himansu Bhusan Samal	Associate Professor	
5	Mr. Suman Kumar Mekap	Associate Professor	
6	Mr. Bikash Ranjan Jena	Associate Professor	
7	Mr. Satish Kanhar	Associate Professor	
8	Mr. Satya Narayan Tripathy	Associate Professor	
9	Mr. Gyana Ranjan Parida	Asst. Professor	
10	Mrs. Jyoshna Rani Dash	Asst. Professor	
11	Mrs. Shubhashree Das	Asst. Professor	
12	Mr. Abhisek Sahu	Asst. Professor	
13	Mrs. Ayushi Pradhan	Asst. Professor	ABSENT
14	Mr. Biswajit Samantaray	Asst. Professor	
15	Mr. Yashwant Giri	Asst. Professor	
16	Ms. Sucharita Babu	Asst. Professor	
17	Mrs. Rupali Rupasmita Rout	Asst. Professor	
18	Ms. Rasmita Jena	Asst. Professor	
19	Ms. Rasmita Dash	Asst. Professor	
20	Mr. Sairaman Mohanty	Office Supdt-cum-Admin	



**CENTURION
UNIVERSITY**
*Shaping Lives...
Empowering Communities!*

Centurion University of Technology and Management

School of Pharmacy and Life Sciences

Minutes of Meeting May 2023

Date: 17th May, 2023

Time: 3:30 pm

Venue: Principal office, SoPLS

A faculty interaction was held with KVD Prakash sir in the principal office of SoPLS regarding the following agenda.

Agenda Regarding:

1. CCCDC for organizing FDPs in Pharmacy.

Resolution



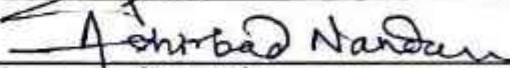
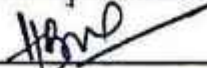
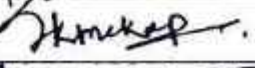
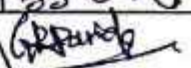
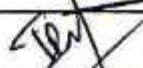

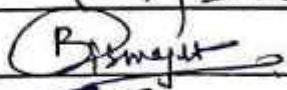


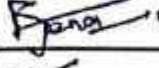

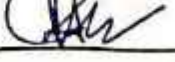
The specific interests of the faculty members for the development program were the subject of the discussion. KVD Prakash sir recommended Miss Rasmita Dash madam as the coordinator for the Centurion Capability and Competency Development Centre (CCCDC) in charge of planning various FDPs for pharmacy and desired everyone's cooperation for the smooth conduct of the same. He spoke about the areas of interest for each faculty member and pledged to make every effort to meet the requirement. Seeking smooth and healthy cooperation from all faculty members the interaction was ended with vote of thanks.



Photographs

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
SCHOOL OF PHARMACY AND LIFE SCIENCES, BHUBANESWAR
MINUTES OF MEETING ATTENDANCE

DATE: 17/05/2023

Sr. No.	Name of the Faculty	Designation	Signature
1	Dr. Gurudutta Pattnaik	Dean	
2	Dr. Amulya Ratna Behera	Professor	
3	Dr. Ashirbad Nanda	Associate Professor	
4	Mr. Himansu Bhusan Samal	Associate Professor	
5	Mr. Suman Kumar Mekap	Associate Professor	
6	Mr. Bikash Ranjan Jena	Associate Professor	ABSENT
7	Mr. Satish Kanhar	Associate Professor	Satish Kanhar
8	Mr. Satya Narayan Tripathy	Associate Professor	ABSENT
9	Mr. Gyana Ranjan Parida	Asst. Professor	
10	Mrs. Jyoshna Rani Dash	Asst. Professor	
11	Mrs. Shubhashree Das	Asst. Professor	
12	Mr. Abhisek Sahu	Asst. Professor	ABSENT
13	Mrs. Ayushi Pradhan	Asst. Professor	ABSENT
14	Mr. Biswajit Samantaray	Asst. Professor	
15	Mr. Yashwant Giri	Asst. Professor	
16	Ms. Sucharita Babu	Asst. Professor	Sucharita Babu
17	Mrs. Rupali Rupasmita Rout	Asst. Professor	
18	Ms. Rasmita Jena	Asst. Professor	
19	Ms. Rasmita Dash	Asst. Professor	
20	Mr. Sairaman Mohanty	Office Supdt-cum-Admin	

Centurion University of Technology & Management, Bhubaneswar Campus



Centurion
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Eminent Education

School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 26. 05. 2023

Venue: HoD Chamber

Time: 04.00 PM

Agenda/Points Discussed:

After the discussion in the meeting and the actions to be followed are given below:

1. The progress in attending the NAAC review compliances of all faculties has been discussed. The lacunae in preparing for the laboratory work need rectification. They are (a) Laboratory exhibits about the faculty owning the lab and staff, (b) Indents must be placed for any requirement (c) Flex drafts are to be given to Susil Babu or Moharana Babu for early printing such as the list of experiments, do's and do not's, shoe bag stand, exits and entrances, details of the experiment and their calibration status, etc, (d) The fire extinguisher should be active and well-displayed, safety kits and measures, etc must be kept ready.
2. The laboratories must be displayed with the standard operating procedure (SOP) and showcase of some works in the lab as wall portraits or hanging. All the relevant updated codes must be downloaded and kept displayed for students.
3. All faculties were instructed to publish papers, books, book chapters, patents, etc. with utmost priority.
4. No staff shall be allowed on leave without prior permission. They should be engaged in learning Katia/BIM/ BIOVIA etc as per the program.
5. Existing slow learners in the class will be identified and remedial classes will be conducted for them. They are also to be counseled by the mentors regularly.
6. Mentors have to give the dropouts and back paper list of their mentees for the record. The remedial classes are to be taken by the concerned authorities taking either through extra classes, or even extra personal coaching.
7. The 2nd-semester examination was to be conducted offline and all must be engaged in writing articles, and book chapters, conducting seminars, and attending FDPs.

The meeting ended with thanks.

The staff present were:

- | | | | |
|----|---------------------------|------------------------------|--|
| 1. | Dr. Kamal Kumar Barik | (Associate Professor, & HoD) | |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) | |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) | |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) | |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) | |
| 6. | Dr. Jyoti Prakash Giri | (Assistant Professor) | |

Signature HoD
Head

Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha

Centurion University of Technology & Management, Bhubaneswar Campus



Centurion
UNIVERSITY
Bhubaneswar
Odisha

School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 10.04.2023

Venue: HoD Chamber

Time: 04.30 PM

Agenda/Points Discussed:

After the discussion in the meeting and the action to be followed are given below:

1. At the advent of the visit of the NAAC team, importance shall be given to the lab activities along with keeping all instruments ready and in operative condition. The NAAC data as and when required, are to be complied with for further necessary action all staff should cooperate with the NAAC coordinator, Prof Deepak Ku. Sahu.
2. Regarding Class work of the 2nd, 4th, and 6th semester; the course works, projects, and the practical must be emphasized and completed in time. Those faculties did not complete their class must complete by taking extra classes as per their suitability positively. The 8th-semester students need to focus, as they have to proceed to internship.
3. Regarding attendance-updating status, the faculties intimated to update the attendance just after taking the class or on the same date otherwise the ERP shall be blocked as per university norms. The MTech projects must be completed on time.
4. Since the NAAC compliance report is at the final stage, all staff must cooperate to complete the assignment and comply with the NAAC Coordinator. Campus-wise teams are constituted to verify the progress. All should cooperate and place the records to the NAAC verification team headed by the Dean.
6. Students are to be counseled by their mentors regularly through meetings. Issues like placement preparedness, academic-related issues, outstanding dues and any other problems encountered are to be sorted out by Dr. S. S. Dash after discussion with HoD.
5. All faculties shall affiliate themselves with any of the research centers. They should actively participate by producing publications, products, and patents. Action to be taken to organize WORKSHOPS, CONFERENCES etc.

The meeting ended with thanks.

The staff present were:

- | | | |
|----|---------------------------|------------------------------|
| 1. | Dr. Kamal Kumar Barik | (Associate Professor, & HoD) |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) |
| 6. | Dr. Jyoti Prakash Giri | (Assistant Professor) |

Signature HoD

Head
Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha

Centurion University of Technology & Management, Bhubaneswar Campus



School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 22.03.2023

Venue: HoD Chamber

Time: 11.30 AM

Agenda/Points Discussed:

After the discussion in the meeting and the action to be followed are given below:

1. NAAC activities should be given utmost priority by the faculties. The in-charges along with the Assistants and staff are to make the laboratories ready before the inspection. All the instruments must be well displayed to pose a clear picture of the experiment. The laboratory in-charges are:

- | | |
|--------------------------------------|---------------------------|
| 1. Geospatial Laboratory | Dr. Kamal Kumar Barik |
| 2. Survey Laboratory | Prof. Kumar Chandra Sethi |
| 3. Geotechnical Laboratory | Dr. Saini Sikta Dash |
| 4. Transportation Laboratory | Dr. Jyoti Prakash Giri |
| 5. Concrete and Material testing lab | Prof. Deepak Kumar Sahu |

2. The course progress for 2nd, 4th and 6th semester has been reviewed. It was also discussed taking the evaluation of the project works as per the schedule for all the student's given project activities. The completion of the MTech (Structure, Transportation) and Earth Science should be stressed to finish in due time.

3. The 6th-semester students have to attend BIM training classes for their upcoming campus recruitment. They have to take the practice classes given by the University in the G-Tech class as scheduled without fail, that are taking place for upcoming campus recruitment.

4. The concerned mentors are to take the initiative to help the students where they have doubts and personal problems in their studies.

5. All faculties were instructed to publish papers, books, book chapters, patents, etc. with utmost priority.

6. All faculty members of Civil Engineering are to conduct mentoring sessions with their respective mentees.

The meeting ended with thanks.

The staff present were:

- | | | | |
|----|---------------------------|------------------------------|--|
| 1. | Dr. Kamal Kumar Barik | (Associate Professor, & HoD) | |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) | |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) | |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) | |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) | |
| 6. | Dr. Jyoti Prakash Giri | (Assistant Professor) | |

Signature HoD

Head
Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha

Centurion University of Technology & Management, Bhubaneswar Campus



School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 24.02.2023

Venue: HoD Chamber

Time: 04.00 PM

Agenda/Points Discussed:

After the elaborative discussion about the current Civil Engineering Department's day-to-day activities in the meeting and the action plan chalked out to be followed by all faculties are as follows:

1. The project and practice evaluation course progress has been reviewed. It was also discussed to take the evaluation of the project works as per the CUTM agenda and take appropriate action. All faculties should take a pledge on a war footing basis to complete all the course works including practical before the coming examination.
2. Since the NAAC visit is ahead, all staff must sincerely complete their responsibilities given by the NAAC team of the university from time to time.
3. Mentors have to give the dropouts and back paper lists of their mentees for the record. The concerned faculties will take the remedial classes through extra classes, or even extra personal coaching, online.
4. All staff should be well prepared to know your university.
5. All faculties were instructed to take more time for research activities. They should publish papers, books, book chapters, patents, etc. with utmost priority.

The meeting ended with thanks.

The staff present were:

- | | | | |
|----|---------------------------|------------------------------|---|
| 1. | Dr. Kamal Kumar Barik | (Associate Professor, & HoD) |  |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) |  |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) |  |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) |  |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) |  |
| 6. | Dr. Jyoti Prakash Giri | (Assistant Professor) |  |


Signature HoD
Head

Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha

Centurion University of Technology & Management, Bhubaneswar Campus



School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 25.01.2023

Venue: HoD Chamber

Time: 03:00 PM

Agenda/Points Discussed:

After the discussion in the meeting and the action to be followed are given below:

1. Regarding Class work of the 3rd, 5th, and 7th semester; the course works are running well and the updated progress is OK. The 8th-semester students need to focus, as they have to proceed to internship.
2. NAAC data and when required, are to have complied for further necessary action all staff should cooperate with the NAAC coordinator, Prof Deepak Ku. Sahu.
3. Regarding attendance-updating status, the faculties intimated to update the attendance just after taking the class or on the same date or otherwise the ERP shall be blocked as per university norms the ERP shall be blocked on the next day.
4. The timetable needs to be updated and the classes on offline are to be taken in the rooms allotted in the rooms in various buildings.
5. Classes of 1st Semester MTech and BTech 2nd semester are to be taken in offline mode. Subject registration of B.Tech 1st semester students is to be done in time.
6. Students are to be counseled by their mentors regularly through meetings. Issues like placement preparedness, academic-related issues, outstanding dues, and any other problems encountered are to be sorted out by Dr. S. S. Dash after a discussion with HoD.
5. The Work review of all the Domains under the Civil Engineering Dept. needs to be done, from time to time by higher authorities as per schedule.
6. All faculties shall affiliate themselves with any of the research centers. They should actively participate by producing publications, products, and patents.

The meeting ended with thanks.

The staff present were:

- | | | | |
|----|---------------------------|-------------------------------|--|
| 1. | Dr. Kamal Kumar Barik | (Associate. Professor, & HoD) | |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) | |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) | |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) | |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) | |
| 6. | Dr. Jyoti Prakash Giri | (Assistant Professor) | |

Signature of HoD

**Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha**

Centurion University of Technology & Management, Bhubaneswar Campus



School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 21.12.2022

Venue: HoD Chamber







Time: 10.30 AM

Agenda/Points Discussed:

After the discussion in the meeting and the actions to be followed are given below:

1. The course progress of MTech (Structure, Transportation) and MSc. Earth science has been reviewed. The domain course of the domain students are to be done on the fast forward mode. Accordingly the course plan is to be chalked out.
 2. It was discussed to take live project works as per their course and take their classes regularly.
 3. Mentors have to consult with their mentee's and sort out grievances if any. The subject faculty should take the remedial classes or through extra class, or even extra personal coaching to augment knowledge of the poor students.
 4. 1st semester lesson plans are to be uploaded and classes to be started as per the academic calendar. Accordingly the time table for the even semester (existing batch) and odd semester (newly admitted batch) is already circulated among faculty members and students.
 5. The faculties have to submit new project appraisal. Attend to compliances made by internal NAAC team. They have to increase the no. of research/ review/ book chapter/ patent publication.
 6. Faculties were asked to prepare the E-materials for their respective subjects which they will be teaching in the even semester.
 7. The semester external practical exam for the practical has been finalized and mail will be circulated to students.
 8. Apart from the above the faculties have to spend more time for learning softwares like KATIA, PYTHON and BIOVIA as a part to the Faculty Development Program.
 9. All staffs allotted duties in Gajajyoti must attend the college.
- The meeting ended with thanks.

The staff present were:

- | | | | |
|----|---------------------------|------------------------------|---|
| 1. | Dr. Kamal Kumar Barik | (Associate Professor, & HoD) |  |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) |  |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) |  |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) |  |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) |  |
| 6. | Dr. Jyoti Prakash Giri | (Assistant Professor) |  |


Signature HoD
Head

Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha

Centurion University of Technology & Management, Bhubaneswar Campus



School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 28.11.2022

Venue: HoD Chamber

Time: 03.10 PM

Agenda/Points Discussed:

After the discussion in the meeting and the action to be followed are given below:

1. It was decided to attend to the compliances for the coming the NAAC inspection.
2. It was targeted to increase the publications of nos of research/ review/ book chapter/ patent publication.
3. It was directed to apply for new project proposals. Attempts are to be made for seminars, workshops etc.
4. The course progress has been reviewed and all faculties have been assigned to have course progress to complete the course in time.
5. It was discussed to take live project works as per their course and accordingly review their progress regularly.
6. End semester examination of B.Tech 3rd,5th & 7th was conducted through offline mode from 29/11/2022 to 17/12/2022.
7. Strategic action plans are to be made for 1st Internal for M.Tech (Structure and Transportation) which was to be conducted through offline mode from 01/12/2022 to 05/12/2022. For all the courses of Sem-1 is going to over by 31st Dec. as the last interaction day is 31st Dec. 2022.
8. Mentors have to give maximum effort to have well coordination with their mentee's and try to sortout the problems faced by the students and through remedial classes .
9. All staff allotted duties in Gajajyoti must attend the college.

The meeting ended with thanks.

The staff present were:

- | | | | |
|----|---------------------------|-------------------------------|--|
| 1. | Dr. Kamal Kumar Barik | (Associate. Professor, & HoD) | |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) | |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) | |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) | |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) | |
| 6. | Dr. Jyoti Prakash Giri | (Assistant Professor) | |

Signature HoD
Head

Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha

Centurion University of Technology & Management, Bhubaneswar Campus



School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 28.10.2022

Venue: HoD Chamber

Time: 04:30 PM

Agenda/Points Discussed:

After the discussion in the meeting and the action to be followed are given below:

1. The course progress has been reviewed and all faculties have to complete the course as per the courseware.
2. HoD thanked Soumya, Pujarini, and Ritika as they are placed in different jobs.
3. It was discussed to take live project works as per their course and take their classes regularly.
4. Mentors have to give the dropouts and back paper list of their mentees for the record. The remedial classes are to be taken by the concerned authorities taking either through extra class, or even extra personal coaching.
4. It was unanimously decided for:
 - a. Preparing for upcoming NAAC inspection.
 - b. To increase the no. of research/ review/ book chapter/ patent publications.
 - c. Apply project proposals.
5. The 2nd internal examination of B.TECH 3rd, 5th, 7th and M.Tech (Structure and Transportation) are to be conducted in Nov-2022. All the Semester is to be conducted through offline mode. Pertinent questions in MCQ form are to be submitted in time. The orientation program for the newcomers are to be done in consultation with HoD.

6. It was also decided that the classes of 3rd, 5th, and 7th-semester classes should be taken as per the schedule and 2nd internal evaluation has been started. 1st-semester lesson plans are to be uploaded and classes started as per the schedule. Time table for the even semester (existing batch) and odd semester (newly admitted batch) is already circulated among faculty members and students.

The meeting ended with thanks.

The staff present were:

- | | | | |
|----|---------------------------|------------------------------|--|
| 1. | Dr. Kamal Kumar Barik | (Associate Professor, & HoD) | |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) | |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) | |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) | |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) | |
| 6. | Dr. Jyoti Prakash Giri | (Assistant Professor) | |

Signature HoD

**Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha**

Centurion University of Technology & Management, Bhubaneswar Campus



School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 16.09.2022

Venue: HoD Chamber

Time: 11.50 AM

Agenda/Points Discussed:

After the discussion in the meeting and the action to be followed are given below:

1. Regarding Class work for the 3rd, 5th, and 7th semesters; it is ascertained that all the course works are running well and the progress is OK.
2. Regarding attendance updating status, the faculties were asked to update the attendance just after taking the class. As per University norms, the ERP shall be blocked within two days.
3. Individual workload status updating, it is decided that all should enter their workload status and submit that to the respective HoD for further necessary action.
4. About training and placement, the students are being asked to fill up the biodata soon. Pertinent action shall be taken by Dr. S. S. Dash. Backlog updating has already been done by Er. Deepak Ku. Sahu and sent to HoD for further necessary action.
5. It was decided to prepare for the upcoming NAAC inspection on a war-footing basis.
6. It was instructed to increase the no. of research/ review/ book chapter/ patent publications. An award of incentive is declared by the university. Encouraged to submit project proposals.
7. To provide support for coding and mock PI to train the students for campus placement.

The meeting ended with thanks.

The staff present were:

- | | | | |
|----|---------------------------|------------------------------|--|
| 1. | Dr. Kamal Kumar Barik | (Associate Professor, & HoD) | |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) | |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) | |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) | |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) | |
| 6. | Dr. Jyoti Prakash Giri | (Assistant Professor) | |

Signature, HoD

Head
Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha

Centurion University of Technology & Management, Bhubaneswar Campus



School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 28.08.2022

Venue: HoD Chamber

Time: 10.30 AM

Agenda/Points Discussed:

After the discussion in the meeting and the action to be followed are given below:

1. The course progress has been reviewed and all faculties have completed the course by 60%. It was discussed to take live project works as per their course and take their classes regularly.
2. All staff allotted NAAC and NABL duties must attend to their task imposed and carry it out.
3. Mentors have to give the dropouts and back paper list of their mentees for the record. The remedial classes are to be taken by the concerned authorities taking either through extra classes, or even extra personal coaching.
4. All should work hard to make successful the upcoming NAAC inspection. They should increase the no. of research/ review/ book chapters/ patent publications, Apply for project proposals.
5. The faculties in charge must support coding and mock PI to train the students for campus placement.
6. There was a discussion about completing the course as per schedule and courseware. All the mentors are requested to perform their duties and the batches allotted are:
 - a. CIVIL 2019-2023 Batch: Mr. Deepak Kumar Sahu
 - b. CIVIL 2020-2024 Batch: Dr. Saine Sikta Dash
 - c. CIVIL 2021-2025 Batch: Dr. Siba Prasad Mishra.

The meeting ended with thanks.

The staff present were:

- | | | | |
|----|---------------------------|------------------------------|--|
| 1. | Dr. Kamal Kumar Barik | (Associate Professor, & HoD) | |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) | |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) | |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) | |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) | |
| 6. | Dr. Jyoti Prakash Giri | (Assistant Professor) | |

Signature HoD

Head
Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha

Centurion University of Technology & Management, Bhubaneswar Campus



School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 28.07.2022

Venue: HoD Chamber

Time: 12.10 PM

Agenda/Points Discussed:

After the discussion in the meeting and the action to be followed are given below:

1. The course progress has been reviewed and all faculties have completed the course by 60%. It was discussed to take live projects and domain works as per their course and take their classes regularly.
2. Mentors have to give the dropouts and back paper list of their mentees for the record. The remedial classes are to be taken by the concerned authorities taking either through extra classes, or even extra personal coaching.
3. The 2nd-semester examination was to be conducted offline and all must be engaged in writing articles, and book chapters, conducting seminars, and attending FDPs.
4. Existing slow learners in the class are to be identified and remedial classes are conducted for them. They are also to be counseled by the mentors regularly.
5. The subject allotment is to be done in the department for the upcoming odd semester and notified to the timetable coordinator.
6. All staff allotted NAAC and NABL duties must attend to their task imposed and carry it out.
7. Dr. Saine Sikta Dash has worked as the Coordinator in the Smart Indian Hacathon - 2022 which was hosted by and held in the CUTM, BBSR campus from 25-29 August 2022.

The meeting ended with thanks.

The staff present were:

- | | | | |
|----|---------------------------|-------------------------------|--|
| 1. | Dr. Kamal Kumar Barik | (Associate. Professor, & HoD) | |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) | |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) | |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) | |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) | |
| 6. | Dr. Jyoti Prakash Giri | (Assistant Professor) | |

Signature HoD
Head

**Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha**

Centurion University of Technology & Management, Bhubaneswar Campus



School of Engineering and Technology Department of Civil Engineering Minutes of the meeting

Date: 22.06.2022

Venue: HoD Chamber

Time: 03.00 PM

Agenda/Points Discussed:

After the discussion in the meeting and the action to be followed are given below:

1. It is discussed to remain safe during this COVID-19 pandemic (2nd wave) maintaining the SOP by WHO.
2. As the courses of B.Tech., 2nd Semester, is going on offline mode and M.Tech. is going on online mode, it is decided to strictly follow the syllabus and lesson plan as uploaded in the ERP of the University. The external Lab and Practice examination for the 2nd semesters of both B.Tech and M.Tech started on 11th July 2022 and to 18th July 2022 next month are planned to be taken by offline mode.
3. Slow learners in the class are identified and remedial classes are conducted for o them. They are also counseled by the mentors to do it regularly. Remedial classes for students appearing for EOD are to be conducted regularly.
4. Subject allotment is done in the department for the upcoming odd semester and notified to the timetable coordinator.
5. It is decided to increase the number of publications and conduct more webinars and seminars. Initiative to be taken to build up industry relationships to create more opportunities for student summer internships.
6. It was also decided to counsel the students by their mentors regularly through meetings and issues like placement preparedness, academic-related, dues outstanding, and any other faced them were to be sorted out with Hod's appraisal.
7. All faculties are to publish minimum 3(three) publications as per the university norms.

The meeting ended with thanks.

The staff present were:

- | | | | |
|----|---------------------------|------------------------------|--|
| 1. | Dr. Kamal Kumar Barik | (Associate Professor, & HoD) | |
| 2. | Dr. Siba Prasad Mishra | (Associate Professor) | |
| 3. | Prof. Kumar Chandra Sethi | (Adjunct Professor) | |
| 4. | Dr. Saine Sikta Dash | (Assistant Professor) | |
| 5. | Prof. Deepak Kumar Sahu | (Assistant Professor) | |

Signature HoD
Head

Civil Engineering, SOET
CUTM, Bhubaneswar, Odisha



Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi Minutes of 1st HoDs Meeting

Date: 28.09.2022

Time: 03:00 P.M.

Venue: JITM Board Room-1

- ❖ 1. Course completion status of 7th, 5th and 3rd semester
- ❖ 2. ERP attendance status and defaulter list
- ❖ 3. Mentoring Reports
- ❖ 4. Department event calendar
- ❖ 5. Training and placement activities
- ❖ 6. Anti-Ragging Affidavit status
- ❖ 7. Publication status
- ❖ 8. Others

Discussion & Decision Taken:

1. Course completion status for the odd semester 3rd, 5th and 7th semester was reviewed. All HoDs were requested to share soft copy of the course completion report through Email to the undersigned.
2. ERP students attendance uploading status was reviewed, all the HoDs noted department wise defaulter faculty members list. They were requested to ensure timely attendance uploading by the faculty members. Mr.Tofan Nahak is advised to share the weekly defaulter list to the concerned HoDs henceforth before the HoDs weekly meeting.
3. Department wise mentor reports reviewed, HoDs were requested to keep submitting the monthly reports along with the Lab reports every month and save a soft copy in the department HoDs file.
4. All Departments to share a monthly department event calendar with next three months activities i.e. workshop/national/international conference/Alumni meet/FDPs etc to be conducted through google sheet. Dr.Prafulla Panda will share the format to all the HoDs.
5. Antiragging online affidavit status by the students was reviewed, all the HoDs/Batch coordinator were requested in the meeting to follow up with all the faculty/mentors and share the reference number in the google sheet shared by the undersigned.
6. Prof.S.N.Padhy is advised to share a google link with a format with all the HoDs for sharing their faculty members current Publication details.
7. Spoken English classes will be started for the students after the dasahara vacation.
8. Upcoming Placement drive status was reviewed in the meeting. The T&P Cell head is requested to share the Placement calendar with all the HoDs and the undersigned, so that planning could be made for training requirement for the students.
9. Department Career Coordinators to attend the Placement meeting.
10. All HoDs-ECE Department was requested to do the needful for start of robotics/hackathon projects in coordination with all the departments after the Dasahara vacation. At least twenty projects should be proposed by all departments.

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Prafulla Panda	HoD, Civil, PKD	Present
3	Dr.Prajna Pani	T&P Cell	Present
4	Dr.Sujit Mishra	HoD-Mechanical	Present
5	Dr.S.Kameswara Rao	T&P Cell	Present
6	Mr.Debendra Maharana	HoD, CSE, PKD	Present
7	Mr.Prabhat Patnaik	HoD, ECE, PKD	Present
8	Mr.S.N.Padhy	Academic Coordinator	Present
9	Mr.Tofan Nahak	ERP Cell	Present

11.

The meeting ended with a vote of thanks to the Chair.



Arsach
DEAN-SoET

CC to: All member concerned for information and record.



Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi Minutes of 2nd HoDs Meeting

Venue: Office Chamber of Dean

Date: 12.10.2022

Time: 03:30 P.M.

- ❖ 1. Course completion status of 7th,5th and 3rd semester
- ❖ 2. ERP attendance status and defaulter list
- ❖ 3. Mentoring Reports
- ❖ 4. Department event calendar
- ❖ 5. Training and placement activities
- ❖ 6. Anti-Ragging Affidavit status
- ❖ 7. Publication status
- ❖ 8. Retreat 2022

Discussion & Decision Taken:

1. It was discussed to provide Special Pre-Placement Training for the Civil/Mechanical/EEE/ECE branch students by the special trainers, including the department trainings-Action-Dept.Placement Coordinator/HoD concerned.
2. All HoDs are informed in the meeting to submit the semester/branch/subject wise course completion % in every month along with the monthly Lab-OK report and Mentor report-ACTION- All HoD/Academic Coordinator.
3. ERP Cell is instructed to check/update the Parents mobile number in the ERP, so that SMS must goes to the Parents instead to Students. HoDs are requested to keep reminding faculty members to update ERP from time to time in the dept. meetings/WhatsApp group ACTION-ERP-HEAD/HoD
4. Mentor reports reviewed, advised all HoDs to have a standard online format for Submitting the reports-ACTION-HoDs/Mentors
5. Department calendar/workshop progress status reviewed.
6. Antiragging online affidavit status by the students was reviewed, All the HoDs and the academic coordinator were requested to complete the task by Dt.20.10.2022 and update in the google drive format shared earlier by the undersigned- ACTION-All HoDs/Academic Coordinator
7. Faculty publication details format and progress status to be monitored- ACTION- Prof.S.N.Padhy
8. Planning for Spoken English class work is to be started- ACTION-Academic Coordinator/All HoDs
9. Progress of robotics/hackathon projects was reviewed—ACTION-
10. Retreat-2022 data and document collection and submission details discussed and work assigned to all HoDs and faculty members, so that the final data/documents could be reviewed on Dt 13.10.2022.

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Rajib Majhi	Rep.of HoD, Civil, PKD	Present
3	Dr.Sujit Mishra	HoD-Mechanical	Present
4	Dr.Dhawaleswar Rao	CSE Professor/Career Coordinator	Present
5	Mr.Debendra Maharana	HoD, CSE, PKD	Present
6	Mr.Sovan Sankalp	Career Coordinator/Rep.of HoD	Present
7	Mr.Prabhat Patnaik	HoD, ECE, PKD	Present
8	Mr.S.N.Padhy	Academic Coordinator	Present
9	Mr.Rajesh Mishra	Career Coordinator/Prof.-ECE	Present
10	Mr.Tofan Nahak	ERP Cell	Present
11	Mr.V.Khugeswar	Project Executive-Mechanical	Present

Arash
Rajib Majhi
Dr. Ashish
Dr. Debendra Maharana
Dr. Prabhat Patnaik
Dr. Sujit Mishra
Dr. Tofan Nahak
Dr. V. Khugeswar

11.

The meeting ended with a vote of thanks to the Chair.

Arash
DEAN-SoET

CC to: All member concerned for information and record.





Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi Minutes of 3rd HoDs Meeting

Venue: JTM Board Room-1

Date: 28.11.2022

Time: 03:30 P.M.

- ❖ 1. Course completion status of 7th,5th and 3rd semester
- ❖ 2. ERP attendance status and defaulter list
- ❖ 3. Mentoring Reports
- ❖ 4. Training and placement activities
- ❖ 5. Anti-Ragging Affidavit status
- ❖ 6. Publication status
- ❖ 7. Others

Discussion & Decision Taken:

1. Course completion status for the odd semester 3rd, 5th and 7th semester was reviewed. All HoDs were requested to share soft copy of the course completion report through Email to the undersigned.
2. ERP students attendance uploading status was reviewed, all the HoDs noted department wise defaulter faculty members list. They were requested to ensure timely attendance uploading by the faculty members. Mr.Tofan Nahak is advised to share the weekly defaulter list to the concerned HoDs henceforth before the HoDs weekly meeting.
3. Department wise mentor reports reviewed, HoDs were requested to keep submitting the monthly reports along with the Lab reports every month and save a soft copy in the department HoDs file.
4. Antiragging online affidavit status by the students was reviewed, all the HoDs/Batch coordinator were requested in the meeting to follow up with all the faculty/mentors and share the reference number in the google sheet shared by the undersigned.
5. Prof.S.N.Padhy is advised to share a google link with a format with all the HoDs for sharing their faculty members current Publication details.
6. Spoken English classes will be started for the students after the dasahara vacation.
7. Upcoming Placement drive status was reviewed in the meeting. The T&P Cell head is requested to share the Placement calendar with all the HoDs and the undersigned, so that planning could be made for training requirement for the students.
8. Department Career Coordinators to attend the Placement meeting.
9. All HoDs-ECE Department was requested to do the needful for start of robotics/hackathon projects in coordination with all the departments after the Dasahara vacation. At least twenty projects should be proposed by all departments.

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Prafulla Panda	HoD, Civil, PKD	Present
3	Dr.Sujit Mishra	HoD-Mechanical	Present
4	Mr.Debendra Maharana	HoD, CSE, PKD	Present
5	Mr.Prabhat Patnaik	HoD, ECE, PKD	Present
6	Mr.S.N.Padhy	Academic Coordinator	Present
7	Mr.Tofan Nahak	ERP Cell	Present

10.

The meeting ended with a vote of thanks to the Chair.

A. Dash
DEAN-SoET

CC to: All member concerned for information and record.





Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi
Minutes of 4th HoDs Meeting

Date: 08.12.2022

Time: 02:00 P.M.

Venue: Board Room-1

- ❖ 1. Course completion status of 7th,5th and 3rd semester
- ❖ 2. ERP attendance status and defaulter list
- ❖ 3. Mentoring Reports
- ❖ 4. Training and placement activities
- ❖ 5. Publication status
- ❖ 6. Examination
- ❖ 7. Training & Placement

Discussion & Decision Taken:

1. The undersigned has reviewed the course completion status of all the departments. All HoDs are informed in the meeting to submit the updated semester/branch/subject wise course completion % in every month along with the monthly Lab-OK report and Mentor report.-ACTION- All HoD/Academic Coordinator.
2. ERP Cell is instructed to check/update the Parents mobile number in the ERP, so that SMS must goes to the Parents instead to Students. HoDs are requested to keep reminding faculty members to update ERP from time to time in the dept. meetings/WhatsApp group ACTION-ERP-HEAD/HoD
3. Mentor reports reviewed, advised all HoDs to have a standard online format for Submitting the reports- ACTION-HoDs/Mentors
4. Faculty publication details format and progress status to be monitored- ACTION- Prof.S.N.Padhy
5. Planning for Spoken English class work is to be started- ACTION-Academic Coordinator/All HoDs
6. Progress of robotics/hackathon projects was reviewed
7. Examination status for all the semester was reviewed in the meeting. All HoDs were advised to complete the syllabus before the examination and conduct doubt clearing classes for the slow learners.

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Rajib Majhi	Rep.of HoD, Civil, PKD	Present
3	Dr.Sujit Mishra	HoD-Mechanical	Present
4.	Dr.Dhawaleswar Rao	CSE Professor/Career Coordinator	Present
5	Mr.Debendra Maharana	HoD, CSE, PKD	Present
6	Mr.Sovan Sankalp	Career Coordinator/Rep.of HoD	Present
7	Mr.Prabhat Patnaik	HoD, ECE, PKD	Present
8	Mr.S.N.Padhy	Academic Coordinator	Present
9	Mr.Rajesh Mishra	Career Coordinator/Prof.-ECE	Present
10	Mr.Tofan Nahak	ERP Cell	Present
11	Mr.V.Khageswar	Project Executive-Mechanical	Present

8.

The meeting ended with a vote of thanks to the Chair.

Ashish
DEAN-SoET

CC to: All member concerned for information and record.





Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi Minutes of 5th HoDs Meeting

Date: 19.12.2022

Time: 02:30 P.M.

Venue: JITM Board Room-1

- ❖ 1. ERP attendance status and defaulter list
- ❖ 2. Course work review
- ❖ 3. Mentoring Reports
- ❖ 4. Training and placement activities
- ❖ 5. Publication status
- ❖ 6. Others

Discussion & Decision Taken:

1. ERP students attendance uploading status was reviewed, Mr.Tofan Nahak has shared the defaulter faculty members names with all the HoDs.
2. Course completion status for the odd semester was reviewed. All HoDs were requested to share soft copy of the updated course completion report through Email to the undersigned.
3. Department wise mentor reports reviewed, HoDs were requested to keep submitting the monthly reports along with the Lab reports.
4. Upcoming Placement drive status was reviewed in the meeting. The T&P Cell head is requested to share the Placement calendar with all the HoDs and the undersigned, so that planning could be made for training requirement for the students.
5. Publication status was reviewed in the meeting. All the HoDs were requested to update their publication status in the google drive.

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Prafulla Panda	HoD, Civil, PKD	Present
3	Dr.Prajna Pani	T&P Cell	Present
4	Dr.Sujit Mishra	HoD-Mechanical	Present
5	Dr.S.Kameswara Rao	T&P Cell	Present
6	Mr.Debendra Maharana	HoD, CSE, PKD	Present
7	Mr.Prabhat Patnaik	HoD, ECE, PKD	Present
8	Mr.S.N.Padhy	Academic Coordinator	Present
9	Mr.Tofan Nahak	ERP Cell	Present

Arsah
Panda
Pani
Mishra
Rao
Maharana
Patnaik
Padhy
Nahak

The meeting ended with a vote of thanks to the Chair.

Arsah
 DEAN-SoET

CC to: All member concerned for information and record.





Centurion University of Technology and Management, Odisha, India

**School of Engineering and Technology, Paralakhemundi
Minutes of 6th HoDs Meeting**

Date: 29.12.2022

Time: 03:30 P.M.

Venue: Board Room-1

- ❖ 1. ERP attendance status and defaulter list
- ❖ 2. Course Progress
- ❖ 3. Mentoring Reports
- ❖ 4. Examination
- ❖ 5. Training and placement activities
- ❖ 6. Publication status
- ❖ 7. Others

Discussion & Decision Taken:

1. It was discussed to provide Special Pre-Placement Training for the Civil/Mechanical/EEE/ECE branch students by the special trainers, including the department trainings-Action-Dept Placement Coordinator/HoD concerned.
2. Course completion Progress status reviewed-ACTION- All HoD/Academic Coordinator.
3. ERP progress reviewed. Attendance uploading status was reviewed. ACTION-ERP-HEAD/HoD
4. Mentor reports reviewed, advised all HoDs to have a standard online format for Submitting the reports- ACTION-HoDs/Mentors
5. Antiragging online affidavit status by the students was reviewed, All the HoDs and the academic coordinator were requested to complete the task by Dt.20.10.2022 and update in the google drive format shared earlier by the undersigned- ACTION-All HoDs/Academic Coordinator
6. The undersigned has reviewed the faculty publication progress status. All HoDs were advised to monitor- ACTION- Prof.S.N.Padhy
7. Spoken English class work progress was reviewed- ACTION-Academic Coordinator/All HoDs

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Rajib Majhi	Rep.of HoD, Civil, PKD	Present
3	Dr.Sujit Mishra	HoD-Mechanical	Present
4	Dr.Dhawaleswar Rao	CSE Professor/Career Coordinator	Present
5	Mr.Debendra Maharana	HoD, CSE, PKD	Present
6	Mr.Sovan Sankalp	Career Coordinator/Rep.of HoD	Present
7	Mr.Prabhat Patnaik	HoD, ECE, PKD	Present
8	Mr.S.N.Padhy	Academic Coordinator	Present
9	Mr.Rajesh Mishra	Career Coordinator/Prof.-ECE	Present
10	Mr.Tofan Nahak	ERP Cell	Present
11	Mr.V.Khageswar	Project Executive-Mechanical	Present

8.

Handwritten signatures and initials next to the table, including names like Rajib Majhi, Sujit Mishra, Dhawaleswar Rao, etc.

The meeting ended with a vote of thanks to the Chair.

AS
DEAN-SoET

CC to: All member concerned for information and record.





Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi Minutes of 7th HoDs Meeting

Date: 07.01.2022

Time: 03:00 P.M.

Venue: JITM Board Room-1

- ❖ 1. Course Progress
- ❖ 2. ERP students attendance status
- ❖ 3. Mentoring Reports
- ❖ 4. Department event calendar
- ❖ 5. Training and placement activities
- ❖ 6. Publication status
- ❖ 7. Others

Discussion & Decision Taken:

1. Course completion status for the odd semester 3rd, 5th and 7th semester was reviewed. All HoDs were requested to share soft copy of the course completion report through Email to the undersigned.
2. ERP students attendance uploading status was reviewed. Mr. Tofan has shared the defaulter list along with all the HoDs. The HoDs were requested to ensure timely attendance uploading by the faculty members.
3. Department wise mentor reports reviewed, HoDs were requested to keep submitting the monthly reports along with the Lab reports every month and save a soft copy in the department HoDs file.
4. All Departments to share a monthly department event calendar with next three months activities i.e. workshop/national/international conference/Alumni meet/FDPs etc to be conducted through google sheet. Dr. Prafulla Panda will share the format to all the HoDs.
5. Prof. S.N. Padhy is advised to share a google link with a format with all the HoDs for sharing their faculty members current Publication details.
6. Upcoming Placement drive status was reviewed in the meeting. The T&P Cell head is requested to share the Placement calendar with all the HoDs and the undersigned, so that planning could be made for training requirement for the students.
7. Department Career Coordinators were advised to share the placement meeting updates with HoDs.

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr. Ashish Ranjan Dash	Dean-SoET	Present
2	Dr. Prafulla Panda	HoD, Civil, PKD	Present
3	Dr. Prajna Pani	T&P Cell	Present
4	Dr. Sujit Mishra	HoD-Mechanical	Present
5	Dr. S. Kameswara Rao	T&P Cell	Present
6	Mr. Debendra Maharana	HoD, CSE, PKD	Present
7	Mr. Prabhat Patnaik	HoD, ECE, PKD	Present
8	Mr. S.N. Padhy	Academic Coordinator	Present
9	Mr. Tofan Nahak	ERP Cell	Present

8. The meeting ended with a vote of thanks to the Chair.

CC to: All member concerned for information and record.



Arsan
DEAN-SoET



Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi Minutes of 8th HoDs Meeting

Date: 17.01.2023

Time: 02:30 P.M.

Venue: Board Room-1

- ❖ 1. Course Progress review
- ❖ 2. ERP attendance status and defaulter list
- ❖ 3. Mentoring Review
- ❖ 4. Examination
- ❖ 5. Training and placement activities
- ❖ 6. Anti-Ragging Affidavit status
- ❖ 7. Publication status

Discussion & Decision Taken:

1. Course work progress was reviewed in the meeting.
2. ERP students attendance uploading status and faculty defaulter list was reviewed.
3. Mentor reports reviewed, advised all HoDs to have a standard online format for Submitting the reports- ACTION-HoDs/Mentors
4. Internal examination status was reviewed.
5. Faculty publication details format and progress status to be monitored
6. Training and Placement activity status was also discussed in the meeting.
7. All the HoDs were requested in the meeting to upload faculty publication details in the google link shared— ACTION-

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Rajib Majhi	Rep.of HoD, Civil, PKD	Present
3	Dr.Sujit Mishra	HoD-Mechanical	Present
4.	Dr.Dhawaleswar Rao	CSE Professor/Career Coordinator	Present
5	Mr.Debendra Maharana	HoD, CSE, PKD	Present
6	Mr.Sovan Sankalp	Career Coordinator/Rep.of HoD	Present
7	Mr.Prabhat Patnaik	HoD, ECE, PKD	Present
8	Mr.S.N.Padhy	Academic Coordinator	Present
9	Mr.Rajesh Mishra	Career Coordinator/Prof.-ECE	Present
10	Mr.Tofan Nahak	ERP Cell	Present
11	Mr.V.Khageswar	Project Executive-Mechanical	Present

Handwritten signatures and notes:
 Ashish
 Rajib Majhi
 Sujit
 Debendra
 Sovan Sankalp
 Prabhat
 S.N. Padhy
 Rajesh
 Tofan
 V.Khageswar

The meeting ended with a vote of thanks to the Chair.

Signature of Dean-SoET
 DEAN-SoET

CC to: All member concerned for information and record.





Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi Minutes of 9th HoDs Meeting

Date: 27.01.2023

Time:02:00 P.M.

Venue: JITM Board Room-1

- ❖ 1. Course Progress
- ❖ 2. ERP attendance status and defaulter list
- ❖ 3. Mentoring Reports
- ❖ 4. Examination
- ❖ 5. Training and placement activities
- ❖ 6. Publication status
- ❖ 7. Others

Discussion & Decision Taken:

1. Course completion status was reviewed. All HoDs were requested to share soft copy of the course completion report through Email to the undersigned.
2. ERP students attendance uploading status was reviewed, all the HoDs noted department wise defaulter faculty members list. They were requested to ensure timely attendance uploading by the faculty members. Mr.Tofan Nahak is advised to share the weekly defaulter list to the concerned HoDs henceforth before the HoDs weekly meeting.
3. Department wise mentor reports reviewed, HoDs were requested to keep submitting the monthly reports along with the Lab reports every month and save a soft copy in the department HoDs file.
4. All Departments monthly department event calendar was reviewed.
5. Upcoming Placement drive status was reviewed in the meeting. The T&P Cell head is requested to share the Placement calendar with all the HoDs and the undersigned, so that planning could be made for training requirement for the students.
6. Department Career Coordinators to attend the Placement meeting.
7. All HoDs-ECE Department was requested to do the needful for start of robotics/hackathon projects in coordination with all the departments after the Dasahara vacation. At least twenty projects should be proposed by all departments.

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Prafulla Punda	HoD, Civil, PKD	Present
3	Dr.Sujit Mishra	HoD-Mechanical	Present
4	Dr.S.Kameswara Rao	T&P Cell	Present
5	Mr.Debendra Maharana	HoD, CSE, PKD	Present
6	Mr.Prabhat Patnaik	HoD, ECE, PKD	Present
7	Mr.S.N.Padhy	Academic Coordinator	Present
8	Mr.Tofan Nahak	ERP Cell	Present

8.

Handwritten signatures and initials:
 Arsalah
 Prabhakar
 Mah. Padhy
 Tofan

The meeting ended with a vote of thanks to the Chair.

Handwritten signature: Arsalah
 DEAN-SoET

CC to: All member concerned for information and record.





Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi Minutes of 10th HoDs Meeting

Date: 06.02.2023

Time: 02:30 P.M.

Venue: Board Room-1

- ❖ 1. Course completion status
- ❖ 2. ERP attendance status and defaulter list
- ❖ 3. Mentoring Reports
- ❖ 4. Department event calendar
- ❖ 5. Training and placement activities
- ❖ 6. Publication status

Discussion & Decision Taken:

1. Pre-Placement Training Plan for the Civil/Mechanical/EEE/ECE branch was discussed. HoDs were requested to do the needful follow up-Action-Dept.Placement Coordinator/HoD concerned.
2. Internal Examination status of all the branches was reviewed in the meeting.-ACTION- All HoD/Academic Coordinator.
3. ERP students attendance uploading status by the faculty members was reviewed. ACTION-ERP-HEAD/HoD
4. Mentor reports reviewed, advised all HoDs to have a standard online format for Submitting the reports-ACTION-HoDs/Mentors
5. Department calender/workshop progress status reviewed.
6. Faculty publication details format and progress status to be monitored- ACTION- Prof.S.N.Padhy
7. Faculty publication status was reviewed in the meeting

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Rajib Majhi	Rep.of HoD, Civil, PKD	Present
3	Dr.Sujit Mishra	HoD-Mechanical	Present
4	Dr.Dhawaleswar Rao	CSE Professor/Career Coordinator	Present
5	Mr.Debendra Maharana	HoD, CSE, PKD	Present
6	Mr.Sovan Sankalp	Career Coordinator/Rep.of HoD	Present
7	Mr.Prabhat Patnaik	HoD, ECE, PKD	Present
8	Mr.S.N.Padhy	Academic Coordinator	Present
9	Mr.Rajesh Mishra	Career Coordinator/Prof.-ECE	Present
10	Mr.Tofan Nahak	ERP Cell	Present
11	Mr.V.Khageswar	Project Executive-Mechanical	Present

8.

The meeting ended with a vote of thanks to the Chair.

Ashish
 DEAN-SoET

CC to: All member concerned for information and record.





Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi Minutes of 11th HoDs Meeting

Date: 16.02.2023

Time: 03:30 P.M.

Venue: JITM Board Room-1

- ❖ 1. Course completion status
- ❖ 2. ERP attendance status and defaulter list
- ❖ 3. Mentoring Reports
- ❖ 4. Examination
- ❖ 5. Training and placement activities
- ❖ 6. NAAC documentation work
- ❖ 7. Publication status
- ❖ 8. Others

Discussion & Decision Taken:

1. Course completion status was reviewed. All HoDs were requested to share soft copy of the course completion report through Email to the undersigned.
2. ERP students attendance uploading status was reviewed, all the HoDs noted department wise defaulter faculty members list. They were requested to ensure timely attendance uploading by the faculty members.
3. Department wise mentor reports reviewed, HoDs were requested to keep submitting the monthly reports along with the Lab reports every month and save a soft copy in the department HoDs file.
4. All Departments monthly event progress status was reviewed.
5. Placement & Training status was reviewed. Upcoming placement drive status was also reviewed in the meeting. The T&P Cell head is requested to share the forthcoming Placement details with all the HoDs and the undersigned.
6. Examination progress status was reviewed.
7. Faculty publication status also discussed in the meeting.
8. All the HoDs were requested in the meeting to do needful to update all the files (as per the list circulated by the Registrar office) should be updated in the departments.

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Prafulla Panda	HoD, Civil, PKD	Present
3	Dr.Prajna Pani	T&P Cell	Present
4	Dr.Sujit Mishra	HoD-Mechanical	Present
5	Dr.S.Kameswara Rao	T&P Cell	Present
6	Mr.Debendra Maharana	HoD, CSE, PKD	Present
7	Mr.Prabhat Pattnaik	HoD, ECE, PKD	Present
8	Mr.S.N.Padhy	Academic Coordinator	Present
9	Mr.Tofan Nahak	ERP Cell	Present

9.

The meeting ended with a vote of thanks to the Chair.

Arsash
DEAN-SoET

CC to: All member concerned for information and record.





Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi Minutes of 12th HoDs Meeting

Date: 22.02.2023

Time: 03:00 P.M.

Venue: Board Room-1

- ❖ 1. Course completion status
- ❖ 2. ERP attendance status and defaulter list
- ❖ 3. Mentoring Reports
- ❖ 4. Examination
- ❖ 5. Training and placement activities
- ❖ 6. NAAC documentation
- ❖ 7. Publication status

Discussion & Decision Taken:

1. Mentoring report and the monthly Lab-OK report was reviewed in the meeting.-ACTION- All HoD/Academic Coordinator.
2. ERP students attendance uploading by the faculty members was reviewed. The Head-ERPCell is instructed to check/update the Parents mobile number in the ERP, so that SMS must goes to the Parents instead to Students. HoDs are requested to keep reminding faculty members to update ERP from time to time in the dept. meetings/WhatsApp group.ACTION-ERP-HEAD/HoD
3. Examination status for all the semesters was reviewed in the meeting.
4. The progress of documentation process in the departments for NAAC peer team visit was reviewed.
5. Faculty publication progress was also reviewed- ACTION- Prof.S.N.Padhy

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Rajib Majhi	Rep.of HoD, Civil, PKD	Present
3	Dr.Sujit Mishra	HoD-Mechanical	Present
4	Dr.Dhawaleswar Rao	CSE Professor/Career Coordinator	Present
5	Mr.Debendra Maharana	HoD, CSE, PKD	Present
6	Mr.Sovan Sankalp	Career Coordinator/Rep.of HoD	Present
7	Mr.Prabhat Patnaik	HoD, ECE, PKD	Present
8	Mr.S.N.Padhy	Academic Coordinator	Present
9	Mr.Rajesh Mishra	Career Coordinator/Prof.-ECE	Present
10	Mr.Tofan Nahak	ERP Cell	Present
11	Mr.V.Khageswar	Project Executive-Mechanical	Present

6.

The meeting ended with a vote of thanks to the Chair.

Ashish

DEAN-SoET

CC to: All member concerned for information and record.





Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi
Minutes of 13th HoDs Meeting

Date: 28.02.2023

Time: 02:30 P.M.

Venue: JITM Board Room-1

- 1. Course completion status of
2. ERP attendance status and defaulter list
3. Mentoring Reports
4. Department event calendar
5. Training and placement activities
6. Anti-Ragging Affidavit status
7. Publication status
8. Others

Discussion & Decision Taken:

- 1. Course completion status for the odd semester was reviewed. All HoDs were requested to share soft copy of the course completion report through Email to the undersigned.
2. ERP students attendance uploading status was reviewed, all the HoDs noted department wise defaulter faculty members list. They were requested to ensure timely attendance uploading by the faculty members. Mr.Tofan Nahak is advised to share the weekly defaulter list to the concerned HoDs henceforth before the HoDs weekly meeting.
3. Department wise mentor reports reviewed, HoDs were requested to keep submitting the monthly reports along with the Lab reports every month and save a soft copy in the department HoDs file.
4. All Departments to share a monthly department event calendar with next three months activities i.e. workshop/national/international conference/Alumni meet/FDPs etc to be conducted through google sheet. Dr.Prafulla Panda will share the format to all the HoDs.
5. Upcoming Placement drive status was reviewed in the meeting. The T&P Cell head is requested to share the Placement calendar with all the HoDs and the undersigned, so that planning could be made for training requirement for the students.
6. Department Career Coordinators to attend the Placement meeting.
7. All HoDs-ECE Department was requested to do the needful for start of robotics/hackathon projects in coordination with all the departments after the Dasahara vacation. At least twenty projects should be proposed by all departments.

List of Members Present:

Table with 4 columns: Sl. No., Faculty Name, DESIGNATION, Present/Absent. Rows include Dr.Ashish Ranjan Dash (Dean-SoET), Dr.Prafulla Panda (HoD, Civil, PKD), Dr.Prajna Pani (T&P Cell), Dr.Sujit Mishra (HoD-Mechanical), Dr.S.Kameswara Rao (T&P Cell), Mr.Debendra Maharana (HoD, CSE, PKD), Mr.Prabhat Patnaik (HoD, ECE, PKD), Mr.S.N.Padhy (Academic Coordinator), Mr.Tofan Nahak (ERP Cell).

Handwritten signatures and initials next to the table rows.

The meeting ended with a vote of thanks to the Chair.

Handwritten signature of the Dean-SoET.



CC to: All member concerned for information and record.



Centurion University of Technology and Management, Odisha, India

School of Engineering and Technology, Paralakhemundi Minutes of 14th HoDs Meeting

Date: 15.03.2023

Time: 03:00 P.M.

Venue: Board Room-1

- ❖ 1. Course completion status
- ❖ 2. ERP attendance status and defaulter list
- ❖ 3. Mentoring Reports
- ❖ 4. Department event calendar
- ❖ 5. Training and placement activities
- ❖ 6. NAAC file updating status review
- ❖ 7. Publication status

Discussion & Decision Taken:

1. Course Progress was reviewed for all the Departments. All the HoDs were requested to submit the report in shape of soft copy through Email to the undersigned.
2. NAAC documentation process in the departments was thoroughly reviewed, as per the file list provided by the Registrar office. All the HoDs were requested in the meeting to update their files and provide documents to the Deans Office chamber files for updating the files.
3. Mentor report and monthly Lab-OK report was reviewed-ACTION- All HoD/Academic Coordinator.
4. ERP attendance uploading status was reviewed. ACTION-ERP-HEAD/HoD
5. Mentor reports reviewed, advised all HoDs to have a standard online format for Submitting the reports-ACTION-HoDs/Mentors
6. Department calendar/workshop progress status reviewed.
7. Faculty publication details format and progress status to be monitored- ACTION- Prof.S.N.Padhy

List of Members Present:

Sl. No.	Faculty Name	DESIGNATION	Present/Absent
1	Dr.Ashish Ranjan Dash	Dean-SoET	Present
2	Dr.Rajib Majhi	Rep.of HoD, Civil, PKD	Present
3	Dr.Sujit Mishra	HoD-Mechanical	Present
4.	Dr.Dhawaleswar Rao	CSE Professor/Career Coordinator	Present
5	Mr.Debendra Maharana	HoD, CSE, PKD	Present
6	Mr.Sovan Sankalp	Career Coordinator/Rep.of HoD	Present
7	Mr.Prabhat Patnaik	HoD, ECE, PKD	Present
8	Mr.S.N.Padhy	Academic Coordinator	Present
9	Mr.Rajesh Mishra	Career Coordinator/Prof.-ECE	Present
10	Mr.Tofan Nahak	ERP Cell	Present
8.	Mr.V.Khageswar	Project Executive-Mechanical	Present

The meeting ended with a vote of thanks to the Chair.

Arsah

DEAN-SoET

CC to: All member concerned for information and record.



School of Applied Sciences
Department of Chemistry

Minutes of Faculty Meeting

Date 7.03.2023

Time: 2.00 to 3.00 PM

Agenda:

1. NAAC compilation
2. Etiquettes about staffs' leaves
3. Resolutions of mentoring issues raised by students

Resolutions taken

1. All faculty members were asked to compile data for different criteria of NAAC for last 9 months.
2. It was advised to the staff members of the laboratory to maintain punctuality and sincerity while working in lab. Henceforth, the lab opening time was fixed to be at 9.20 am till 4.40 pm. Any discrepancy will be subjected to strict action against them.
3. All the staff members are instructed to maintain certain etiquettes regarding their leaves. Accordingly, it was decided that they should apply their leaves before hand in crp.
4. Faculty members were instructed to carry out some doubt clearing classes for the semesters that they have been assigned, for better understanding of students. In addition, active involvement of faculties in practice classes were also requested.
5. The meeting was ended with concluding remarks by Associate Dean, SoAS, Dr. Dojalisa Sahu and a note of thanks by HoD, Chemistry.

Members Present

Teaching:

Dr. Ashish Kumar Sahoo *AKS*
Dr. Susanta Kumar Biswal *SB*
Dr. Dojalisa Sahu *DS*
Dr. Pratap Chhotray
Dr. Srikanta Sahu
Dr. Suchismita Acharya *SA*
Dr. Shraban Kumar Sahoo *SKS*
Mr. Chittaranjan Routray *CR*

Non-Teaching:

Swatimayee Mohapatra *S. Mohapatra*
Chandini Patel *C. Patel*
Laxmikanta Sasmal *L.K. Sasmal*
Parthasarathi Mohapatra *P.S. Mohapatra*

**School of Applied Sciences
Department of Chemistry**

Minutes of Faculty Meeting

Date 27.02.2023

Time: 2.00 to 3.00 PM

Agenda:

1. **Course distribution to faculty members to make NET syllabus and to upload in Courseware**
2. **Making of skill domain basket subject syllabus**
3. **Compliance of NAAC data for last 9 months**
4. **Etiquettes about staffs' leaves**
5. **Resolutions of mentoring issues raised by students**

Resolutions taken

1. The meeting was started with an warm welcome by the HoD, followed by discussions.
2. Different course subjects were distributed to faculty members to make NET syllabus and asked to upload them in courseware.
3. All faculty members were asked to compile data for different criteria of NAAC for last 9 months.
4. It was advised to the staff members of the laboratory to maintain punctuality and sincerity while working in lab. Henceforth, the lab opening time was fixed to be at 9.20 am till 4.40 pm. Any discrepancy will be subjected to strict action against them.
5. All the staff members are instructed to maintain certain etiquettes regarding their leaves. Accordingly, it was decided that they should apply their leaves before hand in erp.
6. Faculty members were instructed to carry out some doubt clearing classes for the semesters that they have been assigned, for better understanding of students. In addition, active involvement of faculties in practice classes were also requested.
7. All mentoring issues raised by students were resolved as follows.
 - Students raised to issue of a query whether they have to pay the whole academic fee amount to appear the internal exams. The issue has been discussed and was informed to Dean SoAS.
 - In addition, one of the B.Sc 4th semester was found not attending his regular classes in spite of staying in hostel. The student was asked to meet all the faculties of Chemistry department including Dean SoAS. As per the discussion, their parents were immediately consulted, and they assured to solve the issue as soon as possible.
8. The meeting was ended with concluding remarks by Associate Dean, SoAS, Dr. S. K. Biswal and a note of thanks by HoD, Chemistry.

**Members Present****Teaching:**

Dr. Ashish Kumar Sahoo *AKS*
Dr. Susanta Kumar Biswal *SB*
Dr. Dojalisa Sahu *DS*
Dr. Pratap Chhotray *PC*
Dr. Srikanta Sahu *SS*
Dr. Suchismita Acharya *SA*
Dr. Shraban Kumar Sahoo *SKS*
Mr. Chittaranjan Routray *CR*

Non-Teaching:

Swatimayee Mohapatra *SM*
Chandini Patel *CP*
Laxmikanta Sasmal *LKS*
Parthasarathi Mohapatra *PM*



**School of Applied Sciences
Department of Chemistry**

Minutes of Faculty Meeting

Date 02.02.2023

Time: 2.30 to 3.30 PM

Agenda:

Exchange and distribution of laboratory incharge and some other coordinator duties.

Resolutions taken

1. The meeting was started with an warm welcome by the HoD, followed by discussions.
2. Because of some other responsibilities, Dr. Pratap K. Chhotray was relieved of his lab incharge duty of Chemistry laboratory, in Aryabhata Building, which was handed over to Dr. Suchismita Acharya.
3. At the same time, the CSR and Alumni coordinator job was assigned to Dr. Shraban K. Sahoo.
4. Dr. Pratap Chhotray agreed to take the job of Placement Coordinator.
5. The meeting concluded at 3.30 pm.

Members Present

Teaching:

Dr. Ashish Kumar Sahoo *AKS*
 Dr. Dojalisa Sahu *DS*
 Dr. Suchismita Acharya *SA*
 Dr. Shraban Kumar Sahoo *SKS*
 Mr. Chittaranjan Routray *CR*

Non-Teaching:

Swatimayee Mohapatra *S. Mohapatra*
 Chandini Patel *C. Patel*
 Laxmikanta Sasmal *L.K. Sasmal*
 Parthasarathi Mohapatra *P.S. Mohapatra*



**School of Applied Sciences
Department of Chemistry**

Minutes of Faculty Meeting

Date 02.01.2023

Time: 12.50 to 1.20 PM

Agenda:

Distribution of courses for the even semester

Resolutions taken

1. The meeting was started with an warm welcome by the HoD, followed by discussions. Faculties were conveyed regarding the requirements of the courses for the coming M.Sc. 4th semester and B.Sc. 4th & 6th semester.
2. All the faculties were allowed to choose the respective courses, according to their expertise and suitability.
3. They were also instructed to sincerely and punctually conduct the classes and do their respective parts of mentoring too.
4. The meeting was concluded at 1.20 pm.

Members Present

Teaching:

Dr. Ashish Kumar Sahoo *A.K.S.*
 Dr. Dojalisa Sahu *D.S.*
 Dr. Suchismita Acharya *S.A.*
 Dr. Shraban Kumar Sahoo *S.K.S.*
 Mr. Chittaranjan Routray *C.R.*

Non-Teaching:

Swatimayee Mohapatra *S.M.*
 Chandini Patel *C.P.*
 Laxmikanta Sasmal *L.K.S.*
 Parthasarathi Mohapatra *P.S.M.*



**School of Applied Sciences
Department of Chemistry**

Minutes of Faculty Meeting

Date 06.12.2022

Time: 2.00 to 3.00 PM

Agenda:

1. Course distribution to faculty members for coming semester
2. Preparedness for coming Academic Audit
3. Maintenance of Punctuality to laboratory staff members
4. Etiquettes about staffs' leaves
5. Preparedness regarding coming National Conference
6. Request for monetary contribution to the family of recently deceased staff

Resolutions taken

1. The meeting was started with an warm welcome by the HoD, followed by discussions.
2. Different course subjects were distributed to faculty members as per their choice of preferences for the coming B.Sc. (4th and 6th semesters) and M.Sc. (4th semester).
3. Some of the important preparedness were suggested to faculty members for coming academic audit, like lab document, classroom documents (attendance, mentoring, learning records, assignments etc), sharing lesson plans to students and to keep them ready for future demands.
4. It was advised to the staff members of the laboratory to maintain punctuality and sincerity while working in lab. Henceforth, the lab opening time was fixed to be at 9.20 am till 4.40 pm. Any discrepancy will be subjected to strict action against them.
5. All the staff members are instructed to maintain certain etiquettes regarding their leaves. Accordingly it was decided that they should apply their leaves before hand in erp.
6. Some necessary preparedness for the coming National conference, going to be held on 28th and 29th of December, 2022, was suggested by Dr. Sushanta Kumar Biswal. The M.Sc. students were informed about it immediately and were requested for their participation.
7. Faculty members were instructed to carry out some doubt clearing classes for the semesters that they have been assigned, for better understanding of students. In addition, active involvement of faculties in practice classes were also requested.
8. All the staffs were requested to contribute some amount as per their ease regarding the recently deceased staff.
9. The meeting was ended with concluding remarks by Associate Dean, SoAS, Dr. S. K. Biswal and a note of thanks by HoD, Chemistry.

Members Present

Teaching:

Dr. Ashish Kumar Sahoo *A.S.*
Dr. Susanta Kumar Biswal *S.K.B.*
Dr. Dojalisa Sahu *D.S.*
Dr. Pratap Chhotray *P.C.*
Dr. Srikanta Sahu *S.S.*
Dr. Suchismita Acharya *S.A.*
Dr. Shraban Kumar Sahoo *S.K.S.*
Mr. Chittaranjan Routray *C.R.*

Non-Teaching:

Swatimayee Mohapatra *S.M.*
Chandini Patel *C.P.*
Laxmikanta Sasmal *L.K.S.*
Parthasarathi Mohapatra *P.S.M.*



School of Applied Sciences
Department of Chemistry

Minutes of Faculty Meeting

Date 24.11.2022

Time: 12.50 to 1.20 PM

Agenda:

1. Tools required for Faculty competency development
2. Modification of B.Sc syllabus for New Educational Policy (NEP)
3. Others

Resolutions taken

1. The meeting was started with an warm welcome by the HoD, followed by discussions.
2. As per solicitation from Professor K.V.D Prakash, suggestions were sought from the faculty members regarding different tools required for competency development of faculty members. The following are the necessary tools as per their suggestions:

Faculty Development Programs (FDPs) on

- X^o Pert Hi-Score
- Matlab
- Python
- FDP on research proposal/patent writing

Required Instruments for Research Purpose:

- FTIR Spectrophotometer
- Photoluminescence Spectrophotometer
- Polymer UTM (Universal Testing Machine)
- Injection molding instrument

3. For required editing of the current syllabus, so as to make it total of 12 core courses (existing 14), each of which having 5 credits, suggestions were sought and as per the decision, revision were made to the existing syllabus so as to suit the necessity of NEP. The scheme was prepared as distributed to all the faculties across the campus and it was found that none of them had any type of objections
4. The meeting was ended with concluding remarks by Associate Dean, SoAS and a note of thanks by HoD, Chemistry.

Members Present

Teaching:

Dr. Ashish Kumar Sahoo *AKS*
 Dr. Dojalisa Sahu *DS*
 Dr. Suchismita Acharya *SA*
 Dr. Shraban Kumar Sahoo *SKS*
 Mr. Chittaranjan Routray *CR*

Non-Teaching:

Swatimayee Mohapatra *S. Mohapatra*
 Chandini Patel *C. Patel*
 Laxmikanta Sasmal *L.K. Sasmal*
 Parthasarathi Mohapatra *P.S. Mohapatra*



**School of Applied Sciences
Department of Chemistry**

Minutes of Faculty Meeting

Date 19.10.2022

Time: 12.50 to 1.50 PM

Agenda:

1. Academic Calendar
2. Subject Registration of Students
3. Mentoring
4. New Strategies for Learning Record of Students
5. Students Project Reports
6. Bridge Classes
7. Lab Utilization and its Report
8. Others

Resolutions taken

1. The meeting was started with an warm welcome by the HoD, followed by discussions.
2. It was instructed to the respective faculty members to stick strictly to the academic calendar (which was distributed earlier on the same date), and plan their teaching accordingly.
3. Mentors were assigned for different academic batches, are as follows
 1st year of B.Sc. : Dr. Suchismita Acharya
 2nd year of B.Sc : Dr. Ashish Kumar Sahoo
 3rd year of B.Sc.: Dr. Srikanta Sahu
 1st year of M.Sc.: Dr. Pratap Kumar Chhotray
 2nd year of M.Sc.: Dr. Dojalisa Sahu
4. A new strategies as finalized by Dean SoAS, regarding learning record of students were conveyed to faculty members, according to which, students of each stream, have to submit all their classroom learning records in a single bound form at the end of their curriculum. Same is applicable to their action learning records too.
5. It was decided to collect and preserve the project report of each academic year for both B.Sc. and M.Sc students. Respective project supervisors to take the necessary steps.
6. All the faculties were requested to keep the proofs of the respective bridge classes (photos, attendance proofs etc.) that they are taking at the beginning of the new batches.
7. Respective lab in-charges to submit the laboratory utilization report within first three days in each month.
8. The meeting was ended with concluding remarks by Associate Dean, SoAS and a note of thanks by HoD, Chemistry.

Members Present

Teaching:

Dr. Ashish Kumar Sahoo *AS*
 Dr. Dojalisa Sahu *DS*
 Dr. Pratap Kumar Chhotray *PC*
 Dr. Suchismita Acharya *SA*
 Dr. Shraban Kumar Sahoo *SK*
 Mr. Chittaranjan Routray *CR*

Non-Teaching:

Swatimayee Mohapatra
 Chandini Patel
 Laxmikanta Sasmal
 Parthasarathi Mohapatra

S. Mohapatra
C. Patel
L.K. Sasmal
P.S. Mohapatra



**School of Applied Sciences
Department of Chemistry**

Minutes of Faculty Meeting

Date 28.09.2022

Time: 10.30 to 11.30 AM

Agenda:

1. Distribution of Departmental Charges
2. Course distribution to faculty members
3. Mentoring
4. Special backlog EoD exams

Resolutions taken

1. The meeting was started with a warm welcome by the host.
2. Different departmental/academic charges were distributed to the faculty members as follows:

Physical Chemistry Lab-in-Charge (M.D. Building): Dr. Dojalisa Sahu
Research Project coordinator : Dr. Dojalisa Sahu
Alumni Coordinator: Dr. Pratap Kumar Chhotray
Environmental Chemistry Lab-in-Charge: Dr. Shraban Kumar Sahoo

Charges of other faculty members which was previously assigned, remains as it is.
3. Subject distributions, for coming semester, have been made and conveyed to respective faculties.
4. It was instructed to conduct mentoring of the students properly with appreciable seriousness.
5. Student project status to be monitored by respective faculty members.
6. Respective reports to be mailed to the IQAC coordinator (Mr.Chitranjan Routray) by 28th Sept. 2022.
7. It was decided that, after Puja Vaccation, students to visit to some specific industrial area, according to their curriculum.
8. The exams coordinator was instructed to ensure the smooth conduction of to special backlog EoD examination.
9. The meeting was ended a thanks note by Dr.Dojalisa Sahu, Associate Dean, SoAS.

Members Present:

Dr. Ashish Kumar Sahoo *AKS*
 Dr. Dojalisa Sahu *Dojalisa*
 Dr. Srikanta Sahu *Srikanta*
 Dr. Pratap Kumar Chhotray *Pratap*
 Dr. Suchismita Acharya *Suchismita*
 Dr. Shraban Kumar Sahoo *Shraban*



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
Bhubaneswar Campus, Odisha
Minutes of Meeting, Department of Physics

Date: 13.06.2023

Time: 3.00 pm

Venue: MD 414

Members Present:

1. Dr. Santosh Satpathy, HoD
2. Dr. Padmaja Patnaik
3. Dr. Subrata Sarangi
4. Dr. S.R.Panda
5. Dr. S.L.Behera
6. Dr. Nibedita Nayak

Agenda:

- Course Assignment
- Mentoring
- Co-Po
- Course Preparedness

Minutes:

- All faculty members were asked to prepare themselves for the course presentation
- All were asked to provide the updated Mentoring data
- All were requested to take the initiative to correct the Co-Po mapping

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CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
Bhubaneswar Campus, Odisha
Minutes of Meeting, Department of Physics

Date: 09.05.2023

Time: 4.15 pm

Venue: MD 414

Members Present:

1. Dr. Subrata Sarangi
2. Dr. Padmaja Patnaik
3. Dr. S.R.Panda
4. Dr. S.L.Behera
5. Dr. Santosh Satpathy(HOD)
6. Dr. Nibedita Nayak

Agenda:

- Review of syllabus design
- COPO
- Mentoring
- Feedback

Minutes:

1. Subrata sir, Padmaja madam presented the draft copy of the M.Sc syllabus prepared by them.
2. Referring the syllabus of NET, GATE and JEST, the domain syllabus (24 credits) for M.Sc was finalized. It was decided that the domain should cover the following subjects.
3. COPO Mapping with the subject
4. Collection of feedback from alumni, parents and industry persons.

Handwritten signatures of the meeting members: Dr. Subrata Sarangi, Dr. Padmaja Patnaik, Dr. S.R.Panda, Dr. Nibedita Nayak, and Dr. S.L.Behera.



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
Bhubaneswar Campus, Odisha
Minutes of Meeting, Department of Physics

Date: 12.04.2023

Time: 10.00 am

Venue: MD 414

Members Present:

1. Dr. Subrata Sarangi
2. Dr. Padmaja Patnaik
3. Dr. S.R.Panda
4. Dr.S.L.Behera
5. Dr. Nibedita Nayak
6. Dr. Santosh Satpathy (HOD)

Agenda:

1. Progress
2. Discussion of HOD with dean SoAS

Minutes:

1. It was decided that Subrata sir, Padmaja madam will prepare the draft copy of the M.Sc. syllabus and the domain of 24 credits will be designed by SL Behera madam coordinating with others. The whole proposed syllabus will be discussed in the next dept. meeting.
2. All are asked to update their profiles in the faculty portal of CUTM website.
3. As the new syllabus will be more application and skill based, all must learn new tools and software to keep updated and digitally alligned.
4. All are asked to learn and designated as departmental in charge for different digital tolls such as **Catia, Simulia, Materials studio, Altair, python and Enovia.**
5. It was decided that all must learn Materials studio.


Nibedita Nayak


SL Behera


Subrata Sarangi



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
Bhubaneswar Campus, Odisha
Minutes of Meeting, Department of Physics

Date: 09.03.2023

Time: 4.30 pm

Venue: MD 414

Members Present:

1. Dr. Subrata Sarangi
2. Dr. Padmaja Patnaik
3. Dr. S.R.Panda
4. Dr. S.L.Behera
5. Dr. Nibedita Nayak
6. Dr. Santosh Satpathy (HOD)

Agenda:

- Regarding Academic Progress
- Mentoring

Minutes:

It was decided that

- Every faculty has to give academic progress and mentoring reports monthly.
- In the academic progress report, all have to mention the Subject name, Credit, and Semester.
- All are requested to maintain the Google form for mentoring and Compile & submit the summary at the end of the month to HoD
- Any issue regarding attendance and subject registration is to be handled by the mentors.
- All members expressed their views regarding online classes and intimated regarding course progress.

Hayn

S. R. Panda

Patnaik

Nibedita

Behara



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
Bhubaneswar Campus, Odisha
Minutes of Meeting, Department of Physics

Date: 06.02.2023

Time: 4.30 pm

Venue: Computer lab 414

Members Present:

1. Dr. Subrata Sarangi
2. Dr. Padmaja Patnaik
3. Dr. S.R.Panda
4. Dr.S.L.Behera
5. Dr. Santosh Satpathy (HOD)
6. Dr. Nibedita Nayak

Agenda:

- Build up Team Physics and departmental duty distribution
- Course Progression
- Mentoring

Minutes:

1. All faculty members were nominated as departmental in charge for differential activities for smooth functioning of the department.
2. As suggested by dean SoAS, the proposed syllabus is to be modified keeping in view of various modern technologies. So all are asked to go through websites of different universities and prepare a draft copy of the syllabus.

Aray

Nayak

Behra

Satpathy



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
Bhubaneswar Campus, Odisha
Minutes of Meeting, Department of Physics

Date: 09.11.2022

Time: 4.15 pm

Venue: MD 414

Members Present:

1. Dr. Subrata Sarangi
2. Dr. Padmaja Patnaik
3. Dr. S.R.Panda
4. Dr. S.L.Behera
5. Dr. Santosh Satpathy (HOD)
6. Dr. Nibedita Nayak

Agenda:

- Mentoring
- Course Progress

Minutes:

Scheduling regular meetings or check-ins to discuss progress, challenges, and goals.
80 Percent course completed

N Nayak

Behera



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
Bhubaneswar Campus, Odisha
Minutes of Meeting, Department of Physics

Date: 13.10.2022

Time: 3.00 pm

Venue: MD 414

Members Present:

1. Dr. Santosh Satpathy, HoD
2. Dr. Padmaja Patnaik
3. Dr. Subrata Sarangi
4. Dr. S.R.Panda
5. Dr. S.L.Behera
6. Dr. Nibedita Nayak

Agenda:

- Course progress review

Minutes:

- All were asked to provide updated data for collaborations like student exchange, faculty exchange, and research activities
- All were requested to take the initiative to make at least one MoU
- HoD took note of all members' course progress.

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Nayak

Behu *(Signature)*



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
Bhubaneswar Campus, Odisha
Minutes of Meeting, Department of Physics

Date: 08.09.2022

Time: 10.00 am

Venue: MD 414

Members Present:

1. Dr. Subrata Sarangi
2. Dr. Padmaja Patnaik
3. Dr. S.R.Panda
4. Dr.S.L.Behera
5. Dr. Nibedita Nayak
6. Dr. Santosh Satpathy (HOD)

Agenda:

1. Modification in syllabus
2. Discussion of HOD with dean SoAS

Minutes:

1. If modification required in syllabus
2. All are asked to update their profiles in the faculty portal of CUTM website.
3. As the new syllabus will be more application and skill based, all must learn new tools and software to keep updated and digitally aligned.

A handwritten signature in black ink, appearing to be 'S. Sarangi'.

A handwritten signature in black ink, appearing to be 'P. Patnaik'.

A handwritten signature in black ink, appearing to be 'S.R. Panda'.

A handwritten signature in black ink, appearing to be 'S.L. Behera'.

A handwritten signature in black ink, appearing to be 'N. Nayak'.

A handwritten signature in black ink, appearing to be 'S. Satpathy'.



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
Bhubaneswar Campus, Odisha
Minutes of Meeting, Department of Physics

Date: 15.08.2022

Time: 4.00 pm

Venue: Madhusudan Building Room Number 412

Members Present:

1. Dr. Subrata Sarangi
2. Dr. Padmaja Patnaik
3. Dr. S.R.Panda
4. Dr.S.L.Behera
5. Dr.NibeditaNayak
6. Dr. Santosh Satpathy (HOD)

Agenda:

1. Mentoring.
2. Course Progression
3. Practice

Minutes:

1. It was discussed and decided that the following points
 - a. For 4th and 6th sem almost 95% course completed
 - b. All most all the practice completed.

Dr. Subrata Sarangi

Dr. Padmaja Patnaik

Dr. S.R.Panda

Dr.S.L.Behera

Dr.NibeditaNayak

Dr. Santosh Satpathy (HOD)



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
Bhubaneswar Campus, Odisha
Minutes of Meeting, Department of Physics

Date: 15.07.2022

Time: 4.00 pm

Venue: Madhusudan Building Room Number 412

Members Present:

1. Dr. Subrata Sarangi
2. Dr. Padmaja Patnaik
3. Dr. S.R.Panda
4. Dr.S.L.Behera
5. Dr.Nibedita Nayak
6. Dr. Santosh Satpathy (HOD)

Agenda:

1. Mentoring.
2. Deputation of Faculty member on Sunday
3. FDPs / Webinar
4. Course Progress
5. Practice

Minutes:

1. It was discussed and decided that the following points
 - a. Any one of the faculty have to come for every Sunday if required.
 - b. Discussed to conduct one FDP and One Webinar.
 - c. For 4th and 6th sem almost 95% course completed
 - d. All most all the practice completed.
2. Dr. Padmaja Patnaik is requested to coordinate faculties of all campuses and circulate a standard template for syllabus design.

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 30th June 2023

Time: 5.00PM

- **Teaching and Learning/Assessment:**
 - All the courses has completed and the new courses division for the upcoming odd semester has already done.
 - The course preparedness presentation for the odd semester has been completed.
 - The EOD exam will be done on time. The information has send to the students for the exam.
 - All the students' of B.Sc (chem.) has done the course registration, some student has problem which will be resolved once they report to department in offline.
 - A new skill course " Simulation based radiation physics " has been introduced this time and informed to students for registration .
 - Faculties were asked to make the ERP portal ready for the comin semester for individual courses.
 - Marks has been published for M.Sc Physics and all the student are passed. For other branches (B.Sc Physics + B.Sc Chem.) student has cleared the exam and moved to next year.

- **Student Training:**
 - Student will go to CUTM-BBSR for the Domain internship program.
- **Placement:**
 - All the students are giving the base line test (recurring) and undergo carrier counseling by the mentor for their placement in different company and waiting for the result.

- **Research projects:**
 - Faculties were asked to write research proposals and to apply for externally funded projects.

- **Consultancy : Nil**
- **Strategic Plan :**
 - To increase the number of Journal publications with this 3 month.
 - To train the students for placement, NET/GATE coaching and competitive examinations.

- **Student welfare:**
 - Faculties were instructed to conduct the student mentoring classes regularly and to submit the monthly mentoring report to the chief mentor by 1st week of every month.
 - Mentoring classes are conducted regularly
 - It has decided for exposure visits of students to some research institute in coming future.
 - Faculties were instructed to ask B.Sc. Chemistry 4th semester students to send their updated CV to Dr. Santosh Kumar Bhal (Career Coordinator, SoAS).
 - Respective mentor has asked the students for the same
- **Faculty and Staff welfare:** All the staff has under gone faculty development program (19-06-23 to 24-06-23 @CUTM on Impact oriented Education)
- One of our faculty Dr. G. K. Sahu has invited as the resource person for a training program "Advance Excel".
- **Faculty/Student achievements: NIL**
- **List of papers published: NIL**
- **Conferences/ workshops/FDP/MDP/Webinar attended and organized by faculty: NIL**
- **Conferences/ workshops/Webinar attended by Students(External) : NIL**
- **Alumni Talk/Meet: Nil**
- **Mentoring:**
 - Faculties have already sent their mentoring report to Dr. R. Pradhan.

DT - 30/06/2023

- 1. 1y DR. G. K. Sahu.
- 2. 2y DR. S. Dhet
- 3. 2y DR. P. K. Rath
- 4. 4y DR. N. Gouda
- 5. 5y DR. R. Pradhan
- 6. 6y DR. R. Mallik
- 7. 7y Prof. I. S. Kati
- 8. 8y DR. A. Mishra
- 9. 9y DR. B. Malik
- 10. 10y DR. B. Padhy
- 11. 11y DR. S. Bhet.

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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 29th May 2023

Time:5.00PM

- **Teaching and Learning/Assessment:**
 - All the courses have been completed.
 - The external exam for all the practice component of B.Sc +M.Sc +B.Tech has completed on time.
 - All the exam has completed for B.Sc and M.Sc.
 - There is no any admission from this year. it has not shown in the admission and the admission for SoAS has stopped from this year.
- **Student Training: NIL**
- **Placement:**
 - All the students are giving the base line test (recurring and undergo carrier counseling by the mentor for their placement in different company and waiting for the result.
- **Research projects:**
 - Faculties were asked to write research proposals and to apply for externally funded projects.
- **Consultancy : Nil**
- **Strategic Plan :**
 - To increase the number of Journal publications with this 3 month.
 - To train the students for placement, NET/GATE coaching and competitive examinations.
- **Student welfare:**
 - Faculties were instructed to conduct the student mentoring classes regularly and to submit the monthly mentoring report to the chief mentor by 1st week of every month.
 - Mentoring classes are conducted regularly
 - Faculties were instructed to ask B.Sc. Chemistry 4th semester students to send their updated CV to Dr. Santosh Kumar Bhal (Career Coordinator, SoAS). Respective mentor has asked the students for the same
- **Faculty and Staff welfare:** All the staff has under gone different training for NAAC work

- **Faculty/Student achievements: NIL**

- **List of papers published: NIL**

- **Conferences/ workshops/FDP/MDP/Webinar attended and organized by faculty:**
Dr. S. Dhal has gone to NIT Srinagar to attend a workshop. Detail will be send ASAP he will return back. In addition, he has gone to IIT BBSR for collaborative work. (Report will be send by him directly)

- **Conferences/ workshops/Webinar attended by Students (External):** One Student Arpita Patro has gone to attend the workshop at Srinagar and She will send the details once return back.

- **Alumni Talk/Meet: Nil**

- **Mentoring:**

- Faculties have already sent their mentoring report to Dr. R. Pradhan.

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- 1) Prof. G.K. Saha
- 2) Dr. S. Dhal
- 3) Dr. P. K. Rath
- 4) ~~Dr. S. Mishra~~
- 5) Dr. N. Gouda
- 6) Dr. R. Pradhan
- 7) Dr. R. Mallik
- 8) Prof. I. S. Kati
- 9) Dr. A. Mishra
- 10) Dr. B. Mallik
- 11) Dr. B. Padhy
- 12) Dr. S. Bhal

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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 25th Apr 2023

Time: 5.00PM

- **Teaching and Learning/Assessment:**
 - All the courses are going fine and ~75% has already completed for all the running same. The course will complete on time.
 - The EOD exam will be done on time waiting for the exam cell confirmation report of the students.
 - All the students' attendance for the Domain and internship including the core course for M.Sc. is ok but for B.Sc. some student has problem which will be resolved once they report to department in offline.
 - The value-added courses have been started for B.Sc. students (MS Excel) by Dr. G. K. Sahu and Dr. N. Gouda from middle of this month.
 - Faculties were asked to conduct 2nd internal examination of B.Sc. Chemistry 4th semester students.
 - Faculties have agreed to conduct 2nd internal examination soon.
 - Discussion was done on the course progress of ongoing even semester subjects.
 - Faculties have completed nearly 80% of their syllabus for 4th and 6th semester and around 50% for 2nd semester students.

- **Student Training:**
 - Student have gone for the Domain internship to CUTM-BBSR campus from 27-02-23 to 04-03-23. The internship has completed and the report will be submitted by the student before the semester exam.

- **Placement:**
 - All M.Sc. students have sent their Bio data to Dr. Padmaja pattnaik to look the placement possibility using BIOVIA in different company and waiting for the result.

- **Research projects:**
 - Faculties were asked to write research proposals and to apply for externally funded projects.

- **Consultancy: Nil**
- **Strategic Plan:**
 - To increase the number of Journal publications with this 3 month.

- To train the students for placement, NET/GATE coaching and competitive examinations.
- Skill mL, Medical (july 15 onwards)
- **Student welfare:**
 - Faculties were instructed to conduct the student mentoring classes regularly and to submit the monthly mentoring report to the chief mentor by 1st week of every month.
 - Mentoring classes are conducted regularly
 - It was decided to conduct projects for B.Sc. 4th semester students.
 - Students' projects are in progress
 - Faculties were instructed to ask B.Sc. Chemistry 4th semester students to send their updated CV to Dr. Santosh Kumar Bhal (Career Coordinator, SoAS).
 - Respective mentor has asked the students for the same
 - An Exposure visit to IOPB and TIRUPATI GRAPHEEN has completed by the students on 28-02-23 and 27-02-23. The report will send to IQAC by the seminar co-ordinator Dr. Dhal as soon it will ready.
- **Faculty and Staff welfare: One of our faculty Dr. G. K. Sahu has gone for the Internal promotion to CUTM-BBSR in this month.**
- **Faculty/Student achievements: NIL**
- **List of papers published: 02**
 - Dr. G. K. Sahu (already filled in Google sheet shared by Dr. S. Biswal)
 - Dr. Rabindra Nath Pradhan and Dr. Narayan Gouda has published a paper entitled "Pyrene based Schiff base ligand: A highly selective fluorescence chemosensor for the detection of Cu²⁺ ions" in March 2023.
- **Conferences/ workshops/FDP/MDP/Webinar attended and organized by faculty:**
 - Following two workshops has been done by Dr. S. Dhal and Team.
 - ONE DAY WORKSHOP on "FROM MICRO TO NANO, USING PLANETARY BALL MILLING" on 6th March 2023.
 - ONE DAY WORKSHOP on "SPECTRA SPARKS WORKSHOP ON UV-VIS SPECTROSCOPY" on 10th March 2023.
 - The reports will be provided by Dr. S. Dhal.
- **Conferences/ workshops/Webinar attended by Students (External):**
 - Ph.D student Arpita patro and Madhuchhanda Swain has gone to IMMT BBSR and TIFR Mumbai for experimental work. The detail; report will be provided once they return back from the experiment.
 - Dr. Narayan Gouda has organized and delivered a talk as a resource person in a three days training programme on "Sewage Treatment Plant: Design, Operation & Maintenance" organized by the Research Center for Waste to Wealth Management,

*Centurion University of Technology & Management, Odisha, India from 27th to 29th
March 2023.*

- **Alumni Talk/Meet:** Nil
- **Mentoring:**
 - > Faculties have already sent their mentoring report to Dr. R. Pradhan.

- 1) Prof. G. K. Sahu
- 2) Dr. S. Bhal
- 3) Dr. P. K. Rath
- 4) Dr. N. Gouda
- 5) Dr. R. Pradhan
- 6) Dr. R. Mallik
- 7) Prof. I. S. Kati
- 8) Dr. A. Mishra
- 9) Dr. B. Mallik
- 10) Dr. B. Padhy
- 11) Dr. S. Bhal

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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 25th Mar 2023

Time:5.00PM

- **Teaching and Learning/Assessment:**
 - All the courses are going fine and ~75% has already completed for all the running same. The course will complete on time.
 - The EOD exam will be done on time waiting for the exam cell confirmation report of the students.
 - All the students' attendance for the Domain and internship including the core course for M.Sc. is ok but for B.Sc. some student has problem which will be resolved once they report to department in offline.
 - The value added courses has been started for B.Sc. students (MS Excel) by Dr. G. K. Sahu and Dr. N. Gouda from middle of this month.
 - Faculties were asked to conduct 2nd internal examination of B.Sc. Chemistry 4th semester students.
 - Faculties have agreed to conduct 2nd internal examination soon.
 - Discussion was done on the course progress of ongoing even semester subjects.
 - Faculties have completed nearly 80% of their syllabus for 4th and 6th semester and around 50% for 2nd semester students.
- **Student Training:**
 - Student have gone for the Domain internship to CUTM-BBSR campus from 27-02-23 to 04-03-23. The internship has completed and the report will be submitted by the student before the semester exam.
- **Placement:**
 - All M.Sc. students have sent their Bio data to Dr. Padmaja pattnaik to look the placement possibility using BIOVIA in different company and waiting for the result.
- **Research projects:**
 - Faculties were asked to write research proposals and to apply for externally funded projects.
- **Consultancy : Nil**
- **Strategic Plan :**
 - To increase the number of Journal publications with this 3 month.

Centurion University of Technology & Management, Odisha, India from 27th to 29th March 2023.

- **Alumni Talk/Meet:** Nil
- **Mentoring:**
 - Faculties have already sent their mentoring report to Dr. R. Pradhan.

Coordinator SoAS

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1. Prof. G.K. Sahu.
2. Dr. Satyanarayan Bhal
3. Dr. Prasanta Ku. Rath
4. Dr. Subhasmita Mishra
5. Dr. Narayan Gouda
6. Dr. Rosy Mallik
7. Prof. I. Sivarama Koti
8. Dr. Rabindranath Pradhan
9. Dr. Ashok Misra
10. Dr. Banitamani Mallik
11. Dr. Balaji Padhy
12. Dr. Santos Ku. Bhal

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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 25th Feb 2023

Time: 5.00PM

- **Teaching and Learning/Assessment:**
 - Discussion was done on the course progress of ongoing even semester subjects. Faculties have completed nearly 40% of their syllabus.
 - Faculties were asked to conduct the second internal exam by last week of March 2023.
 - Faculties were asked to prepare the E-materials for their respective subjects which they have been teaching in the current semester..
 - Discussion was done on the course progress of ongoing even semester subjects.
- **Student Training**
 - Faculties were asked to encourage students to attend the job readiness classes regularly.
 - It was decided to conduct regular seminar classes for B.Sc. chemistry students in the second half of each Saturday.
- **Student Training**
 - Renewal energy technology domain students (B.Sc 6th Sem and M.Sc 4th Sem.) will go to BBSR campus from 27-02-23 to 04-03-23 to complete the domain project.
- **Placement: Nil.**
- **Research projects: Nil**
- **Consultancy: Nil**
- **Strategic Plan :**
 - All are working towards publications
 - Working on a new skill course medical based.
- **Student welfare:**
 - Dept. of physics is planning to take students of M.Sc. final year to Exposure visit during their domain project work at BBSR.
 - It was decided to conduct projects for B.Sc(Chem). 4th semester students.
- **Faculty and Staff welfare:**
 - All faculties were asked to write the research paper and book chapters and try to publish in peer reviewed journals.
 - All Faculties were requested to involve in research paper writing, project proposal writing and to attend FDPs/ Webinars/ Conferences to keep update with the new innovations.
- **Faculty/Student achievements: NIL**
- **List of papers published: NIL**

- **Conferences/ workshops/FDP/MDP/Webinar attended and organized by faculty:**
 - Student has attended GAJAJYOTI 2023 and visited Tirupati Graphene with IOPB as an external exposure visit. Report will be provided once they return.
 - Mr. I. Siva Ramakoti has attended an international conference ETES-2023 organized by Department of Environmental Science, F.M. University, Balasore.
 - Dr. S. Dhal and Arpita Patro had gone for an experiment to Pondicherry university. Details will be sent by Dr.Dhal.
- **Conferences/ workshops/Webinar attended by Students(External) :**
 - Miss Subhashree Padhy has attended an international conference ETES-2023 organized by Department of Environmental Science, F.M. University, Balasore.
- **Alumni Talk/Meet:** Nil
- **Mentoring:**
 - Faculties were instructed to conduct the student mentoring classes regularly and to submit the monthly mentoring report to the chief mentor by 1st week of every month.

Coordinator SoAS

25-02-23

1. Prof. G.K. Sahu.
2. Dr. Satyanarayan Dhal
3. Dr. Prasanta K. Rath
4. Dr. Subhasmita Mishra
5. Dr. Narayan Gouda
6. Dr. Rosy Mallik
7. Prof. T. Sivarama Koti
8. Dr. Rabindranath Pradhan
9. Dr. Ashok Mishra
10. Dr. Banitamani Mallik
11. Dr. Balaji Padhy
12. Dr. Santosh K. Bhal

G.K. Sahu

Dr. Satyanarayan Dhal

Dr. Prasanta K. Rath

Dr. Subhasmita Mishra

Dr. Narayan Gouda

Dr. Rosy Mallik

Prof. T. Sivarama Koti

Dr. Rabindranath Pradhan

Dr. Ashok Mishra

Dr. Banitamani Mallik

Dr. Balaji Padhy

Dr. Santosh K. Bhal

23-02-23

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R. Mallik

R. Mallik

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 25th Jan 2023

Time: 5.00PM

- **Teaching and Learning/Assessment:**
 - Faculties were asked to complete two modules of 4th /6th /8th semester course for the first internal test exam.
 - ERP configuration of skill courses has done only need to check the attendance.
 - Even semester subject distribution has been done.
 - Course preparedness presentation for the even semester has done on 13-01-23.
 - Faculties were asked to prepare the E-materials for their respective subjects whom they will be teaching in the even semester.
 - All the faculties were asked to submit the hard copy of the course preparedness plan of their respective subjects at the HoD, Department of Chemistry and Physics by 3rd February 2023.

- **Student Training:** Nil .
- **Placement:** Pabitra panda has got a placement.
- **Research projects:** Nil
- **Consultancy:** Nil
- **Strategic Plan :**
 - Everyone has to publish at least one SCI in a year.
 - Planning to add one skill course for next semester. Work is under progress.
 - Science day presentation by students has planned.

- **Student welfare:**
 - Trying to arrange an exposure visit and also EMT practical at BBSR.
 - CSR activity is under planning for outdoor activity.
 - Faculties were asked to prepare the E-materials for their respective subjects whom they will be teaching in the even semester.

- **Faculty and Staff welfare:**
 - Anupam Bania has joined the WoW internship with Dr. S. Dhal.

- **Faculty/Student achievements:** Nil
- **List of papers published:** Nil

- **Conferences/ workshops/FDP/MDP/Webinar attended and organized by faculty:**
Dr. S. Dhal is planning for a Gamma irradiation experiment in coming future.
A FDP on Molecular dynamics simulation has done from 6-1-23 to 14-1-23 by materials group RC.

- **Conferences/ workshops/Webinar attended by Students (External) :** Nil

- **Alumni Talk/Meet:** Planning in future.
- **Mentoring:**
 - Faculties have to send their mentoring report to Dr. R. Pradhan on time.

Coordinator SoAS

81:25 - 01-2023

-12-22

1. Prof. G.K. Sahu
2. Dr. Satyanarayan Phal
3. Dr. Prasanta Ku. Rath
4. Dr. Subhasmita Mishra
5. Dr. Narayan Gouda
6. Dr. Rosy Mallik
7. Prof. I. Sivarama Koti
8. Dr. Rabindranath Pradhan
9. Dr. Ashok Misra
10. Dr. Banitamani Mallik
11. Dr. Balaji Padhy
12. Dr. Sanfor Ku. Bhal

Sahu

Kali

Sahu

Gouda 30.01.23

Mallik

30/1/23

Rani

Padhy

R. Padhy

Gm

1. Prof. G. K. Sahu
2. Dr. Satyanarayan Dhal
3. Dr. Prasanta Ku. Rath
4. Dr. Subhasmita Mishra
5. Dr. Narayan Gouda
6. Dr. Rosy Mallik
7. Prof. I. Sivarama Koti
8. Dr. Rabindramath Pradhan
9. Dr. Ashok Misra
10. Dr. Banitamani Mallik
11. Dr. Balaji Padhy
12. Dr. Santos Ku. Bhal

G. K. Sahu

Rath

Mishra

Gouda

Mallik

Koti

Pradhan

Misra

Mallik

Padhy

Bhal

Rath

R. Dhal

S. M.

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 26th Dec 2022

Time: 5.00PM

- **Teaching and Learning/Assessment:**
 - For all the courses of Sem-1 the 2nd internal is going to over by 31st Dec. as the last interaction day is 31st Dec. 2022.
 - Faculties were asked to prepare the E-materials for their respective subjects which they will be teaching in the even semester.
 - The semester external practical exam for the practical has been finalized and mail will be circulated to students.
 - For new semester (B.Sc 6th & M.Sc 4th) the subject floatation has done on ERP and waiting for student registration. As the class work has started from 19-12-22.
- **Student Training:** Nil.
- **Placement :** Nil
- **Research projects:** Dr.S.Dhal has submitted one detail will be provided soon.
- **Consultancy:** Nil
- **Strategic Plan :**
 - Everyone has to publish at least one SCI in a year.
 - Planning to add one skill course for next semester. Work is under progress
 - All the faculties were asked to be ready with the course preparedness presentation of their respective subjects for the upcoming even semester.
 - It was decided to conduct a webinar and FDP in the month of January 2023 tentatively
 - Faculties were asked to complete the documents related to NAAC on time.
- **Student welfare:**

Trying to arrange an exposure visit.
- **Faculty and Staff welfare:**
 - All Faculty are involve in exam work and research work. Dr. G. K. Sahu got Ph.D.
- **Faculty/Student achievements:** Prof. G. K. Sahu got the Ph.D award.
- **List of papers published:** Nil
- **Conferences/ workshops/FDP/MDP/Webinar attended and organized by faculty:**
 - Madhuchhand Swain & Dr. P. K. Rath has attended the DAE-SNP 2022 conference at Cotton University Guwahati from 01-12-22 to 05-12-22. The certificate yet to come.
 - All the SoAS group has attended a work shop on 3d printing at CIT-BBSR from 30-11-22 to 03-12-22. Dr. G.K. Sahu has attended the "international Conference on

Advanced Materials and Applications" from 15-12-22 to 17-12-22 at Siksha 'O' Anusandhan University, BBSR.

- Dr. S. Dhal , Arpita Patro and Madhuchhanda Swain has attended the DAE-SSPS-2022 from 18th December 2022 to 22nd December 2022 at BIT MESRA .
- Department of Chemistry in collaboration with the Research Center for Waste to Wealth Management conducted a webinar on "Wealth Creation through Plastic Waste Management" conducted by Center for Waste to Wealth Management on the eve of National Pollution Prevention Day (2nd December 2022).

All faculties of Department have attended the webinar.

- Dr. Rosy Mallik presented an invited talk in the 2nd National Conference on "Recent Advances in Materials, RAM-2022" during 28-29 December 2022 on the topic "Organocatalytic Approach for Densely Substituted Cyclic Compounds" organized by Department of Chemistry, School of Applied Sciences, CUTM, Bhubaneswar, Khorda, Odisha.

Conferences/ workshops/Webinar attended by Students(External) :

- Arpita Patro and Madhuchhanda Swain has attended the DAE-SSPS-2022 from 18th December 2022 to 22nd December 2022 at BIT MESRA. The certificate yet to come. Madhuchhanda Swain has attended the DAE-SNP 2022 conference at Cotton University Guwahati from 01-12-22 to 05-12-22.
- Ms. Subhashree , Research Scholar participated and given a poster presentation in two days 36th Annual Conference of Orissa Chemical society & National Conference on Advances in Materials Chemistry and Applications (AMCA – 2022) during December 18-19, 2022. This event was organized by Utkal University, Bhubaneswar, Odisha.
- Ms. Subhashree , Research Scholar participated in a webinar on "Wealth Creation through Plastic Waste Management" conducted by Center for Waste to Wealth Management on the eve of National Pollution Prevention Day (2nd December 2022).
- **Alumni Talk/Meet: Alumni** Planning in future.
- **Mentoring:**
 - A faculty has to send their mentoring report to Dr. R. Pradhan on time.

Coordinator SoAS

1. Prof. G. K. Sahu
2. Dr. Satyanarayan Dhal
3. Dr. Prasanta K. Rath
4. Dr. Subhasmita Mishra
5. Dr. Narayan Gouda
6. Dr. Rosy Mallik
7. Prof. I. Sivarama Koti
8. Dr. Rabindramath Pradhan
9. Dr. Ashok Misra
10. Dr. Benitamani Mallik
11. Dr. Balaji Padhy
12. Dr. Santos K. Bhal

G. K. Sahu

S. Dhal

P. K. Rath

S. Mishra
26.12.22N. Gouda
20/12/22

R. Misra

B. Mallik
B. Padhy
S. Bhal

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 25th Nov 2022

Time: 5.00PM

• Teaching and Learning/Assessment:

- For all the courses of Sem-3 and Sem-5 (core paper) the 2nd internal has over on time as the last interaction day is 15 Nov.2022.
- For the Domain/skill practical Smruti Ranjan nayak has visited PKD campus and completed the skill practical's and domain project as well.
- The semester external practical exam for theory and the practical has been finalized and mail has circulated to students.
- Faculties were asked to prepare the E-materials for their respective subjects which they have been teaching in the ongoing semester.

• Student Training: Only Job reediness training is going on as a part of course.

• Placement : Nil all are busy with exam.

• Research projects: Nil

- Faculties were asked to write research proposals and to apply for externally funded projects.

• Consultancy: Nil

• Strategic Plan :

- Everyone has to publish at least one SCI in a year.
- Planning to add one skill course for next semester. Work is under progress.
- It was decided to conduct a webinar and FDP in the month of December 2022 tentatively. One webinar has been conducted in November 2022. The report will be sent soon to the concerned person.

• Student welfare:

- Trying to arrange an exposure visit.

• Faculty and Staff welfare:

- All Faculty are involving in exam work and research work.

• Faculty/Student achievements: Prof. G. K. Sahu got the Ph.D award.

• List of papers published: Nil

• Conferences/ workshops/FDP/MDP/Webinar attended and organized by faculty:

- Madhuchhand Swain has attended the experiment at IUAC from 26-10-22 to 04-11-22 at IUAC, Delhi and she will give the presentation. Dr. P. K. Rath attend the experiment at TIFR (11-11-22 to 17-11-22) at TIFR Mumbai.

- **Conferences/ workshops/Webinar attended by Students(External)** : Students of M.Sc 3rd Sem. Phy. Have attended the student hackathon 2022 at PKD campus and are planning to attend a conference at Hyderabad .
- Ms. Arpita Patro attended 7th International Conference on Ion Beams in Materials Engineering and Characterization (**IBMEC-2022**) and International School on Ion Beams in Materials Science (**IBMS-2022**) which was held on Nov 10/11/22 -19/11/22
- **Alumni Talk/Meet: Alumni** Planning in future.
- **Mentoring:**
 - Faculties has to send their mentoring report to Dr. R. Pradhan on time.

Coordinator SoAS

1. Prof G.K. Sahu
2. Dr. Satyanarayan Dhal
3. Dr. Prasanta Ku. Rath
4. Dr. Subhasmita Mishra
5. Dr. Narayan Gouda
6. Dr. Rosy Mallik
7. Prof I. Sivarama Koti
8. Dr. Rabindranath Pradhan
9. Dr. Ashok Misra
10. Dr. Banamani Mallik
11. Dr. Balaji Padhy
12. Dr. Santos Kumar Bhal

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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 25th October 2022

Time: 5.00PM

- **Teaching and Learning/Assessment:**
 - For all the courses of Sem-3 the 2nd internal will be done on time as the last interaction day is 15 Nov.2022. The ERP configuration for value-added course "Yoga and Meditation" has been done and already attendance has given.
 - For the Domain/skill practical Smruti Ranjan nayak will come from BBSR to complete the practical.
 - Progress report has already circulated to faculty to fill it up before the dead lines
 - Faculties were asked to prepare the E-materials for their respective subjects which they have been teaching in the ongoing semester.
- **Student Training:**
 - Faculties were asked to encourage students to attend the job readiness classes regularly.
 - It was decided to conduct regular seminar classes for B.Sc. chemistry 3rd semester students in the second half of each Saturday.
- **Placement:**
 - B.Sc 5th sem (6 student) + M.Sc 3rd Sem. (1 student) got placement in Upskillz Ed-tech.

Sl.No	Campus	School Name	Branch	Name	Offers	Gender	Regd.No	Actual Placement/Internship
1	PKD	SoAS	B.Sc Physics	G.Pragya Sree	1	Female	202204120001	Upskillz ED-Tech
2	PKD	SoAS	B.Sc Physics	Girish Nandana	1	Male	202204120003	Upskillz ED-Tech
3	PKD	SoAS	B.Sc Physics	Mousurni Mohapatra	1	Female	202204120005	Upskillz ED-Tech
4	PKD	SoAS	B.Sc Physics	Sai Kumar Jena	1	Male	202204120004	Upskillz ED-Tech
5	PKD	SoAS	B.Sc Physics	Hari kishor palaka	1	Male	202204120006	Upskillz ED-Tech
6	PKD	SoAS	B.Sc Physics	G.Triveni	1	Female	202204120002	Upskillz ED-Tech
7	PKD	SoAS	M.Sc Physics	Munikoti Bhuvan Kumar	1	Male	212205120001	Upskillz ED-Tech

- **Research projects:** Nil
- **Consultancy:** Nil
- **Strategic Plan :**
 - To increase the number of Journal publications. Dr. R. Mallik has arrange a meeting to smoothing the publication work.
 - Planning to add one skill course for next semester. Work is under progress.

- Faculties were asked to write research proposals and to apply for externally funded projects.
- **Student welfare:**
 - Trying to arrange an exposure visit + visit to BBSR campus for practical's of solid state physics.
 - It was decided to conduct projects for B.Sc. (chemistry) 3rd semester students.
- **Faculty and Staff welfare:**
 - All Faculty are involving in class work and research work.
 - To conduct a webinar and FDP in the month of September 2022 tentatively.
 - All faculties were asked to write the research paper and book chapters and try to publish in peer reviewed journals.
 - All Faculties were requested to involve in research paper writing, project proposal writing and to attend FDPs/ Webinars/ Conferences to keep update with the new innovations.
- **Faculty/Student achievements: Nil**
- **List of papers published: Nil**
- **Conferences/ workshops/FDP/MDP/Webinar attended and organized by faculty:**
 - Ms. Arpita Patro active participated 5 days online Faculty Development Program on 'Advances in 'Characterization Techniques' organized by the Department of Physics and Department of Chemistry, Presidency University, from 10th to the 14th of October, 2022.
 - Madhuchhand Swain has participated in the "WORKSHOP ON RECENT DEVELOPMENTS IN BEAM DIAGNOSTIC SYSTEMS (DBDS-2022)" on September 23, 2022 organized by Inter-University Accelerator Centre (IUAC), New Delhi, India.
 - Dr Prasanta Kumar Rath, has participated in the "WORKSHOP ON RECENT DEVELOPMENTS IN BEAM DIAGNOSTIC SYSTEMS (DBDS-2022)" on September 23, 2022 organized by Inter-University Accelerator Centre (IUAC), New Delhi, India.
- **Conferences/ workshops/Webinar attended by Students(External) :**
 - Students of M.Sc 3rd Sem. Phy. Are planning to attend a conference at Hyderabad and also planning to visit ARIES Nainital as exposure visit.
- **Alumni Talk/Meet:**
 - Planning to organize a Seminar talk by alumni.
- **Mentoring:**
 - Faculties were instructed to conduct the student mentoring classes regularly and to submit the monthly mentoring report to the chief mentor by 1st week of every month.

Coordinator SoAS

1. Prof. G. K. Sahu
2. Dr. Satyanarayan Dhal
3. Dr. Prasanta Ku. Rath
4. Dr. Subhasmita Mishra
5. Dr. Narayan Gouda
6. Dr. Rosy Mallik
7. Prof. I. Sivarama Koti
8. Dr. Rabinranath Pradhan
9. Dr. Ashok Misra
10. Dr. Banitamani Mallik
11. Dr. Balaji Padhy
12. Dr. Santos Kumar Bhal

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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 25th September 2022

Time: 5.00PM

- **Teaching and Learning/Assessment:**
 - The value-added course "Yoga and Meditation" has been started for B.Sc^{5th} Sem. and M.Sc^{3rd} Sem. The class is taking by Dr. Balaji Padhy. It has sent to ERP for configuration.
 - For the Domain classes the student need to visit CIT-Campus on this semester for the practical before the semester exam.
 - Course distribution among all faculties was done for B.Tech Engineering and Diploma 1st semester students.
 - Discussion was done on the course progress of B.Sc. and B.Tech 3rd semester. All faculties were asked to submit the course progress status by 22nd September 2022.
 - All faculties of Chemistry Department were asked to give a course preparedness presentation for the B.Tech Eng. Chemistry courses.

- **Student Training:** Only Job reediness training is going on as a part of course.
- **Placement :** Nil
- **Research projects:** Faculties were asked to write research proposals and to apply for externally funded projects.
- **Consultancy:** Nil
- **Strategic Plan :**
 - To increase the number of Journal publications. Dr. R. Mallik will arrange a meeting to smoothing the publication work.

- **Student welfare:**
 - Trying to organize a workshop for CSR activity of the exiting students.
 - It was decided to conduct regular seminar classes for B.Sc. chemistry 3rd semester students in the second half of each Saturday.

- **Faculty and Staff welfare:**
 - All Faculty are involving in class work and research work.

- **Faculty/Student achievements:** Dr. S. Dhal & Dr. P. K. Rath got "Certificate of Excellence" award from CUTM-PKD-2022 for the research project. Dr. P. K. Rath got the "Distinguished Achiever Award" in Provost's Annual Research Conclave 2022.
- **List of papers published:** Nil

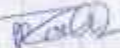
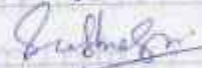
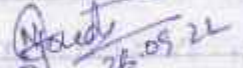
- **Conferences/ workshops/FDP/MDP/Webinar attended and organized by faculty:** Dr. P. K. Rath and Madhuchhand Swain is going to attend the "DBDS-2022 at IUAC, Delhi on 23-09-22.
- **Conferences/ workshops/Webinar attended by Students(External) :** Students of M.Sc 3rd Sem. Phy. Are planning to attend a conference at Hyderabad and also planning to visit ARIES Nainital as exposure visit.
- **Alumni Talk/Meet:** Planning to organize a Seminar talk by alumni.
- **Mentoring:**
 - Faculties were instructed to conduct the student mentoring classes regularly and to submit the monthly mentoring report to the chief mentor by 1st week of every month.

Coordinator SoAS

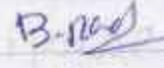
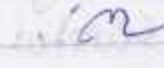
25-09-22

1. Prof. G.K. Sahu
2. Dr. Satyanarayan Dhul
3. Dr. Prasanta Ku. Rath
4. Dr. Subhasmita Mishra
5. Dr. Narayan Gouda
6. Dr. Rosy Mallik
7. Prof. J. Sivarama Koti
8. Dr. Rabinranath Pradhan
9. Dr. Ashok Misra
10. Dr. Banitamani Mallik
11. Dr. Balaji Padhy
12. Dr. Santos Kumar Bhal






**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 25th Aug 2022

Time: 5.00PM

• **Teaching and Learning/Assessment:**

- For all the courses of Sem-3 and Sem-5 has been started. Time table has been sent to ERP for configuration. For Sem-5 questions has been sent to QP cell on time.
- The courses (B.Sc 3rd & M.Sc 3rd Sem) Has been sent to ERP for configuration.
- This time the students have taken domain + skill+ job readiness + Value added course. The time table has been prepared and communicated to students and teachers including the above courses.
- Value added courses for B.Sc 5th Semester and M.Sc 3rd semester students will start from September 1st week.
- NET syllabus for the M.Sc. Physics and Chemistry students was reviewed.

• **Student Training:**

- Faculties were asked to encourage students to opt for a value-added course and also to attend the job readiness classes regularly.

• **Placement:** Nil

• **Research projects:** Nil

• **Consultancy :** Nil

• **Strategic Plan :**

- To increase the number of Journal publications. Dr. R. Mallik will arrange a meeting to smoothing the publication work.
- The course preparation for Simulation based radiation Physics (0-2-2) will be float on next. Sem.
- The Alumni talk has been over on Friday (05-08-2022 @ 10:00am) at 301 Seminar room MBA building. The alumni talk was presented by "Ms. Arpita Patro & Ms. Madhuchhanda Swain" on "Nano curcumin and its Impact on antibacterial effects " & "Study of Nuclear reaction using loosely bound projectiles". Some of the photo has been attached in the link. <https://photos.app.goo.gl/LfwcCDndNGLSaPjE6>.
- To conduct a webinar and FDP in the month of September 2022 tentatively.
- The course preparedness presentation has over and it was held at Seminar room CPS building, CUTM-PKD. All the courses of upcoming sem. (3rd and 5th) has been presented by the corresponding faculties on 09-08-22. Dr Ashok Mishra was the chair person.

• **Student welfare:**

- Trying to organize a workshop for CSR activity of the exiting students and also for the research scholar students requested to provide a sitting place. Ms.Arpita

Patro has given Ph.D review and she has recommended for full time research scholar.

- Faculties were asked the 3rd semester students to clear their dues and to complete the subject registration in ERP.

- **Faculty and Staff welfare:**

- All Faculty are involving in class work preparation and research work.
- All Faculties were requested to involve in research paper writing, project proposal writing and to attend FDPs/ Webinars/ Conferences to keep update with the new innovations.

- **Faculty/Student achievements:** The Ph.D pre talk of Prof. G. K. Sahu has been over on 30-07-22.

- Dr. Rosy Mallik has received recognition award for her getting external project.

- **List of papers published: 01**

Dr. Narayan Gouda	<u>Pyrolysis of low rank coal: Thermo kinetic analysis and product characterization</u>	Environmental Quality Management	Scopus (Wiley Publisher)	August, 2022	https://doi.org/10.1002/tqem.21911
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- **Conferences/ workshops/FDP/MDP/Webinar attended and organized by faculty:** Mr. G. K. Sahu attended National Seminar on Advances in Material Science & Technology on 26th August 2022 held at COEB, BBSR online.

- **Conferences/ workshops/Webinar attended by Students(External) :** Students of M.Sc 3rd Sem. Phy. Are planning to attend a conference at Hyderabad but it is under discussion for financial support.

- **Alumni Talk/Meet:** The talk has been organized on 05-08-22. The reports will be submitted by the Seminar coordinator Dr. S. Dhal very soon.

- **Mentoring:**

- Faculties were instructed to conduct the student mentoring classes regularly and to submit the monthly mentoring report to the chief mentor by 1st week of every month.

Coordinator SoAS

27.08.22

1. Prof. G.K. Sahu
2. Dr. Satyanarayan Dhal
3. Dr. Prasanta Ku. Rath
4. Dr. Subhasmita Mishra
5. Dr. Narayan Gouda
6. Dr. Rosy Mallik
7. Prof. I. Sivarama Koti
8. Dr. Rabinranath Pradhan
9. Dr. Ashok Mishra
10. Dr. Banitamani Mallik
11. Dr. Balaji Padhy
12. Dr. Santos Kumar Bhal

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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
PARALAKHEMUNDI**

**School of Applied Sciences
FACULTY MEETING**

Venue: Chamber of Coordinator, SoAS

Date: 25th July 2022

Time: 5.00PM

Teaching and Learning/Assessment:

- Faculties have reported that 7 modules of their assigned subjects have been completed.
- Attendance is being updated regularly. Students and parents are being informed regarding the shortage of attendances.
- The external practical examination dates and external examiner for B.Sc(Chemistry). 2nd semester students have been finalized and the external practical examination will be conducted on 14th and 15th July.
- For all the courses of Sem-2 the course has completed and also 2nd internal has also over.
- The courses for upcoming Sem. (B.Sc. 5th and M.Sc.3rd sem. Physics) has been sent to ERP for floatation. The time table has been prepared including the domain.

• **Student Training:**

Three students from B.Sc. final semester have successfully presented their summer internship work in 1000 student Interns Review (Round 1) at paralakhemundi Campus held on One M.Sc. student is preparing for the presentation in Round 2 Intern review.

• **Placement:** Nil

- **Research projects:** Dr. Rosy Mallik, Assistant Professor, Department of Chemistry has gone to NIT Rourkela to carry out the research work of her granted TARE project.

Consultancy: Nil

• **Strategic Plan :**

- To increase the number of Journal and book chapter publications.
- To conduct a Webinar in the month of August 2022
- Planning to make a separate seminar class for the B.Sc. chemistry students.
- Already New program (Simulation based radiation Physics (0-2-2)) has approved to make it skill. Meeting with Dr. Padmaja madam will happen soon.

• **Purchase order:**

The P.Os for the procurement of the chemicals, glassware, plasticware and instruments were finalized and were sent to the corresponding vendors for supply.

• **Student welfare:**

➤ Faculties were instructed to ready with their course preparedness presentation and to prepare the E-materials for the subjects taken for 3rd semester.

• **Faculty and Staff welfare:**

➤ All faculties were asked to write the research paper and book chapters and try to publish in peer reviewed journals.

➤ All Faculties were requested to involve in research paper writing, project proposal writing and to attend FDPs/ Webinars/ Conferences to keep update with the new innovations.

• **Faculty/Student achievements:**

Prof. G.K. Sahu successfully delivered his Ph.D. pre-talk entitled "Study of Dielectric, Ferroelectric and Conduction Behavior of Rare Earth Doped Strontium Bismuth Tantalate Ceramics "on 30th July 2022.

• **List of papers published: 2**

Dr. Narayan Gouda	Co-pyrolysis of beeswax with different consumer plastics for synergetic production of sustainable fuel oil	<i>Sustainable energy technology and Assessment</i>	IF= 7.632	July, 2022
Dr. Narayan Gouda	Effect of coal grade and heating rate on the thermal degradation behaviour, kinetics and thermodynamics of pyrolysis of low rank coal	<i>International journal of coal preparation and utilisation</i>	IF=2.791	July, 2022

• **Conferences/ workshops/FDP/MDP/Webinar attended and organized by faculty:** Nil

• **Conferences/ workshops/Webinar attended by Students(External):** Nil





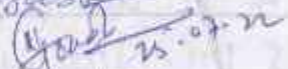
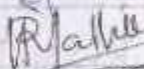

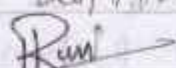

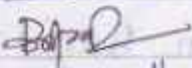
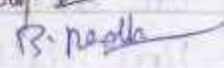
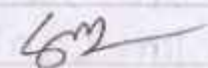
• **Alumni Talk/Meet:** Planning to organize a Seminar by alumni in the month of August.

• **Mentoring:**

➤ Faculties were instructed to conduct the student mentoring classes regularly and to submit the monthly mentoring report to the chief mentor by 1st week of every month.

Coordinator SoAS

21.07.22

- Prof. G.K. Sahu
3. Dr. Satyanarayan Dhal
 3. Dr. Prasanta Kumar Rath.
 4. Dr. Subhasmita Mishra
 5. Dr. Narayan Gouda
 6. Dr. Rosy Malik
 7. Prof. I. Sivaram Koti
 8. Dr. Rabindranath Pradhan
 9. Dr. Ashok Mishra
 10. Dr. Banitamani Malik
 11. Dr. Balaji Padhi
 12. Dr. Santos Kumar Bhal.
- 












Centurion University of Technology and Management, Odisha
Meeting Minutes
12-06-23

A meeting of CUTM-Mini Planet Earth was held on Deans Chamber (SoAS) on 12th June, 2023 at Room no-401. The meeting convened at 3.00PM with Dean-SoAS -Dr. Yashaswi Nayak presiding. All the faculty members of Botany and Zoology had an interaction session with Senior Faculty members of, OUAT. The discussion was regarding the existing issues and areas that need improvement in Pollinators Paradise. The delegates from OUAT focused on several aspects like vermicomposting, use of insecticides and pesticides, feeding habits of animals, application of fertilisers in intervals etc. All the faculty members will work under their guidance on different live experiments like Cactus, Lilly, Lotus and Orchid etc. To enhance our knowledge and gain ideas regarding Orchid and Pearl culture two eminent speakers will share their experience. Mr. Nirmal Mishra and Mr. Manoj Kumar Bisoi will deliver a talk on Orchid culture and Pearl culture on 16th and 21st September -2023. During the meeting it was decided that our students (Botany and Zoology) will visit and work from Monday (19th June 2023) at the Pollinators paradise for their production and live project work. With the progress of work it was planned to publish a newsletter very soon.

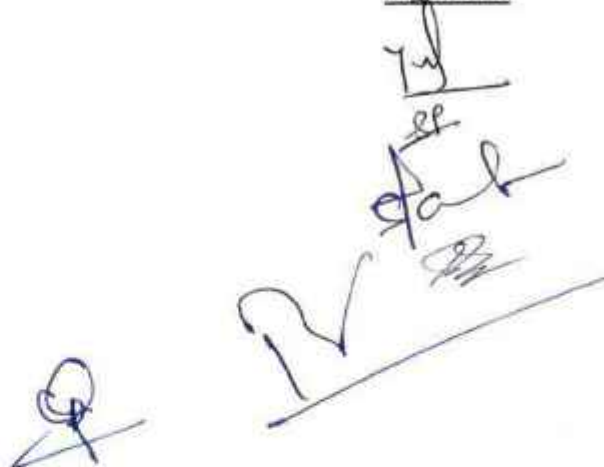
The meeting emphasized the importance of Flora and Fauna care, protection, improvement and development. This development will lead to biodiversity conservation, ecosystem services, improve aesthetic and cultural values and open wide research opportunities.

Members Present

Name

1. Dr. Yashawi Nayak
2. Dr. Siba Prasad Parida
3. Dr. Gagan Kumar Panigrahi
4. Dr. Sunita Satapathy
5. Dr. Pradip Kumar Prusty
6. Dr. Bikash Ranjan Sahu

Signature



The signature block contains several handwritten signatures. A large, stylized signature is written over a horizontal line. To its left, there are several smaller, less distinct signatures. Below the list of names, there are two more signatures: one is a simple scribble, and the other is a more complex, stylized signature.



School of Applied Sciences (SoAS)
Centurion University of Technology and Management (CUTM), Bhubaneswar-752050

MINUTES OF MEETING - 10.06.2023/12.30PM

Members Present in The Meeting

<u>Zoology Department</u>	<u>Botany Department</u>
Dr. Yashaswi Nayak, HOD, Zoology & Dean, SoAS Prof. Siba Prasad Parida Dr. Bikash Ranjan Sahu Dr. Gagan Kumar Panigrahi Dr. Pradip Kumar Prusty Dr. Sunita Satpathy	Dr. Rukmini Mishra, HOD, Botany Dr. Sagarika Parida Dr. Gyanranjan Mahalik Dr. Jatindranath Mohanty Dr. Madhusmita Barik Dr. Srimay Pradhan Dr. Bhagyeeswari Behera Dr. Abanikanta Bhadra

Meeting started with the welcome address by Dean SoAS.













The **agenda** of the meeting placed are:

1. Road map to develop and strengthen teaching and learning process.
2. Class room environment, monitoring and students' attainment.
3. Course preparedness and presentation.
4. Enhancing research and publication output with increasing outsource funding.
5. Criteria fixing to take Ph.D. students.
6. Preparing students and providing them NET and GATE syllabus, study materials and coaching.

Resolutions

1. Domain course (i.e. smart agriculture) taking students will be doing their project work in their campus itself instead of going to other campus to avoid and fill the gaps of learning like all student mobilization and all teachers' involvement. Online Internal-I examination should be held in the campus itself to know about the students' original performance.
2. Class room environment will be maintained from point of time to point of time without any relaxation to any teacher or any student.
3. Course preparedness and presentation will be monitored primarily by concerned HOD/Dean who belong to that subject area.
4. Research and publication output will be enhanced by allotting more and proportionate number of students to faculties. Research funding will be increased through applying and writing more project proposals.
5. Eligibility criteria of taking Ph.D. students should be relaxed to fulfill the target of full time research scholars.
6. Every faculty will focus and address on the students' fundamentals and outlook towards National and International Competitive Examinations to qualify for research, development and professional careers along with their regular teaching.

Members Present

<u>Name</u>	<u>Signature</u>
1. Dr. Yashawi Nayak	
2. Dr. Siba Prasad Parida	
3. Dr. Gagan Kumar Panigrahi	
4. Dr. Sunita Satapathy	
5. Dr. Pradip Kumar Prusty	
6. Dr. Rukmini Mishra	R. Mishra
7. Dr. Sagarika Parida	
8. Dr. Gyanranjan Mahalik	Gyanranjan Mahalik
9. Dr. Jatindranath Mohanty	
10. Dr. Madhusmita Barik	
11. Dr. Srimay Pradhan	
12. Dr. Bhagyeswari Behera	
13. Dr. Abanikanta Bhadra	
14. Dr. Beakash Ranjan Sahu	

MINUTES OF THE MEETING

07.06.2023

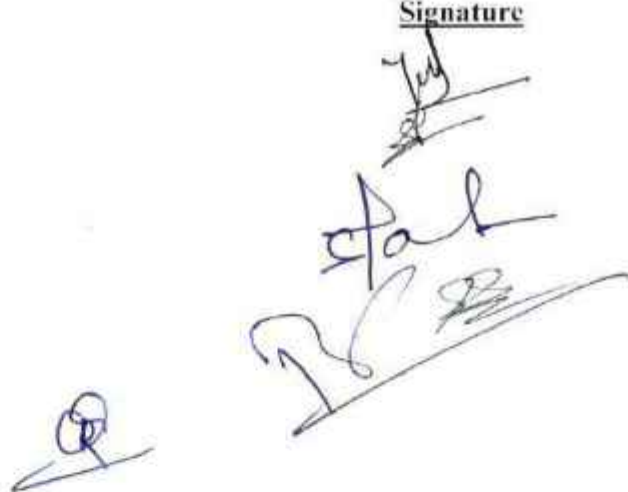
A meeting was conducted by Dr Yashaswi Nayak, Head Of the Department, Department of Zoology along with other faculties of the department (Dr. Siba Prasad Parida, Dr Sunita Satapathy, Dr Gagan Kumar Panigrahi, Dr Pradeep Kumar Prusty, Dr Bikash Ranjan Sahu and Mr Soumen Kumar Mohanty) to discuss on selection of an elective subject by newly joined PhD scholars to study for their PhD coursework. The three elective subjects are Genetics and Molecular Biology, Modern Zoology and Environmental Biology and Taxonomy. It was suggested by Dr Siba Prasad Parida that, PhD scholars should discuss with their respective supervisors to take decision on selecting the particular subject based on strength and novelty related to translational research.

Members Present

Name

1. Dr. Yashawi Nayak
2. Dr. Siba Prasad Parida
3. Dr. Gagan Kumar Panigrahi
4. Dr. Sunita Satapathy
5. Dr. Pradip Kumar Prusty
6. Dr. Bikash Ranjan Sahu

Signature



Handwritten signatures of the members present, including Dr. Yashaswi Nayak, Dr. Siba Prasad Parida, Dr. Gagan Kumar Panigrahi, Dr. Sunita Satapathy, Dr. Pradip Kumar Prusty, and Dr. Bikash Ranjan Sahu.



Centurion University of Technology & Management

School of Applied Sciences

Department of Zoology

Minutes of the Meeting for 2nd March 2023

Venue : Chamber of Dean, SoAS
Date : 2nd March 2023

Time : 12:30 P.M.

A meeting has been conducted of all faculty Department of Zoology and discussed on bellow mentioned Points.

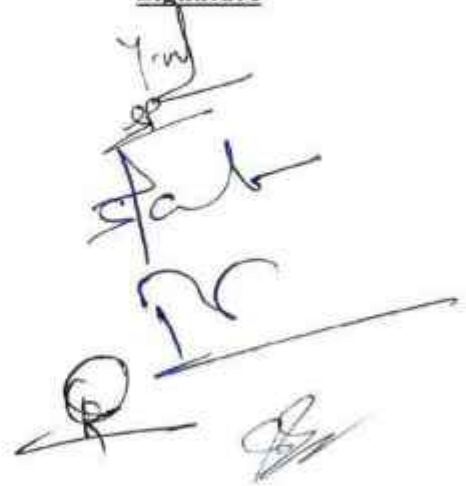
1. **New program for upcoming academic year:** Syllabus structure was discussed to implement in B.Sc. 4 years programme according to NEP.
2. **Semester exam of Final Year Student:** All the department faculty members were advised to evaluate the class room learning and action learning so that the students will go for the binding of the same and to kept in the department as learning records.
3. **Domain project for possible publication:** Dr. Siba Prasad Parida will look after the possible publication from the domain project with the help of Dr. Sambid Swain for Department of Zoology.
4. **NET/GATE Coaching:** Coaching classes have already started for 1st Year M.Sc students.
5. **Science day celebration:** For the science day celebration it has been decided that Dr. Subrata Sarangi will look on this matter centrally and if any campus will organize any event locally they will send a report to Dr. Sarangi for official record with proofs.
6. **Mentoring Issues:** Dr. Bikash Ranjan Sahu raised the following issues after mentoring the 1st year B.Sc. Students
 - i. Slow learners will be provided with Remedial Classes. In view of this issue remedial classes was arranged and the same was accommodated in the time table.
 - ii. The students who have not paid the fees were alerted and they have clear the fees before the commencement of 2nd semester.

Members Present

Name

1. Dr. Yashawi Nayak
2. Dr. Siba Prasad Parida
3. Dr. Gagan Kumar Panigrahi
4. Dr. Sunita Satapathy
5. Dr. Pradip Kumar Prusty
6. Dr. Bikash Ranjan Sahu

Signature



The image shows six handwritten signatures corresponding to the list of members. The signatures are written in black ink and are somewhat stylized. The first signature is at the top, followed by the others in descending order. The last signature is written below the others, to the right of the list.



Centurion University of Technology & Management

School of Applied Sciences Department of Zoology Minutes of the Meeting

Venue : Chamber of Dean, SoAS
Date : 10th December 2022

Time : 12:30 P.M.

A meeting has been conducted of all faculty Department of Zoology and following points were discussed:

- 1. Feedback of department faculties:** Based on the feedbacks obtained from Zoology students, it was unanimously decided that faculties of the department needs to constantly interact with the students and need to cater any challenges faced by the students in the academic process.
- 2. Practice topics and conduct of practical classes:** Practice topics of all the courses needs to be given highest priority and faculties need to ensure that all the requirements of the practical classes are there in the laboratory otherwise need to be ordered as soon as possible.
- 3. Question bank:** It was also discussed that question banks needs to be prepared for all the Zoology subjects and should be uploaded in the Google Drive.
- 4. Mentoring Issues:** All the faculties were advised to look after the M.Sc students and following points were addressed in the meeting:
 - i.** Slow learners needs Remedial Classes. In view of this issue, remedial classes were arranged and the same was reflected in the time table.
 - ii.** The students who have not paid the fees were alerted and they have been strictly instructed to clear the fees before the commencement of 4th semester.

Members Present:

1. Dr. Yashaswi Nayak
2. Dr. Siba Prasad Parida
3. Dr. Sunita Satapathy
4. Dr. Gagan Kumar Panigrahi
5. Dr. Pradip Kumar Prusty
6. Dr. Bikash Ranjan Sahu

Dr. Yashaswi Nayak,
Dean, SoAS & HoD Zoology
DEAN

School of Applied Sciences
CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT
Bhubaneswar, Odisha

Centurion University of Technology & Management
School of Applied Sciences
Department of Zoology
Minutes of the Departmental meeting for 3rd Aug 2022

Agenda:

1. Time Table of B.Sc 6th Sem. Students (Department of Zoology) will be adjusted according to the availability of course instructor.
2. Students should write the class notes in learning records.
3. All Experiments to be conducted offline.
4. All faculty of Zoology dept. will actively try to plan for writing good papers, aiming to the June-22 target
5. All Faculty are requested to published research papers, attend FDPs, Webinars to keep update with the new innovations.
6. Webinars need to be organized on behalf of our department.
7. All students to attend the Webinars and need to participate in other activities
8. List of industries for the involvement of students internships, need to be collected from Research Center.
9. All Faculty are requested to update NAAC information's related documents.

Members Present

Name

1. Dr. Yashawi Nayak
2. Dr. Siba Prasad Parida
3. Dr. Gagan Kumar Panigrahi
4. Dr. Sunita Satapathy
5. Dr. Pradip Kumar Prusty
6. Dr. Bikash Ranjan Sahu

Signature

The signature block contains six handwritten signatures in blue ink, corresponding to the list of members present. The signatures are written in a cursive style. The first signature is a simple loop. The second and third signatures are more complex, with the third one having a large 'S' shape. The fourth signature is a simple horizontal line with a small loop. The fifth signature is a simple horizontal line with a small loop. The sixth signature is a simple horizontal line with a small loop.

Centurion University of Technology & Management
School of Applied Sciences
Department of Zoology
Minutes of the meeting for 8th July 2022

A meeting has been conducted of all faculty Department of Zoology on bellow mentioned Points.

1. **New program for upcoming academic year:** It has been decided that the department will do their internal meeting and finally come with few new programs which will be floated as skill. Before that a work shop will be conducted on that program & most preferably it will be done by end of Feb. 2022
2. **Semester exam of 1st Sem. Student:** As the class work has started late not at Oct. 2021 so a request for extension on 1st Sem. Exam date has been proposed which will be carry forwarded in the Dean's Meeting.
3. **Domain project for possible publication:** Dr. Sitaram Swain will look after the possible publication from the domain project with the help of Dr. Sambid Swain for Department of Zoology.
4. **NET/GATE Coaching:** It has been decided that based on the result analysis of the final year student a list will be prepared across the campus and an external agency will be hired for NET/GATE coaching initially.
5. **Science day celebration:** For the science day celebration it has been decided that Dr. Subrata Sarangi will look on this matter centrally and if any campus will organize any event locally they will send a report to Dr. Sarangi for official record with proofs.

Members Present

Name

Signature

1. Dr. Yashawi Nayak
2. Dr. Siba Prasad Parida
3. Dr. Gagan Kumar Panigrahi
4. Dr. Sunita Satapathy
5. Dr. Pradip Kumar Prusty
6. Dr. Bikash Ranjan Sahu



Minutes of Meeting

Date: 17.06.2022

Time: 11.45 AM

Agenda: **Publication target**

All Zoology faculty meeting was conducted at the aforesaid date and time through online mode.

The following points were discussed and finalized:

- It was discussed to meet a publication target of 150 during the period June-December 2022.
- It has been decided to write paper from the data generated from Students Project.
- The target for paper writing was intimated to all faculty of Department of Zoology, School of Applied Sciences of all Campuses.
- It has been finalized that everyone should complete the writing by 30th August 2022.

It was discussed and informed to all that some papers have been published in 2021 with wrong affiliation and non-indexing/Scopus discontinued journals. It is suggested to all to mention the correct affiliation in the manuscript as given below:

Members Present

Name

1. Dr. Yashawi Nayak
2. Dr. Siba Prasad Parida
3. Dr. Gagan Kumar Panigrahi
4. Dr. Sunita Satapathy
5. Dr. Pradip Kumar Prusty
6. Dr. Bikash Ranjan Sahu

Signature



Departmental Meeting Notice No. Agron/2023/7

Date: 14/07/2023

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 15/07/2023 at 5:00 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. NAAC visit preparation, 2023
3. Publication
4. PG students 'activities
5. Upcoming course
6. International conference

The following faculty members were present in the meeting

1.	Prof. M. Devender Reddy	H. Devender Reddy
2.	Dr. Sagar Maitra	Sagar Maitra
3.	Prof. Supradip Sarkar	S. Sarkar
4.	Dr. Tanmoy Shankar	Tanmoy Shankar
5.	Dr. Rajesh Shriram Kalasare	Rajesh Kalasare
6.	Dr. Abha Manohar K.	Abha
7.	Dr. Ashirbachan Mahapatra	Ashirbachan
8.	Dr. Jnana Bharti Palai	Jnana Palai
9.	Dr. Triptesh Mondal	Triptesh Mondal
10.	Dr. Monalisa Sahoo	Monalisa
11.	Dr. Suprava Nath	
12.	Dr. Bandanarani Barik	B. Barik
13.	Dr. G. Shekar	G. Shekar
14.	Mr. Lalichetti Sagar	L. Sagar
15.	Ms. Upasana Sahoo	Upasana
16.	Mr. M. Sai Ram	M. Sai Ram
17.	Mrs. Sonia Panigrahi	Sonia

Sagar Maitra

HoD, Agronomy and Agroforestry



Department of Agronomy and Agroforestry
MSSSoA, Centurion University of Technology and Management
Alluri Nagar, R-Sitapur, Paralakhemundi, Odisha – 761211
www.cutm.ac.in

Departmental Meeting No. Agron/2023/07

Date: 15/07/2023

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Status of NAAC visit preparation was discussed with all the faculties of the department.
2. Pending works regarding the NAAC files were focused and updation of the files were discussed.
3. Attendance updated in ERP
4. The target journals for publications should be SCI/Scopus/WoS/UGC care indexed, as agreed upon by all faculty members.
5. There was conversation about the presentations and the next international conference.

HoD, Agronomy and Agroforestry

Departmental Meeting Notice No. Agron/2023/06

Date: 23/6/2023

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 24/06/2023 at 5:00 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. NAAC documents for mock visit, 2023
3. Synopsis presentation and Research activities
4. Publications update of 2023
4. Course presentation
5. Miscellaneous

The following faculty members were present in the meeting

1.	Prof. M. Devender Reddy	H. Devender Reddy
2.	Dr. Sagar Maitra	Sagar Maitra
3.	Prof. Supradip Sarkar	Supradip Sarkar 24/6/23
4.	Dr. Tanmoy Shankar	Tanmoy Shankar
5.	Dr. Rajesh Shriram Kalasare	Rajesh Kalasare
6.	Dr. Abha Manohar K.	Abha Manohar K.
7.	Dr. Ashirbachan Mahapatra	Ashirbachan Mahapatra
8.	Dr. Jnana Bharti Palai	Jnana Bharti Palai
9.	Dr. Triptesh Mondal	Triptesh Mondal
10.	Dr. Monalisa Sahoo	Monalisa Sahoo
11.	Dr. Suprava Nath	Suprava Nath
12.	Dr. Bandanarani Barik	Bandanarani Barik
13.	Dr. G. Shekar	G. Shekar
14.	Mr. Lalichetti Sagar	L. Sagar
15.	Ms. Upasana Sahoo	Upasana Sahoo
16.	Mr. M. Sai Ram	M. Sai Ram

Sagar Maitra
 HoD, Agronomy and Agroforestry



Department of Agronomy and Agroforestry
MSSSoA, Centurion University of Technology and Management
Alluri Nagar, R-Sitapur, Paralakhemundi, Odisha – 761211
www.cutm.ac.in

Departmental Meeting No. Agron/2023/06

Date: 24/06/2023

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Status of NAAC visit preparation was discussed with all the faculties of the department.
2. The NAAC file update process was reviewed and outstanding work related to it was concentrated upon.
3. ERP updated with attendance information
4. The target journals for publications should be SCI/Scopus/WoS/UGC care indexed, as agreed upon by all faculty members.
5. The research activities and the synopsis presentations were discussed.
6. To prepare for the mock visit, NAAC files were examined.

HoD, Agronomy and Agroforestry



Department of Agronomy and Agroforestry
MSSSoA, Centurion University of Technology and Management
Alluri Nagar, R-Sitapur, Paralakhemundi, Odisha – 761211
www.cutm.ac.in

Departmental Meeting Notice No. Agron/2023/5

Date: 29/05/2023

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 30/05/2023 at 5:00 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. Publication target by 30th June, 2023
2. International conference
4. PG students' activities
5. Upcoming course

The following faculty members were present in the meeting

1.	Prof. M. Devender Reddy	H. Devender Reddy
2.	Dr. Sagar Maitra	Sagar Maitra
3.	Prof. Supradip Sarkar	Supradip Sarkar
4.	Dr. Tanmoy Shankar	Tanmoy Shankar
5.	Dr. Rajesh Shriram Kalasare	Rajesh Kalasare
6.	Dr. Abha Manohar K.	Abha Manohar K.
7.	Dr. Ashirbachan Mahapatra	Ashirbachan Mahapatra
8.	Dr. Jnana Bharti Palai	Jnana Bharti Palai
9.	Dr. Triptesh Mondal	Triptesh Mondal
10.	Dr. Monalisa Sahoo	Monalisa Sahoo
11.	Dr. Suprava Nath	Suprava Nath
12.	Dr. Bandanarani Barik	Bandanarani Barik
13.	Dr. G. Shekar	G. Shekar
14.	Mr. Lalichetti Sagar	L. Sagar
15.	Ms. Upasana Sahoo	Upasana Sahoo
16.	Mr. M. Sai Ram	M. Sai Ram

Sagar Maitra
HoD, Agronomy and Agroforestry



Department of Agronomy and Agroforestry
MSSSoA, Centurion University of Technology and Management
Alluri Nagar, R-Sitapur, Paralakhemundi, Odisha – 761211
www.cutm.ac.in

Departmental Meeting No. Agron/2023/05

Date: 30/05/2023

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. It was discussed by the faculty members what the publication aim is, which is to be done by June 30..
2. The focus was on the presentations and getting ready for the next international conference..
3. ERP updated with attendance information
4. The target journals for publications should be SCI/Scopus/WoS/UGC care indexed, as agreed upon by all faculty members.
5. The research activities of the different farms were discussed with the farm incharges
6. The research activities of the PG students was focused with the chairpersons respectively.

HoD, Agronomy and Agroforestry



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Department of Agronomy and Agroforestry
MSSSoA, Centurion University of Technology and Management
 Alluri Nagar, R-Sitapur, Paralakhemundi, Odisha – 761211
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Departmental Meeting Notice No. Agron/2023/4

Date: 26/04/2023

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 27/04/2023 at 5:00 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. Publication target by 30th April
2. International conference
4. JRF record
5. PG students' activities

1.	Prof. M. Devender Reddy	M. Devender Reddy
2.	Dr. Sagar Maitra	Sagar Maitra
3.	Prof. Supradip Sarkar	Supradip Sarkar
4.	Dr. Tanmoy Shankar	Tanmoy Shankar
5.	Dr. Rajesh Shriram Kalasare	Rajesh Kalasare
6.	Dr. Abha Manohar K.	Abha Manohar K.
7.	Dr. Ashirbachan Mahapatra	Ashirbachan Mahapatra
8.	Dr. Jnana Bharti Palai	Jnana Bharti Palai
9.	Dr. Triptesh Mondal	Triptesh Mondal
10.	Dr. Monalisa Sahoo	Monalisa Sahoo
11.	Dr. Suprava Nath	Suprava Nath
12.	Dr. Bandanarani Barik	Bandanarani Barik
13.	Dr. G. Shekar	G. Shekar
14.	Mr. Lalichetti Sagar	L. Sagar
15.	Ms. Upasana Sahoo	Upasana Sahoo
16.	Mr. M. Sai Ram	M. Sai Ram
17.	Mr. Sameer Mahapatro	Sameer Mahapatro

Sagar Maitra
 HoD, Agronomy and Agroforestry



Department of Agronomy and Agroforestry

MSSSoA, Centurion University of Technology and Management

Alluri Nagar, R-Sitapur, Paralakhemundi, Odisha – 761211

www.cutm.ac.in

Departmental Meeting No. Agron/2023/04

Date: 27/04/2023

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. The faculty members talked about the publication goal, which is to be completed by April 30.
2. Faculty members and different courses were discussed.
3. ERP updated with attendance information
4. Preparing for the next international conference and the presentations took priority..
5. JRF record-keeping was covered with JRF coordinators, along with the various JRF resources students will get.
6. The research activities of the PG students was focused with the chairpersons respectively.

A handwritten signature in black ink, appearing to read 'Sapar Tripathy'.

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Departmental Meeting Notice No. Agron/2023/03

Date: 22/3/2023

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 22/3/2023 at 12:00 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. Responsibility and actives of NAAC mock visit, 2023
3. Research and Publications
4. Course completion report
4. Attendance upload in ERP
5. Miscellaneous

The meeting ended with thanks to the chairperson.

1.	Prof. M. Devender Reddy	M. Devender Reddy
2.	Dr. Sagar Maitra	Sagar Maitra
3.	Prof. Supradip Sarkar	Supradip Sarkar 22/3/23
4.	Dr. Tanmoy Shankar	
5.	Dr. Rajesh Shriram Kalasare	Rajesh Shriram Kalasare
6.	Dr. Abha Manohar K.	Abha Manohar K. 22/3/2023
7.	Dr. Ashirbachan Mahapatra	Ashirbachan Mahapatra
8.	Dr. Jnana Bharti Palai	Jnana Bharti Palai
9.	Dr. Triptesh Mondal	Triptesh Mondal 22/03/23
10.	Dr. Monalisa Sahoo	Monalisa Sahoo 22/3/23
11.	Ms. Suprava Nath	Suprava Nath 22/03/23
12.	Ms. Bandanarani Barik	
13.	Mr. G. Shekar	G. Shekar
14.	Mr. Lalichetti Sagar	
15.	Ms. Upasana Sahoo	Upasana Sahoo
16.	Mr. M. Sai Ram	
17.	Mr. Sameer Mahapatro	Sameer Mahapatro

Sagar Maitra

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Departmental Meeting No. Agron/2023/03

Date: 22/03/2023

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Duties for the naac simulated visit as well as the planning were talked about..
2. Regular activities, classes of UG nad PG students, field works of different units and farms are going perfectly.
3. ERP updated with attendance information
4. The course completion report of all faculty members was discussed.
5. Planning has been done on forthcoming PG classes and workload has been distributed.
6. The research activities of the PG students was focused with the chairpersons respectively.

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Departmental Meeting Notice No. Agron/2022/02

Date: 9/2/2023

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 10/2/2023 at 12:00 pm in the JITM Board Room - II (CRC - I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. Responsibility and actives of Kisan Mela, 2023
3. Publications.
3. Attendance upload in ERP.
4. Miscellaneous

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	
2.	Dr. Sagar Maitra	Sagar Maitra
3.	Prof. Supradip Sarkar	Supradip Sarkar
4.	Dr. Tanmoy Shankar	Tanmoy Shankar
5.	Dr. Rajesh Shriram Kalasare	Rajesh Kalasare
6.	Dr. Abha Manohar K.	Abha Manohar K.
7.	Dr. Ashirbachan Mahapatra	
8.	Dr. Jnana Bharti Palai	
9.	Ms. Chandini	
10.	Mr. Lalichetti Sagar	L. Sagar
11.	Dr. Triptesh Mondal	T. Mondal
12.	Ms. Upasana Sahoo	Upasana Sahoo
13.	Dr. Monalisa Sahoo	Monalisa Sahoo
14.	Mr. G. Shekar	
15.	Mr. M. Sai Ram	M. Sai Ram
16.	Mr. Sameer Mahapatro	Sameer Mahapatro

Sagar Maitra
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Departmental Meeting No. Agron/2023/02

Date: 10/02/2023

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works of different units and farms are going perfectly.
2. Concerned faculties responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. ERP updated with attendance information
4. Preparing for the upcoming Kisan Mela and the responsibilities were assigned to faculty members respectively
5. In the previous month 8 journal articles have been published.
6. The research activities of the PG students was focused with the chairpersons respectively.

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Departmental Meeting Notice No. Agron/2023/01

Date: 9/1/2023

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 10/1/2023 at 12:00 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. Responsibility and actives of Kisan Mela, 2023
3. Review on the Departmental activities
4. Supervision of RAWE and AELP activities
5. Regular update of attendance in ERP
6. Departmental publication

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	U. Devender Reddy
2.	Dr. Sagar Maitra	Sagar Maitra
3.	Prof. Supradip Sarkar	Supradip Sarkar 10/1/23
4.	Dr. Tanmoy Shankar	Tanmoy Shankar
5.	Dr. Rajesh Shriram Kalasare	Rajesh Kalasare
6.	Dr. Abha Manohar K.	Abha Manohar K.
7.	Dr. Ashirbachan Mahapatra	Ashirbachan Mahapatra
8.	Dr. Jnana Bharti Palai	Jnana Bharti Palai
9.	Ms. Chandini	Chandini
10.	Mr. Lalichetti Sagar	L. Sagar
11.	Dr. Triptesh Mondal	Triptesh Mondal
12.	Ms. Upasana Sahoo	Upasana Sahoo
13.	Dr. Monalisa Sahoo	Monalisa Sahoo
14.	Mr. G. Shekar	G. Shekar
15.	Mr. M. Sai Ram	M. Sai Ram
16.	Mr. Sameer Mahapatro	Sameer Mahapatro

Sagar Maitra

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Departmental Meeting No. Agron/2023/01

Date: 10/01/2023

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works of different units and farms are going perfectly.
2. Concerned faculties responsible for the evaluation of RAWA and AELP supervision briefly described the status.
3. ERP updated with attendance information
4. Preparing for the upcoming Kisan Mela and the responsibilities were assigned to faculty members respectively
5. PG Course for the second semester was discussed.
6. The research activities of the PG students was focused with the chairpersons respectively.

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Departmental Meeting Notice No. Agron/2022/12

Date: 28/12/2022

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 29/12/2022 at 4:30 pm in the JITM Board Room - II (CRC - I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. Responsibility and actives of different farm
3. Miscellaneous

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	M. Devender Reddy
2.	Dr. Sagar Maitra	Sagar Maitra
3.	Dr. Tanmoy Shankar	Tanmoy Shankar
4.	Dr. Aswani TR	Aswani TR
5.	Dr. Rajesh Shriram Kalasare	Rajesh Kalasare
6.	Dr. Swarnali Duary	Swarnali Duary
7.	Dr. Abha Manohar K.	Abha Manohar K.
8.	Dr. Ashirbachan Mahapatra	Ashirbachan Mahapatra
9.	Mg. Chandini	Chandini
10.	Mr. Lalichetti Sagar	Lalichetti Sagar
11.	Mr. Triptesh Mondal	Triptesh Mondal
12.	Mr. Upasana Sahoo	Upasana Sahoo
13.	Ms. Monalisa Sahoo	Monalisa Sahoo
14.	Mr. G. Shekar	G. Shekar

Sagar Maitra

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Departmental Meeting No. Agron/2022/12

Date: 29/12/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works of different units and farms are going perfectly.
2. Concerned faculties responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. ERP updated with attendance information
4. With the farm and unit incharges, the various farms' and units' responsibilities were discussed.
5. Research projects conducted by postgraduate students at Bagusala Field were discussed, as well as the labor supplied.
6. The postgraduate students' research endeavors were concentrated on their individual chairpersons.

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Departmental Meeting Notice No. Agron/2022/11

Date: 28/11/2022

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 29/11/2022 at 4:30 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. Responsibility and actives of different farm
3. Internal marks upload
4. Miscellaneous

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	H. Devender Reddy
2.	Dr. Sagar Maitra	Sagar Maitra
3.	Dr. Tanmoy Shankar	Tanmoy Shankar
4.	Dr. Aswani TR	Aswani TR
5.	Dr. Rajesh Shriram Kalasare	Rajesh Kalasare
6.	Dr. Swarnali Duary	Swarnali Duary
7.	Dr. Abha Manohar K.	
8.	Dr. Ashirbachan Mahapatra	Ashirbachan Mahapatra
9.	Mr. Chandini	Chandini
10.	Mr. Lalichetti Sagar	L. Sagar
11.	Mr. Triptesh Mondal	T. Mondal
12.	Ms. Upasana Sahoo	Upasana Sahoo
13.	Ms. Monalisa Sahoo	Monalisa Sahoo
14.	Mr. G. Shekar	G. Shekar

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Departmental Meeting No. Agron/2022/11

Date: 29/11/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works of different units and farms are going perfectly.
2. Faculty members who are in charge of AELP monitoring and RAWE evaluations gave a quick update on the situation.
3. ERP updated with attendance information
4. With the farm and unit incharges, the various farms' and units' responsibilities were discussed.
5. There was discussion on research projects carried out by postgraduate students at Bagusala Field.
6. Internal marks uploading was completed in the erp.

A handwritten signature in black ink, appearing to read 'Sapar Tantis'.

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Date: 20/10/2022

Departmental Meeting No. Agron/2022/10

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 21/10/2022 at 4:30 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. Review on the Departmental activities
3. Progress on ongoing UG and PG program
4. Departmental publication

The following faculty members were present in the meeting

1.	Prof. M. Devender Reddy	M. Devender Reddy
2.	Dr. Sagar Maitra	Sagar Maitra
3.	Dr. Tanmoy Shankar	Tanmoy Shankar
4.	Dr. Aswani TR	Aswani TR
5.	Dr. Rajesh Shriram Kalasare	Rajesh Kalasare
6.	Dr. Swarnali Duary	Swarnali Duary
7.	Dr. Abha Manohar K.	Abha Manohar K.
8.	Dr. Ashirbachan Mahapatra	Ashirbachan Mahapatra
9.	Ms. Chandini	Chandini
10.	Mr. Lalichetti Sagar	L. Sagar
11.	Mr. Triptesh Mondal	Triptesh Mondal
12.	Mr. Upasana Sahoo	Upasana Sahoo
13.	Ms. Monalisa Sahoo	Monalisa Sahoo
14.	Mr. G. Shekar	G. Shekar

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Sagar Maitra



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Departmental Meeting No. Agron/2022/10

Date: 21/10/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works of different units and farms are going perfectly.
2. A brief status update was provided by the faculty members in charge of RAWE evaluations and AELP monitoring...
3. ERP updated with attendance information
4. The publication target was discussed.

A handwritten signature in black ink, appearing to read 'Sapna Tripathi'.

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Departmental Meeting No. Agron/2022/09

Date: 19/09/2022

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 20/09/2022 at 4:30 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. Review on the Departmental activities
3. Status of PG students' thesis submission (pending students)
4. Status of PG students' research work
5. Review for the ODD semester PG courses

The following faculty members were present in the meeting

1.	Prof. M. Devender Reddy	M. Devender Reddy
2.	Dr. Sagar Maitra	Sagar Maitra
3.	Dr. Tanmoy Shankar	Tanmoy Shankar
4.	Dr. Aswani TR	Aswani TR
5.	Dr. Rajesh Shriram Kalasare	Rajesh Kalasare
6.	Dr. Swarnali Duary	Swarnali Duary
7.	Dr. Abha Manohar K.	Abha Manohar K.
8.	Dr. Ashirbachan Mahapatra	Ashirbachan Mahapatra
9.	Ms. Chandini	Chandini
10.	Mr. Lalichetti Sagar	L. Sagar
11.	Mr. Triptesh Mondal	Triptesh Mondal
12.	Mr. Upasana Sahoo	Upasana Sahoo
13.	Ms. Monalisa Sahoo	Monalisa Sahoo
14.	Mr. G. Shekar	G. Shekar

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Departmental Meeting No. Agron/2022/09

Date: 20/09/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works of different units and farms are going perfectly.
2. The PG students' thesis submission has been discussed with advisors.
3. ERP updated with attendance information
4. Planning has been done for the forthcoming ODD semester courses.
5. Status of the ongoing research works at bagusala was discussed with farm incharge.

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Departmental Meeting Notice No. Agron/2022/8

Date: 19/08/2022

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 25/08/2022 at 5:00 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. Responsibility and actives of different farm
3. Review on Departmental activities
4. Progress on ongoing UG and PG programmes
5. Status of PG students' research work
6. Supervision of RAWE and AELP activities
7. Upcoming course
8. Miscellaneous

Sapna Tripathi

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Departmental Meeting No. Agron/2022/8

Date: 25/08/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works/ research works of the PG students are going on in proper manner. Concerned faculty members as Supervisors updated that PG students' research works are going on perfectly.
2. Concerned Faculty responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. Responsibility of Ranadevi Poly house was assigned to Ms. Upasana Sahoo and Mr. Sairam Masina
4. All the Faculty members agreed on focusing publication with quality and target journals will be of SCI/ Scopus/WoS/ UGC care indexed.
5. In the previous month 02 journal articles have been published.
6. Dr. Ashirbachan Mahapatra, Mr. Triptesh Mondal and Dr. Rajesh Shriram Kalasare, updated about the progress of RNR Production works at Ranadevi, Patikota and Bagusala farms, respectively.
7. Dr. Rajesh Shriram Kalasare, the Faculty-In-Charge, Bagusala Student Research Farm with effective from 01-08-2022, updated regarding different ongoing research and production activities at Bagusala Farm.

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	<i>M. Devender Reddy</i>
2.	Dr. Sagar Maitra	<i>Sagar Maitra</i>
3.	Dr. Tanmoy Shankar	<i>Tanmoy Shankar</i>
4.	Dr. Aswani TR	<i>Aswani TR</i>
5.	Dr. Rajesh Shriram Kalasare	<i>Rajesh Shriram Kalasare</i>
6.	Dr. Swarnali Duary	<i>Swarnali Duary</i>
7.	Dr. Sahuji Bandyopadhyay	<i>Sahuji Bandyopadhyay</i>
8.	Dr. Abha Manohar K.	<i>Abha Manohar K.</i>
9.	Dr. Ashirbachan Mahapatra	<i>Ashirbachan Mahapatra</i>
10.	Ms. Juana Bharti Palai	<i>Juana Bharti Palai</i>
11.	Ms. Sonia Panigrahi	<i>Sonia Panigrahi</i>
12.	Mr. Chandini	<i>Chandini</i>
13.	Mr. Lalichetti Sagar	<i>Lalichetti Sagar</i>
14.	Mr. Triptesh Mondal	<i>Triptesh Mondal</i>
15.	Mr. Upasana Sahoo	<i>Upasana Sahoo</i>
16.	Ms. Monalisa Sahoo	<i>Monalisa Sahoo</i>
17.	Mr. G Shekar	<i>G Shekar</i>

Sagar Maitra

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Departmental Meeting Notice No. Agron/2022/7

Date: 25/07/2022

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 30/07/2022 at 5:00 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda.

As a Faculty member of the Department, you are requested to attend the meeting without fail.

Agenda:

1. Follow-up action of the previous meeting
2. Responsibility and actives of different farm
3. Internal marks upload
4. Upcoming course
5. Miscellaneous

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Departmental Meeting No. Agron/2022/7

Date: 30/07/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works/ research works of the PG students are going on in proper manner. Concerned faculty members as Supervisors updated that PG students' works are going on perfectly.
2. Concerned Faculty responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. Attendance updated in ERP
4. All the Faculty members agreed on focusing publication with quality and target journals will be of SCI/ Scopus/WoS/ UGC care indexed.
5. In the previous month 05 journal articles have been published.
6. Ranadevi, Patikota and Bagusala farm production works for the *kharif* 2022-23 were assigned to Dr. Ashirbachan Mahapatra, Mr. Triptesh Mondal and Dr. Rajesh Shriram Kalasare, respectively.

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	<i>M. Devender Reddy</i>
2.	Dr. Sagar Maitra	<i>Sagar Maitra</i>
3.	Dr. Taninoy Shankar	<i>Taninoy Shankar</i>
4.	Dr. Aswani TR	<i>Aswani TR</i>
5.	Dr. Rajesh Shriram Kalasare	<i>Rajesh Kalasare</i>
6.	Dr. Swarnali Duary	<i>Swarnali Duary</i>
7.	Dr. Sahuji Bandyopadhyay	<i>Sahuji Bandyopadhyay</i>
8.	Dr. Abha Manohar K.	<i>Abha Manohar K.</i>
9.	Dr. Ashirbachan Mahapatra	<i>Ashirbachan Mahapatra</i>
10.	Ms. Jnana Bharti Palai	<i>Jnana Bharti Palai</i>
11.	Ms. Sonia Panigrahi	<i>Sonia Panigrahi</i>
12.	Mr. Chandini	<i>Chandini</i>
13.	Mr. Lalichetti Sagar	<i>L Sagar</i>
14.	Mr. Triptesh Mondal	<i>Triptesh Mondal</i>
15.	Mr. Upasana Sahoo	<i>Upasana Sahoo</i>
16.	Ms. Monalisa Sahoo	<i>Monalisa Sahoo</i>
17.	Mr. G. Shekar	<i>G. Shekar</i>

Sagar Maitra

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Departmental Meeting No. Agron/2022/6

Date: 28/06/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works/ research works of the PG students are going on in proper manner. Concerned faculty members as Supervisors updated that PG students' works are going on perfectly.
2. Concerned Faculty responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. Attendance updated in ERP
4. All the Faculty members agreed on focusing publication with quality and target journals will be of SCI/ Scopus/WoS/ UGC care indexed.
5. In the month June, 10 journal articles have been published.

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	<i>M. Devender Reddy</i>
2.	Dr. Sagar Maitra	<i>Sagar Maitra</i>
3.	Dr. Tanmoy Shankar	<i>Tanmoy Shankar</i>
4.	Dr. Aswani TR	<i>Aswani TR</i>
5.	Dr. Rajesh Shiram Kalasare	<i>Kalasare</i>
6.	Dr. Swarnali Duary	<i>Swarnali Duary</i>
7.	Dr. Sahuji Bandyopadhyay	<i>Sahuji Bandyopadhyay</i>
8.	Dr. Abha Manohar K.	<i>Abha Manohar K.</i>
9.	Dr. Ashirbachan Mahapatra	<i>Ashirbachan Mahapatra</i>
10.	Ms. Jnana Bharti Palai	<i>Jnana Bharti Palai</i>
11.	Ms. Sonia Panigrahi	<i>Sonia Panigrahi</i>
12.	Mr. Lalichetti Sagar	<i>L. Sagar</i>
13.	Mr. Triptesh Mondal	<i>Triptesh Mondal</i>
14.	Mr. Upasana Sahoo	<i>Upasana Sahoo</i>
15.	Ms. Monalisa Sahoo	<i>M. Sahoo</i>
16.	Mr. G. Shekar	<i>G. Shekar</i>

Sagar Maitra

HoD, Agronomy and Agroforestry



Centurion
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Department of Agronomy and Agroforestry
MSSSoA, Centurion University of Technology and Management
Alluri Nagar, R-Sitapur, Paralakhemundi, Odisha – 761211
www.cutm.ac.in

Departmental Meeting Notice No. Agron/2022/6

Date: 25/06/2022

Dear Colleague,

A meeting of the Faculty members for the Department of Agronomy and agroforestry of MSSSoA, CUTM will be held on 28/06/2022 at 5:00 pm in the JITM Board Room – II (CRC – I) to discuss the following agenda:

As a Faculty member of the Department, you are requested to attend the meeting without fail.

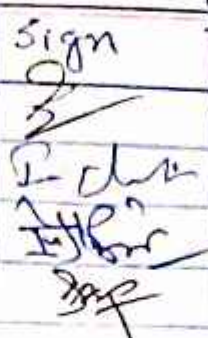


Agenda:

1. Follow-up action of the previous meeting
2. Publication target by 30th June
3. PG students' activities
4. Upcoming course

HoD, Agronomy and Agroforestry

Department of Agricultural Economics & Statistics,
HSSSOA, CUTM.

Departmental Meeting 1

Date	Time	Member Present	Sign	Topic - Discussion
20/7/22	4:30-5:30pm	1. Dr. Soumik Ray 2. Dr. I. Chandrabandh Reddy 3. Dr. Tulleuddin Bera 4. Dr. S. H. Majumder 5.		1. Review of previous months activities & progress. 2. Discussion on publication 3. Work responsibilities, ongoing courses etc.
17-8-22	4:30pm-5:30pm	1. Dr. Soumik Ray 2. Dr. I. Chandrabandh Reddy 3. Dr. Tulleuddin Bera 4. Dr. S. H. Majumder		1. Review of previous month activities and progress 2. Discussion on NAAC Documentation 3. Research activities
16-9-22	4:30pm-5:30pm	1. Dr. Soumik Ray 2. Dr. I. Chandrabandh Reddy 3. Dr. Tulleuddin Bera 4. Dr. S. H. Majumder		1. Review of previous month activities and progress. 2. Discussion on internal quality assessment 4. NAAC Documentation


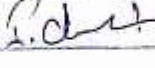


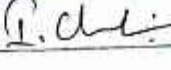




Dept. of Agril Ecoq Statistics,
Departmental Meeting

2


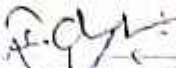
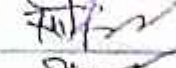


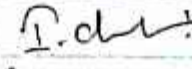



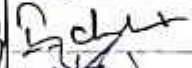


Date	Time	Members Present	Signature	Discussion
20-10-2022	4:30-5:30	1. Dr. Soumik Ray 2. Dr. I. Chandrababu Reddy 3. Dr. Tuftuddin Bi 4. Dr. S. H. Majumdar		1. Last month activity report 2. NAAC Document-ation 3. Personal file and mentoring
23-11-22	4:30-5:30	1. Dr. Soumik Ray 2. Dr. I. Chandrababu Reddy 3. Dr. T. Biswas 4. Dr. S. H. Majumdar		1. Syllabus completion, 2. Publication of 2022 3. NAAC Document-ation
17-12-2022	4:30-5:30 Pro	1. Dr. Soumik Ray 2. Dr. I. Chandrababu Reddy 3. Dr. T. Biswas 4. Dr. S. H. Majumdar		1. Discussion on last month activities 2. Extra classes for late joining student. 3. Publication,

Dr. Department of Agriculture Economics & Statistics
Departmental Meeting

3

Date	Time	Members Present	Signature	Discussion
18-01-2023	4.30 - 5.30 pm	1. Dr. Sourmik Ray 2. Dr. I. Chandrakanth Reddy 3. Dr. Ruffuddin Biswas 4. Dr. Saddam Hussain Majumder	  	1. Review of previous month activities & progress 2. NAAC work responsibilities 3. Updation of Course-ware 4. Work shop on 'R' software
17-02-2023	4.30 - 5.30 pm	1. Dr. Sourmik Ray 2. Dr. I. Chandrakanth Reddy 3. Dr. Ruffuddin Biswas 4. Dr. S. H. Majumder	  	1. Work responsibilities and ongoing courses 2. Maintaining personal file & Mentor, mentee file 3. Progress on research activities 4. Preparing for work shop on 'R'.
18-03-2023	4.30 - 5.30 pm	1. Dr. Sourmik Ray 2. Dr. I. Chandrakanth Reddy 3. Dr. Ruffuddin Biswas 4. Dr. S. H. Majumder	  	1. Reviewing 'R' workshop and Discussion on up-coming workshop 2. NAAC filing and Documentation 3. Discussion regarding syllabus completion

Departmental meeting

Date	Time	Members Present-	Signature	Discussion
19/04/2023	4.30-5.30 am	1. Dr. S. Ray 2. Dr. I. Chandrabanti Reddy 3. Dr. T. Tuttle 4. S. H. Majumdar	   	1. Report preparation for the workshop conducted. 2. NAAC file 3. Departmental work responsibilities and assessing attendance of students.
20-05-23	4.30-5.30 pm	Dr. Soumik Ray 2. Dr. I. Chandrabanti Reddy 3. Dr. Tuttle Dr. S. H. Majumdar	   	1. Progress on research activity. 2. NAAC filing 3. Maintenance of Personal file & mentoring.
17-06-23	4.30-5.30 pm	Dr. Soumik Ray 2. Dr. I. Chandrabanti Reddy 3. Dr. Tuttle Dr. S. H. Majumdar	   	1. SSR file preparation 2. Discussion on publications & progress 3. Discussion on responsibility given for NAAC work.

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Paralakhemundi -761211, Odisha

Reporting Authority
Dr. M. Devender Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA
Dr. A. Sivasankar
(Advisor to GPB & SST)

Dated: March 2, 2022

Departmental Meeting
Minutes

Weekly departmental meeting was held on 02/03/2022 at 4:30 pm in the genetics lab of GPB & SST with the presence of

Faculty members

Dr. K. Krishnam Raju

HoD, Department of

Genetics and Plant Breeding

& Seed Science and

Technology

Dr.

Niranjana K Chaurasia

Dr. P. Susmitha

Dr. Sanghamitra Rout

Dr. Siddhartha S Sharma

Dr. Vinay Kumar

Mr. Aninda Chakraborty

Dr. K. Rashmi

Dr. Suman Parre

Dr. Praveen S. Patted

Mr. Durgadatta Meher

Ms. Kajal Samantara

HOD, PG Coordinator and the teaching staff. The following topics were

discussed:

- a) Kisan Mela Booklet
- b) Review on Kisanmela
- c) Student photos pertaining to laboratory and field.

K. Krishnam Raju
2/3/22

Sanghamitra Rout
2/3/22

Siddhartha S Sharma
2/3/22

Aninda Chakraborty
2/3/22

Suman Parre
2/3/22

Durgadatta Meher
2/3/22

K. Krishnam Raju
Head of Department 2/3/22




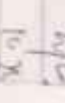











Department of Genetics and Plant
Breeding and Seed Science and
Technology

Non Teaching Staffs

Mr. Bharu Prasad

Bharu Prasad













Date 25 Aug 2022 Page 62 Term of GDB & SST
Faculty meet with Dean & HOD

1. M. Damodar Dasgupta 
2. S. I. Dasgupta 
3. Dr. S. S. Dasgupta 
4. Dr. S. S. Dasgupta 
5. Dr. P. Dasgupta 
6. Dr. V. Dasgupta 
7. Dr. P. Dasgupta 
8. Dr. P. Dasgupta 
9. Dr. P. Dasgupta 
10. Dr. P. Dasgupta 
11. Dr. P. Dasgupta 
12. Dr. P. Dasgupta 
13. Dr. P. Dasgupta 
14. Dr. P. Dasgupta 
15. Dr. P. Dasgupta 

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 (Established Under Odisha Act 4 of 2016 with 30% of UGC Act, 1956, Accredited with A Grade by NAAC & NBA Approved)
 Paralakhemundi - 761211, Odisha

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Reporting Authority
 Dr. M. Damodar Dasgupta
 Dean (Academics)
 MSSSSOA
 Dr. S. P. Saha
 Dean (Admin) MSSSSOA

1. Prof. M. Subbarao 
2. Dr. K. Subbarao 
3. Dr. V. Kumar 
4. Dr. Sankar Kumar 
5. Dr. N. Kumar 
6. Dr. P. Subbarao 
7. Dr. Anil Chakraborty 
8. Dr. Subbarao 
9. Dr. Subbarao 
10. Dr. K. Subbarao 
11. Dr. Subbarao 
12. Dr. Subbarao 

Dear Sir,
 Subject: Regarding Faculty meeting on PG thesis, UG student farm and General interaction

Date: July 13, 2022

A meeting has been conducted on 13/07/2022 at 4:00 pm in the genetics lab of GDB & SST with the presence of Prof. M. Subbarao Sir, HOD, PG Coordinator and the Faculty. The following are the objectives of departmental meeting:

1. PG thesis submission and presentation: Discussion was on thesis format for PG students along with certificate-2
2. UG Field practice: For subjects on Crop Improvement-1, Fundamentals of Plant Breeding the crops needed to be sown in the college farm were discussed
3. Faculty Interaction: Two newly joined faculty (Prof. Shampa Pradhan and Sengupta) were introduced
4. General Q&A


 Head of Department
 Department of Genetics and Plant Breeding and Seed Science and

Department of Genetics and Plant Breeding & Seed Science and Technology
 DEPARTMENTAL MEETING: 2022-23-01

Minutes of Departmental Meeting

Weekly departmental meeting was held on **25-08-2022** in board room -02 in the presence of Dr. M. Devesh Reddy, Dean (Academics), MISSSUA, Dr. S.P. Nanda, Dean (Admin), MISSSUA and all departmental faculty.

The following topics were put forth as the meeting's agenda:

- PG's form of PG students must be submitted after properly checked by respective guides.
- Thesis submission of remaining 3 final year students of PG must be submitted within 15 days.
- All PG research plot must be having proper boards and experimental details.
- All faculties must know how to operate the instruments available in the departments.
- Departmental playhouse must be properly maintained, it should have properly labelled board.
- Theory and practical classes of LUG & PG must be conducted on the scheduled time.
- Need to plan for crop calendar both the seasons (Kharif & Rabi).
- The faculty who is resigning from the department should hand over all responsibilities to the department before leaving.
- Synopsis presentation of 2 students those who is going at IYR must be finish in 1st week of September.
- Only 20% faculty can apply for leave at a time from the department.
- All jobs related to LUG, PG practical research work, production should be authorized by respective faculty in the department timely.
- Contribution of individual faculty towards publication, RC is must.

DEPARTMENTAL MEETING ANNOUNCEMENT

C/UM-GPB-HOD MEETING: 2022-23-01

Date: 25-08-2022

Dear All,
 Let's meet today at 5.00pm at board room-2 for interaction with all faculties belonging to the department of Genetics, Plant breeding and Seed Science and Technology.

Agenda

1. Interaction of HoD, faculty to the departmental faculty.
2. Address by Prof. M. Devesh Reddy, (Dean, Academics) to the departmental faculty.
3. Address by Dr. SP Nanda (Dean Administration) to the departmental faculty.

List of faculties

No	Faculty	Designation	Signature
1	Prof. M. Sushil Das	Professor	
2	Dr. Dinkar Dasgupta	Associate Professor and H.E. AD	
3	Dr. N. Krishnam Raju	Associate Professor	
4	Dr. Vinay Kumar	Assistant Professor	
5	Dr. Narayan K. Choudhary	Assistant Professor	
6	Dr. P. Somena	Assistant Professor	
7	Dr. Sankhantara Rout	Assistant Professor	
8	Dr. Siddhartha S Sharma	Assistant Professor	
9	Dr. Sumit Paro	Assistant Professor	
10	Dr. Rashmi K	Assistant Professor	
11	Dr. Aninda Chakraborty	Assistant Professor	
12	Dr. Shrutya Pathyashu	Assistant Professor	
13	Dr. Swagnati	Assistant Professor	
14	Dr. Adesh Singharam	Assistant Professor	
15	Mr. Bhanu Prasad Bisoi	Lab Assistant	

DEPARTMENTAL MEETING ANNOUNCEMENT

CTM/GPR/HOD MEETING/2023-24/01

Date: 10-10-2023

All faculty members are hereby informed to attend a departmental meeting in Genetics Lab on 10-10-2023 at 5.00pm.

Agenda

1. To assign departmental workload to the faculty and update the progress.
2. Departmental Laboratory set-up for ICAR accreditation purpose.
3. Class progress of B.Sc (Ag) and M.Sc. (Ag) First year students.
4. Assignment and Learning outcome of the students
5. Upcoming ICAR Accreditation work... etc

List of faculties

Sr. No	Faculty	Designation	Signature
1.	Prof. M. Subba Rao	Professor	
2.	Dr. K. Krishnan Raju	Associate Professor	
3.	Dr. Vinay Kumar	Associate Professor & HOD	
4.	Dr. Niranjan K. Chaurasia	Assistant Professor	
5.	Dr. Sanghamitra Rout	Assistant Professor	
6.	Dr. Aninda Chakraborty	Assistant Professor	
7.	Dr. Shampa Parkayasha	Assistant Professor & PG-Coordinator	
8.	Dr. Swapnil	Assistant Professor	
9.	Dr. Jui Ray	Assistant Professor	

DEPARTMENTAL MEETING ANNOUNCEMENT

CTM/GPR/HOD MEETING/2023-24/02

Date: 18-10-2023

All faculty members are hereby informed to attend a departmental meeting in Genetics Lab on 18-10-2023 at 5.00pm.

Agenda

1. To update the marks of Mid-term exams.
2. To conduct presentation of student in online mode.
3. To assign learning outcome and assignment to the students.
4. To discuss roster duty in the department.
5. To discuss of MSc research trail.

List of faculties

Sr. No	Faculty	Designation	Signature
1.	Prof. M. Subba Rao	Professor	
2.	Dr. K. Krishnan Raju	Associate Professor	
3.	Dr. Vinay Kumar	Associate Professor & HOD	
4.	Dr. Niranjan K. Chaurasia	Assistant Professor	
5.	Dr. Sanghamitra Rout	Assistant Professor	
6.	Dr. Aninda Chakraborty	Assistant Professor	
7.	Dr. Shampa Parkayasha	Assistant Professor & PG-Coordinator	
8.	Dr. Swapnil	Assistant Professor	
9.	Dr. Jui Ray	Assistant Professor	
10.	Dr. D. J. Sankar Srinivasa	Assistant Professor	

DEPARTMENTAL MEETING ANNOUNCEMENT

CUTM/GPB/HOD MEETING/2023-24/03

Date: 08-12-2023

All faculty members are hereby informed to attend a departmental meeting in Genetics Lab today on 08-12-2023 at 3.00pm.

Agenda

1. Interaction with Prof. Satya Prasad to the departmental faculty.
2. To discuss on Learning record (Theory, practice, project, etc.)
3. To discuss on Mentor and Mentee list for all semesters.
4. To discuss on mentoring file as per the new format.
5. To discuss on Student-specific career plans.
6. To discuss on progress of lab establishment.
7. To discuss on submission on Attendance register, LR and other files.

List of faculties

Sr. No	Faculty	Designation	Signature
1	Prof. M. Subba Rao	Professor	
2	Prof. Satya Prasad	Professor	
3	Dr. K. Krishnam Raju	Associate Professor	
4	Dr. Vinay Kumar	Associate Professor & HoD	
5	Dr. Sanghamitra Rout	Assistant Professor	
6	Dr. Aninda Chakraborty	Assistant Professor	
7	Dr. Shampa Purkaystha	Assistant Professor (PG-Coordinator)	
8	Dr. Swapnil	Assistant Professor	
9	Dr. Jui Ray	Assistant Professor	
10	Dr. D.J.M.S.N.K. Sri Veda	Assistant Professor	
11	Dr. Anjan Ray	Assistant Professor	
12	Dr. Vishal Kumar Gupta	Assistant Professor	

DEPARTMENTAL MEETING ANNOUNCEMENT

CUTM / GPB / HoD meeting

1-20-23-24/24

Tue, Jan 9, 2024 at 11:13 AM

Dr. Vinay Kumar <vinay.kumar@cutm.ac.in>
 To: Faculty Dept Of Genetics & Plant Breeding and Seed Science & Technology
 <faculty.gpbst.msssoa.pkd@cutm.ac.in>, "MS. SWAPNIL" <swapnil@cutm.ac.in>, "MS. SHAMPA PURKAYSTHA"
 <shampa.purkaystha@cutm.ac.in>, "DR. JUI RAY" <jui.ray@cutm.ac.in>, "DR. D. J. M. S. N. K. SRI VEDA"
 <dmnsnk.sriveda@cutm.ac.in>, ANJAN ROY <anjan.roy@cutm.ac.in>, VISHAL GUPTA <vishal.gupta@cutm.ac.in>, "DR.
 MUTCHUKOTA SUBBA RAO" <m.subbarao@cutm.ac.in>
 Cc: "Dr. S. P. Nanda" <spnanda@cutm.ac.in>, "M. Devender Reddy" <devender.reddy@cutm.ac.in>

Wishing you Happy New Year 2024

All are hereby informed to attend a departmental meeting in Genetics Lab today on 09-01-2024 at 5.00pm.

Regards:

Dr. Vinay Kumar
 Associate Professor & HoD
 GPB Department, CUTM

S.No	Faculty	Designation	Signature
1	M. Devender Reddy	Dean	M. Devender Reddy
2	Dr. M. Subbarao	professor	[Signature]
3	Dr. Vinay	HoD	[Signature]
4	Dr. K. Krishnam	Assoc. professor	K. Krishnam
5	Dr. DMNSNK. Sriveda	Asst. Professor	[Signature]
6	Dr. Aninda Chakraborty	Asst. Professor	Aninda
7	DR. ANJAN ROY	Asst. Professor	Anjan Roy
8	Dr. Sanghamitra Rout	Asst. Professor	[Signature] 09.01.2024
9	Dr. Jui Ray	Asst. Professor	Jui Ray 9/1/24
10	Dr. Swapnil	Asst. Prof.	[Signature] 9/1/24
11	Bhram Prasad Bisoi	Lab Asst. Scientist	Bhram Prasad Bisoi
12	S. P. Nanda		[Signature]
13	Dr. Shampa Purkaystha	Asst. Prof. & PG Coordinator	[Signature]

CUTM/OTPB/HoD Meeting/2023-24/05

Departmental Meeting

Date: 11-01-2023

All the faculty are hereby informed to attend departmental meeting in the Board Room-1 on January 11, 2023 at 3:00 pm.

Agenda :- PG-3 Synopsis presentation and Progress Review of Sri K. Vinay Kumar, Ph.D full time scholar

1. Address by Prof. M. Devenendra Reddy (Dean Academics) to the departmental faculty.
2. Address by Dr. S.P. Nanda (Dean, Administration) to the departmental faculty.

List of Faculties

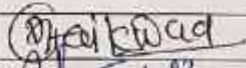


	Faculty	Designation	Signature
1.	Prof. M. Subbarao	Professor	
2.	Dr. Subhaswati Nanda	Asst. Prof & Head	
3.	Dr. K. Krishnam Rao	Associate Professor	K. K. Rao
4.	Dr. Vinay K.	ASST PROFESSOR	
5.	Dr. M. Smita Rao	Professor	
6.	M. Devenendra Reddy	Dean	
7.	Dr. Saughamitra Rout	Assistant Professor	
8.	Dr. Rachmi K.	Asst. Prof	
9.	Dr. Soumik Ray	Assistant Prof (Asst. Stat)	
10.	Dr. Ashok S	Asst. Prof (Asst.)	
11.	Dr. Anand Kumar	Asst. Prof	
12.			

AGENDA OF THE MEETING

1. Submission of individual weekly workload
2. Weekly attendance update status
3. Joining of RC for newly joined faculties
4. Address by Advisor, Crop Physiology and Bio Chemistry

Faculty Present:

(Mode: Online)

Sr. No	Name of the Faculty	Designation	Sign
1	Prof. A. Sivasankar	Professor & Advisor	
2	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	
3	Dr. Poulami Sil	Asst. Prof.	
4	Mr. Chandrasekhar Sahu	Research Scholar	 28.1.22 23.01.2022

Minutes of the meeting:

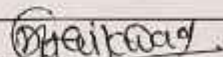
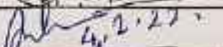

- Discussed about submission of individual weekly workload
- Discussed about regular updating of attendance
- Explained about different RCs and encouraged newly joined faculty to choose the RC of her interest.
- Meeting was ended after the brief address by Prof. A. Sivasankar, Advisor, Crop Physiology and Bio Chemistry.

AGENDA OF THE MEETING

1. Kissan Mela
2. National conference
3. Regarding lab instruments maintenance
4. Regarding syllabus modification upcoming Board of Studies
5. Publication
6. New faculty orientation

Faculty Present:

(Mode: Online)

Sr. No	Name of the Faculty	Designation	Sign
1	Prof. A. Sivasankar	Professor & Advisor	
2	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	
3	Dr. Poulami Sil	Asst. Prof.	 4.2.22
4	Mr. Chandrasekhar Sahu	Research Scholar	 04/02/2022

Minutes of the meeting:

- Discussed about the preparation of kissan mela and stalls.
- Lab in charge will take care of maintenance of the instruments by running them at least once in the week.
- Discussed about modification of the syllabus for upcoming BOS meeting.
- Discussed about publication targets, quality and quantity of publications and incentives offered by university
- Explained about and roles and responsibilities to newly joined faculty.

AGENDA OF THE MEETING

1. Land requirement
2. Individual weekly workload
3. Lab requirements for upcoming semester

Faculty Present:

(Mode: offline)

Sr. No	Name of the Faculty	Designation	Sign
1	Prof. A. Sivasankar	Professor & Advisor	<i>A. Sivasankar</i>
2	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	<i>D. Gaikwad</i>
3	Dr. Poulami Sil	Asst. Prof.	<i>P. Sil</i> 15.7.22
4	Mr. Chandrasekhar Sahu	Research Scholar	<i>C. Sahu</i> 15.07.20
5	Dr. Koustav Kumar Panda	Asso. Prof	<i>K. K. Panda</i> 15.7.22
6	Mr. Chiranjeevi Limma	Lab Assistant	<i>C. Limma</i> 15/07/22
7	Mr. Sudhir Kumar Patro	Lab Assistant	<i>S. Patro</i>

Minutes of the meeting:

- ① Discussed with Adviser of the dept. & decided to have 1000m² land area to conduct the experiments on yield potential of Rice genotypes.
- ② Collected individual workload for assigning exam duty.
- ③ Asked to prepare the list of chemicals and glass goods for even semester.

AGENDA OF THE MEETING

1. Attendance Update
2. Finalization of external examiner
3. Completion of syllabus
4. Preparation for external practical exam
5. Plan for Harvesting @Departmental Research Plots

Faculty Present:

(Mode: offline)

Sr. No	Name of the Faculty	Designation	Sign
1	Prof. A. Siva Sankar	Professor & Advisor	<i>A. Siva Sankar</i>
2	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	<i>Dinkar Gaikwad</i> 14/11/22
3	Dr. Poulami Sil	Asst. Prof.	<i>Poulami Sil</i> 14.11.22
4	Dr. Goutam Kumar Dash	Asst. Prof.	<i>Goutam Kumar Dash</i> 14/11/22
5	Mr. Chandrasekhar Sahu	Research Scholar	<i>Chandrasekhar Sahu</i> 14-11-2022
6	Dr. Koustav Kumar Panda	Asso. Prof	<i>Koustav Kumar Panda</i> 14/11/22
7	Mr. Chiranjeevi Limma	Lab Assistant	<i>Chiranjeevi Limma</i>
8	Mr. Sudhir Kumar Patro	Lab Assistant	<i>Sudhir Kumar Patro</i> 14/11/22

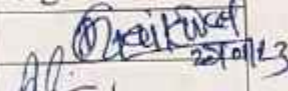


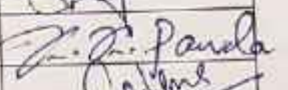
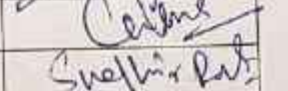
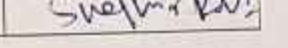
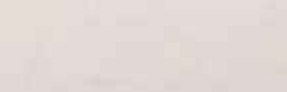
Minutes of the meeting:

- ① Discussed about timely updation of attendance in ERP for all ongoing courses.
- ② Discussed on finalisation of external examiner for M.Sc. Agronomy [Principles of Plant Physiology - I].
Dr. Gaikwad to do the needful.
- ③ All ongoing B.Sc Agriculture courses syllabus should be completed before last date of instruction.
- ④ Preparation for external ^{Practical} examination of M.Sc courses should be done. Lab assistants are responsible for arranging all chemicals, glass goods and the plant samples related to experiment.
- ⑤ Dr. Goutam Kumar Dash and Mr. Chandrasekhar Sahu to plan for harvesting of rice in departmental plots.

AGENDA OF THE MEETING

1. Course preparedness presentation
2. Updating of attendance in ERP
3. Progress of IQAC
4. Semester workload
5. Kisan mela

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	 22/01/23
2	Dr. Poulami Sil	Asst. Prof	
3	Dr. Goutam Kumar Dash	Asst. Prof.	
4	Mr. Chandrasekhar Sahu	Research Scholar	
5	Dr. Koustava Kumar Panda	Asso. Prof	
6	Mr. Chiranjeevi Limma	Lab Assistant	
7	Mr. Sudhir Kumar Patro	Lab Assistant	

Minutes of the meeting:

- 1) Discussed about the Course Preparedness presentation of Fundamentals of Crop Physiology.
- 2) Discussed about timely update of attendance in ERP.
- 3) Asked concerned faculty about progress of IQAC.
- 4) Collected individual semester workload from concerned faculty.
- 5) Instructed faculties about preparation of Kisan mela.

AGENDA OF THE MEETING

1. NAAC preparedness
2. Research paper progress
3. IQAC

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	<i>[Signature]</i> 24/02/23
2	Dr. Poulami Sil	Asst. Prof	<i>[Signature]</i>
3	Dr. Goutam Kumar Dash	Asst. Prof.	<i>[Signature]</i> 24/2/23
4	Mr. Chandrasekhar Sahu	Research Scholar	<i>[Signature]</i>
5	Dr. Koustava Kumar Panda	Asso. Prof	<i>[Signature]</i> K. K. Panda
6	Mr. Chiranjeevi Limma	Lab Assistant	<i>[Signature]</i> Chiranjeevi
7	Mr. Sudhir Kumar Patro	Lab Assistant	<i>[Signature]</i> Sudhir Patro

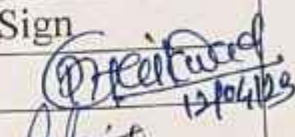
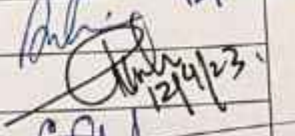
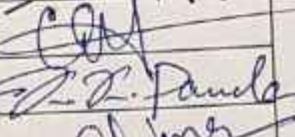
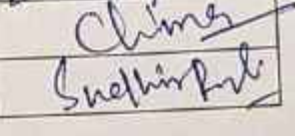

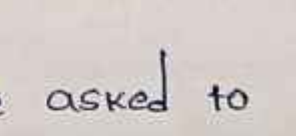

Minutes of the meeting:

- Instructed and trained faculty for NAAC visit.
- Discussed about progress of research articles and book chapters.
- Asked faculty about progress of IQAC, And instruct to submit the data to IQAC Co-ordinators.

AGENDA OF THE MEETING

1. External practical exam preparedness
2. NAAC preparedness
3. Attendance upload
4. IQAC
5. Research paper progress

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	 12/04/23
2	Dr. Poulami Sil	Asst. Prof	 12/4/23
3	Dr. Goutam Kumar Dash	Asst. Prof.	
4	Mr. Chandrasekhar Sahu	Research Scholar	
5	Dr. Koustava Kumar Panda	Asso. Prof	
6	Mr. Chiranjeevi Limma	Lab Assistant	
7	Mr. Sudhir Kumar Patro	Lab Assistant	


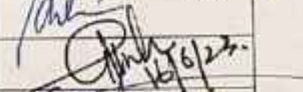
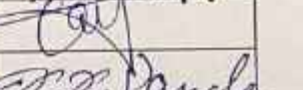
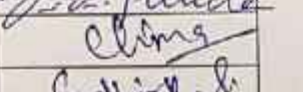
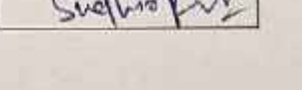
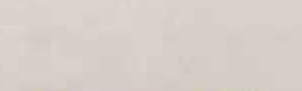
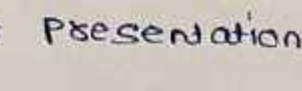
Minutes of the meeting:

- 1) Concerned faculty and lab assistants are asked to prepare for the external practical exam
- 2) Discussed about update of NAAC preparedness from each concerned faculty.
- 3) All concerned faculties were asked to update the attendance time to time in ERP.
- 4) Asked faculty about progress of IQAC and instructed to submit data to IQAC co-coordinators

AGENDA OF THE MEETING

1. Course preparedness presentation
2. AELP orientation
3. Semester workload
4. IQAC
5. Courseware update
6. NAAC preparedness

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	 16/06/23
2	Dr. Poulami Sil	Asst. Prof	
3	Dr. Goutam Kumar Dash	Asst. Prof.	 16/6/23
4	Mr. Chandrasekhar Sahu	Research Scholar	
5	Dr. Koustava Kumar Panda	Asso. Prof	
6	Mr. Chiranjeevi Linma	Lab Assistant	
7	Mr. Sudhir Kumar Patro	Lab Assistant	

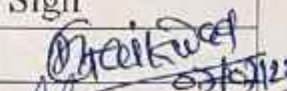
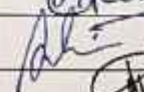
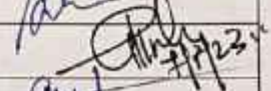


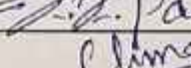
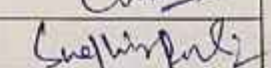
Minutes of the meeting:

- 1) Discussed about the Course Preparedness Presentation of fundamentals of plant biochemistry.
- 2) Discussed about AELP orientation Programme.
- 3) Discussed about submission of semester workload of individual faculty into their department.
- 4) Asked faculty about progress of IQAC and instructed to submit data to IQAC co-ordinator.
- 5) Discussed about concerned faculty to timely update the courseware.
- 6) Discussed about update of NAAC preparedness from each concerned faculty.

AGENDA OF THE MEETING

1. NAAC preparedness
2. Personal file preparation
3. CO-PO mapping
4. IQAC
5. Courseware update
6. Research paper progress

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	
2	Dr. Poulami Sil	Asst. Prof	
3	Dr. Goutam Kumar Dash	Asst. Prof.	
4	Mr. Chandrasekhar Sahu	Research Scholar	
5	Dr. Koustava Kumar Panda	Asso. Prof	
6	Mr. Chiranjeevi Limma	Lab Assistant	
7	Mr. Sudhir Kumar Patro	Lab Assistant	

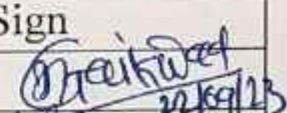
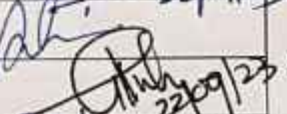
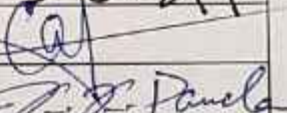
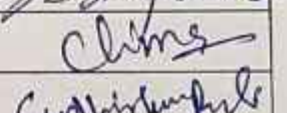
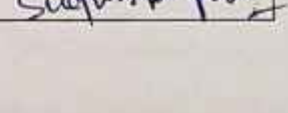
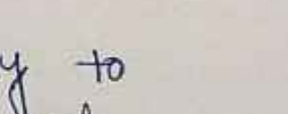
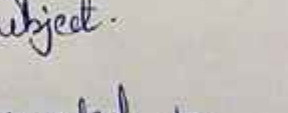
Minutes of the meeting:

- 1) Asked concerned faculty for publication details
- 2) Discussed faculty to maintaining personal file.
- 3) Asked faculty to submit CO-PO mapping.
- 4) Asked faculty about progress of IQAC and instructed to submit data to IQAC co-ordinator.
- 5) Discussed about concerned faculty to timely update in courseware.
- 6) Discussed about progress of research article and book chapter.

AGENDA OF THE MEETING

1. Lab upgradation (Environmental Science)
2. IQAC
3. Lab in charge responsibilities
4. Progress of PhD work

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	
2	Dr. Poulami Sil	Asst. Prof	
3	Dr. Goutam Kumar Dash	Asst. Prof.	
4	Mr. Chandrasekhar Sahu	Research Scholar	
5	Dr. Koustava Kumar Panda	Asso. Prof	
6	Mr. Chiranjeevi Limma	Lab Assistant	
7	Mr. Sudhir Kumar Patro	Lab Assistant	

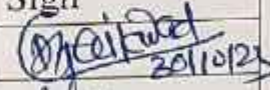


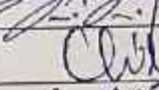
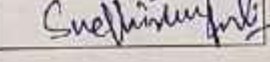
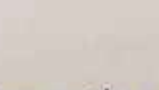
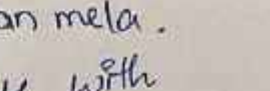
Minutes of the meeting:

- 1) Discussed about concerned lab assistants and faculty to upgrade lab equipment for Environmental Science subject.
- 2) Asked faculty about progress of IQAC and instructed to submit data to IQAC co-ordinator.
- 3) Reviewed on the lab in charge responsibilities.
- 4) Instructed to the students for showing the review progress on PhD work.

AGENDA OF THE MEETING

1. Kisan mela preparations
2. Roster duty of teaching and non-teaching faculty
3. Research paper progress
4. IQAC

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	 20/10/23
2	Dr. Poulami Sil	Asst. Prof	
3	Dr. Goutam Kumar Dash	Asst. Prof.	 20/10/23
4	Mr. Chandrasekhar Sahu	Research Scholar	
5	Dr. Koustava Kumar Panda	Asso. Prof	
6	Mr. Chiranjeevi Limma	Lab Assistant	
7	Mr. Sudhir Kumar Patro	Lab Assistant	

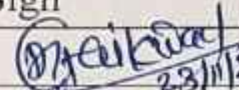

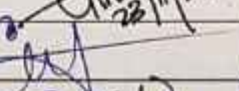
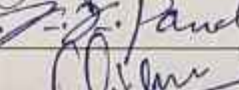
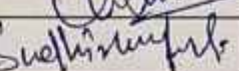


Minutes of the meeting:

- 1) Instructed faculties about preparation of Kisan mela.
- 2) Discussed about shift of duty in puja holiday with teaching and non teaching faculty.
- 3) Discussed about progress of research article and book chapters.
- 4) Asked faculty about progress of IQAC. And instructed to submit the data to IQAC co-ordinator.

AGENDA OF THE MEETING

1. ICAR preparedness
2. External practical exam preparation (Fundamentals of plant Biochemistry)
3. IQAC
4. Attendance issues of students

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	 23/11/23
2	Dr. Poulami Sil	Asst. Prof	
3	Dr. Goutam Kumar Dash	Asst. Prof.	 22/11/23
4	Mr. Chandrasekhar Sahu	Research Scholar	
5	Dr. Koustava Kumar Panda	Asso. Prof	
6	Mr. Chiranjeevi Limma	Lab Assistant	
7	Mr. Sudhir Kumar Patro	Lab Assistant	

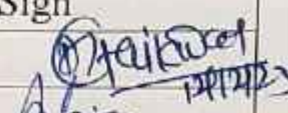
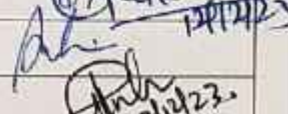
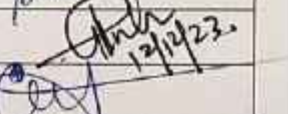
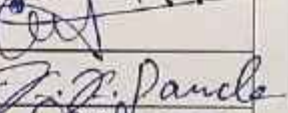
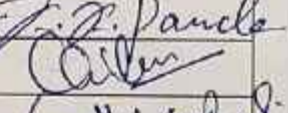
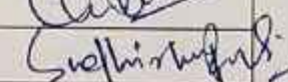
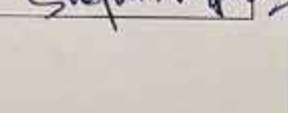
Minutes of the meeting:

- 1) Discussed about ICAR preparation update with concerned faculty.
- 2) Concerned faculties and lab assistance are asked to prepare for the external practical exam.
- 3) Asked faculty about progress of IQAC and instructed to submit the data to IQAC co-ordinator.
- 4) Discussed about timely update of ERP regarding attendance.

AGENDA OF THE MEETING

1. Course preparedness presentation
3. AELP responsibilities
4. Preparedness for ICAR
5. Progress of IQAC meeting
6. Research paper progress

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	
2	Dr. Poulami Sil	Asst. Prof	
3	Dr. Goutam Kumar Dash	Asst. Prof.	
4	Mr. Chandrasekhar Sahu	Research Scholar	
5	Dr. Koustava Kumar Panda	Asso. Prof	
6	Mr. Chiranjeevi Limma	Lab Assistant	
7	Mr. Sudhir Kumar Patro	Lab Assistant	

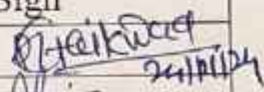

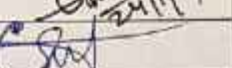
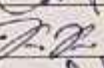
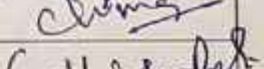
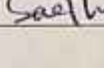
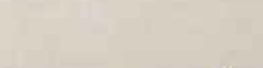
Minutes of the meeting:

- 1) Discussed about the course preparedness presentation of fundamentals of crop physiology and Environment science and Disaster management.
- 2) faculties are instructed to AELP students timely.
- 3) Considering upcoming ICAR visit discussion on the updating of lab documents.
- 4) Asked faculties about progress of IQAC and instructed to submit the data to IQAC co-ordinator.
- 5) Discussed about submission of all scopus index paper / book chapter published in the year 2023

AGENDA OF THE MEETING

1. Course preparedness presentation
2. Monitoring of classes by HOD
3. Lab in charge responsibilities
4. IQAC
5. Progress of PhD student
6. Weekly HOD meeting
7. Kissan Mela

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	
2	Dr. Poulami Sil	Asst. Prof	
3	Dr. Goutam Kumar Dash	Asst. Prof.	
4	Mr. Chandrasekhar Sahu	Research Scholar	
5	Dr. Koustava Kumar Panda	Asso. Prof	
6	Mr. Chiranjevi Limma	Lab Assistant	
7	Mr. Sudhir Kumar Patro	Lab Assistant	

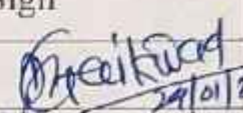

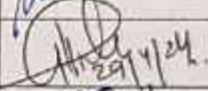
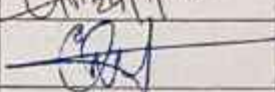
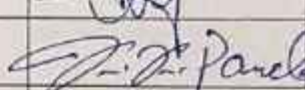
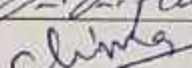
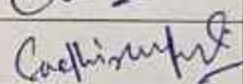
Minutes of the meeting:

- ① All departmental faculty to get ready with course preparedness presentations having the syllabus, course outline, CO-PO mapping, lecture notes, PPTs and question banks.
- ② Classes will be monitored by HOD. Dress code, class in time, and out time will be closely monitored. HOD or Dean to visit ongoing classes to monitor teaching pedagogy.
- ③ Lab Responsibilities: Mr. Chandrasekhar Sahu to maintain the stock register, Lab use register and issue registers for students during practicals and breakage (if any) for the Crop Physiology Lab. Dr. Goutam K. Dash will act as the Lab in charge of the Biochemistry lab and will be responsible for maintaining the lab. Both labs in charge will make sure all glass goods are kept clean by doing acidwash every week. Also they will monitor the functioning of instruments by running them every 15 days in their presence.
- ④ Dr. Poulami Sil to send the IQAC report to the IQAC cell well before the timeline with related proofs.
- ⑤ Mr. Chandrasekhar Sahu to prepare for a PhD review presentation and also advised to give more focus towards Ph.D. work. He needs to initiate molecular work at the earliest.

AGENDA OF THE MEETING

1. Course preparedness presentation
2. Courseware website
3. Lab Manuals
4. Antidrug declaration- Faculty/students
5. QP writing
6. Books for student (Plant Physiology, Plant Biochemistry and Env. Science)

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	 29/01/24
2	Dr. Poulami Sil	Asst. Prof	
3	Dr. Goutam Kumar Dash	Asst. Prof.	 29/01/24
4	Mr. Chandrasekhar Sahu	Research Scholar	
5	Dr. Koustava Kumar Panda	Asso. Prof	
6	Mr. Chiranjeevi Limma	Lab Assistant	
7	Mr. Sudhir Kumar Patro	Lab Assistant	

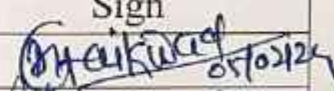

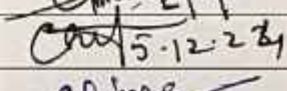
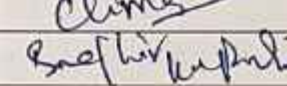
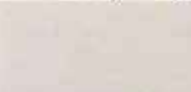
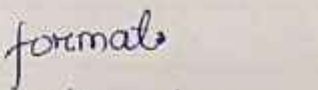
Minutes of the meeting:

- 1) Discussed about the course preparedness presentation of fundamentals of crop physiology and Environment science and Disaster management.
2. Discussed about courseware update.
3. Discussed about upgradation of lab manuals with concerned faculty.
4. Instructed to faculty / students about Antidrug declaration.
5. Discussion on finalising of QP. topics.
6. Discussed about the recommend reference book to the student of respective subject.

AGENDA OF THE MEETING

1. Learning outcome format
2. Preparation for ICAR inspection
3. Book requirements
4. QPs
5. Progress of PhD student

Faculty Present:

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	 05/02/24
2	Dr. Poulami Sil	Asst. Prof	 5.2.24.
3	Dr. Goutam Kumar Dash	Asst. Prof.	 5/2/24.
4	Mr. Chandrasekhar Sahu	Research Scholar	 5.12.24
5	Mr. Chiranjeevi Limma	Lab Assistant	 Chiranjeevi
6	Mr. Sudhir Kumar Patro	Lab Assistant	 Sudhir Kumar Patro

Minutes of the meeting:

- 1) Discussed about update the learning outcome formats
- 2) Asked faculty and lab assistants to start preparation for ICAR inspection.
- 3) Discussed to recommend reference book to the students of respective subject.
- 4) Discussion on finalising of QP topics.
- 5) Instructed to PhD student to represent on the work progress.



DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING

Centurion University of Technology and Management, Paralakhemundi

MSSSoA

July, 2022

Date: 20.07.2022

Member Present:

- Dr. B. Praveen – HOD
- Dr. Siddhartha Das
- Dr. Aravind T
- Dr. Ritesh Kumar
- Dr. Venkatesh Iddamu

Handwritten signatures of the five members listed: Dr. B. Praveen, Dr. Siddhartha Das, Dr. Aravind T, Dr. Ritesh Kumar, and Dr. Venkatesh Iddamu.

The following points discussed in the meeting

- Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment and NAAC filing.
- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- All faculty members focused on publications and targeted indexed journals (SCOPUS, UGC, NAAS etc.).
- Bio pesticides lab, Spawn production lab ongoing and button mushroom cultivation growth chambers are under process



DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING

Centurion University of Technology and Management, Paralakhemundi

MSSSoA

August, 2022

Date: 15.08.2022

Member Present:

- Dr. B. Praveen – HOD
- Dr. Siddhartha Das
- Dr. Aravind T
- Dr. Ritesh Kumar
- Dr. Venkatesh Iddamu

The following points discussed in the meeting

- Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment and NAAC –AQAR filing.
- NIRF document preparation
- Experimental field trials ongoing at Ranadevi farm around 500 square meter for 11 treatments and 3 replications.
- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- All faculty members focused on publications and targeted indexed journals (SCOPUS, UGC, NAAS etc.).
- Bio pesticides lab, Spawna production lab ongoing and button mushroom cultivation growth chambers are under process



DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING

Centurion University of Technology and Management, Paralakhemundi

MSSSoA

September, 2022

Date: 20.09.2023

• Member Present:

- Dr. B. Praveen – HOD *B. Praveen*
- Dr. Siddhartha Das *S. Das*
- Dr. Aravind T *A. T.*
- Dr. Ritesh Kumar *R. Kumar*
- Dr. Venkatesh Iddamu *V. Iddamu*

The following points discussed in the meeting

- Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment .
- Courses handled:FPP,DFHACM-II,DOMAIN
- Experimental field trials ongoingat Ranadevi farm around 500 square meter for 11 treatments and 3 replications.
- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- All faculty members focused on publications andtargetted indexed journals (SCOPUS, UGC, NAAS etc.).
- Bio pesticides lab, Spawn production lab ongoing and button mushroom cultivation growth chambers are under process



DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING






Centurion University of Technology and Management, Paralakhemundi

MSSSoA

October 2022

Date: 25.10.2022

Members Present:

- Dr. B. Praveen – HOD 
- Dr. Siddhartha Das 
- Dr. Aravind T 
- Dr. Ritesh Kumar 
- Dr. Venkatesh Iddamu 

The following points discussed in the meeting

- Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment and NAAC –AQAR filing.
- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- All faculty members focused on publications and targeted indexed journals (SCOPUS, UGC, NAAS etc.).
- Bio pesticides lab, Spawn production lab ongoing and button mushroom cultivation growth chambers are under process








DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING
Centurion University of Technology and Management, Paralakhemundi
MSSSoA

November 2022

Date: 20.11.2022

Member Present:

- Dr. B. Praveen – HOD 
- Dr. Siddhartha Das 
- Dr. Aravind T 
- Dr. Ritesh Kumar 
- Dr. Venkatesh Iddamu 

The following points discussed in the meeting

- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- OLM project training o mushroom and spawn production for 4 districts SHG's (NAVRANGPUR, KORAPUT, RAYAGADA & GAJAPATI)
- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment and NAAC –AQAR filing.
- All faculty members focused on publications and targeted indexed journals (SCOPUS, UGC, NAAS etc.).
- Bio pesticides lab, Spawn production lab running and button mushroom cultivation standardization ongoing.



DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING


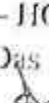

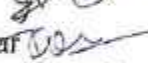

Centurion University of Technology and Management, Paralakhemundi

MSSSoA

December 2022

Date: 18.12.2022

Member Present:

- Dr. B. Praveen – HOD 
- Dr. Siddhartha Das 
- Dr. Aravind T 
- Dr. Ritesh Kumar 
- Dr. Venkatesh Iddamu 

The following points discussed in the meeting

- NAAC PREPARATION : Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment .
- Labs records, manuals, learning records, faculty profile updation.
- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- All faculty members focused on publications and targeted indexed journals (SCOPUS, UGC, NAAS etc.).
- Bio pesticides lab, Spawn production lab running and button mushroom cultivation standardization ongoing.
- Construction and establishment of Bio pesticides lab, Spawn production lab and button mushroom cultivation growth chambers are under process




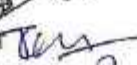



DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING
Centurion University of Technology and Management, Paralakhemundi
MSSSoA

January, 2023

Date: 25.01.2023

Member Present:

- Dr. B. Praveen – HOD 
- Dr. Siddhartha Das 
- Dr. Aravind T 
- Dr. Ritesh Kumar 
- Dr. Venkatesh Iddamu 

The following points discussed in the meeting

- Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment and NAAC filing.
- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- All faculty members focused on publications and targeted indexed journals (SCOPUS, UGC, NAAS etc.).
- Bio pesticides lab, Spawn production lab running and button mushroom cultivation standardization ongoing.



DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING






Centurion University of Technology and Management, Paralakhemundi

MSSSoA

February, 2023

Date: 18.02.2023

Member Present:

- Dr. B. Praveen – HOD 
- Dr. Siddhartha Das 
- Dr. Aravind T 
- Dr. Ritesh Kumar 
- Dr. Venkatesh Iddamu 

The following points discussed in the meeting

- Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment and NAAC filing.
- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- All faculty members focused on publications and targeted indexed journals (SCOPUS, UGC, NAAS etc.).
- Bio pesticides lab, Spawn production lab running and button mushroom cultivation standardization ongoing.



DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING



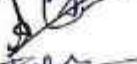

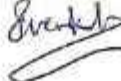
Centurion University of Technology and Management, Paralakhemundi

MSSSoA

March, 2023

Date: 22.03.2023

Member Present:

- Dr. B. Praveen – HOD 
- Dr. Siddhartha Das 
- Dr. Aravind T 
- Dr. Ritesh Kumar 
- Dr. Venkatesh Iddamu 

The following points discussed in the meeting

- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment and NAAC filing.
- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- All faculty members focused on publications and targeted indexed journals (SCOPUS, UGC, NAAS etc.).
- Bio pesticides lab, Spawn production lab running and button mushroom cultivation standardization ongoing.



DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING

Centurion University of Technology and Management, Paralakhemundi

MSSSoA

April, 2023

Date: 24.04.2023

Member Present:

- Dr. B. Praveen – HOD
- Dr. Siddhartha Das
- Dr. Aravind T
- Dr. Ritesh Kumar
- Dr. Venkatesh Iddamu

Handwritten signatures of the five members listed: Dr. B. Praveen, Dr. Siddhartha Das, Dr. Aravind T, Dr. Ritesh Kumar, and Dr. Venkatesh Iddamu.

The following points discussed in the meeting

- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- All faculty members focused on publications and targeted indexed journals (SCOPUS, UGC, NAAS etc.).
- Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment and NAAC filing.
- Bio pesticides lab, Spawn production lab running and button mushroom cultivation standardization ongoing.



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DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING






Centurion University of Technology and Management, Paralakhemundi

MSSSoA

May, 2023

Date: 16.05.2023

Member Present:

- Dr. B. Praveen – HOD 
- Dr. Siddhartha Das 
- Dr. Aravind T 
- Dr. Ritesh Kumar 
- Dr. Venkatesh Iddamu 

The following points discussed in the meeting

- Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment and NAAC filing.
- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- All faculty members focused on publications and targeted indexed journals (SCOPUS, UGC, NAAS etc.).
- Bio pesticides lab, Spawn production lab running and standardization ongoing.



DEPARTMENT OF PLANT PATHOLOGY, DEPARTMENTAL MEETING



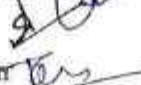


Centurion University of Technology and Management, Paralakhemundi

MSSSoA

June, 2023

Date: 20.06.2023

Member Present:

- Dr. B. Praveen – HOD 
- Dr. Siddhartha Das 
- Dr. Aravind T 
- Dr. Ritesh Kumar 
- Dr. Venkatesh Iddamu 

The following points discussed in the meeting

- NAAC VISIT PREPARATION
- Departmental activities included with strategic moderation and filing of course, curriculum, faculties personal file, academic and research activities for internal quality assessment and NAAC filing.
- Departmental activities included with work-responsibilities, ongoing courses, lab moderation and status of instruments and problems are sorted out sequentially.
- Faculties are associated with research and development centre involved in various activities like production, patent and publications.
- All faculty members focused on publications and targeted indexed journals (SCOPUS, UGC, NAAS etc.).
- Bio pesticides lab, Spawn production lab running run properly as a AELP unit.

Departmental Meeting

June 3, 2022

Time :- 11:00 AM

Members Attended


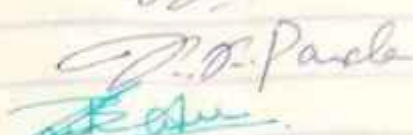
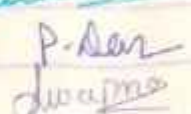
Dr. Satyabrata Nanda

Dr. Kavitav Kumare Panda

Dr. Prietha Bhadra

Ms. Pancheshree Das

Ms. Swapna Rani Nay

Agenda of the Dept. meeting:

1. Publication updates
2. Course registration of students
3. Mentor classes

MOM

Publications are satisfactory from Dr. S. Nanda & Dr. P. Bhadra

Dr. K. Panda & Ms. P. Das are advised to try to publish the papers soon.

All faculties are advised to check with members for the eventful course registrations for the upcoming semester.

Faculties assigned with a mentors role are advised to look after students registrations and other activities seriously.

30
Departmental Meeting

July, 2022

Time :- 10:30 AM

Members Attended :-

Dr. Satyabrata Nanda

Dr. Kousav Ku. Panda

Dr. Preeti Bhadra

Ms. Panchashree Das

Ms. Swapna Ranig Nag

Dr.
P. Das
Swapna

Agenda of the Dept. meeting:

1. Course updates and Internal I
2. Continuous assessment evaluation of students
3. Faculty FDPs

MOM :-

- Faculties are advised to cover-up some portion of the syllabus for Internal - I
- Faculties are advised to start with the continuous assessment evaluation process including Internal - II immediately after Internal - I.
- Faculties are advised to participate in some FDPs

Departmental Meeting

Time :- 2:30 PM

August 31, 2022

Members Attended

Dr. Satyabrata Nanda

Dr. Koushav K. Panda

Dr. Preeti Bhadra

Ms. Panchakshi Das

Ms. Swapna Ranjan Nag

for

~~P. K. Panda~~
~~P. K. Panda~~

P. K. Panda

Swapna

Agenda of the Dept. meeting:

1. Research center contribution
2. Duty list and leave sanctions
3. IQAC update

MOM

Dr. Koushav K. Panda and Ms. P. Das are encouraged to maximize their contribution in the genetic and genomic RC.

Faculties are advised to apply on leaves either before taking the leaves or immediately after.

All are requested to submit any achievement details for IQAC record.

Departmental Meeting

Time :- 2:50 PM

Members Attended

Dr. Satyabrata Nanda

Dr. Koushav K. Panda

Dr. Preettha Bhadra

Ms. Ramchasturee Das

Ms. Swapna Rani Nay

6/2/22

P. J. Panda

P. Das

Swarna

Agenda of the Dept. meeting:

Oct 1. Publication target

Nov 2. Patent and Copyrights

Nov 3. Seminars

MOM

- ① All faculties are advised to publish atleast 3 papers for the year 2022 before decemebre.
- ② Faculties are encouraged to publish patents and copyrights. They advised to follow the proper channel in doing so.
- ③ Faculties are encouraged to plan and conduct student seminars regularly.

Departmental Meeting

October 33, 2022

Time :- 11:30 AM

Members Attended

Dr. Satyee Kraka Nanda

Dr. Koustav Ku. Panda

Dr. Priyanka Bhattacharya

Ms. Panchashikha Das

Lab Technicians:-

Ms. Sneha Rani Nag

SN

P. P. Panda

P. Das

Sneha

Agenda of the Dept. meeting:

1. Course status and internal I
2. Rooster duty and leave sanctions

MOM

1. All are advised to cover some portions of the subjects for Internal-I.

2. Since many activities are going on, the department members have to take rooster duty during the Pusa holidays.

Departmental Meeting

Time :- 3:30 pm

Members Attended

Dr. Satyabrata Nanda

Dr. Koushav K. Panda

Dr. Anesha Bhadra

Dr. Rancharu Das

Ms. Swapna Rani Nay

Dr.
S. Nanda.
K. Panda.
A. Bhadra.
P. Das
Swapna

Agenda of the Dept. meeting:

1. Publication updates
2. NABL update and duties
3. Lab updates

MOM

- ① Dr. S. Nanda and Dr. P. Bhadra Publication target achieved. Others are advised to try to achieve the target.
- ② NABL documentation & reports to be maintained carefully.
- ③ New lab storage board are to be put.

Departmental Meeting

December, 31, 2022

Time :- 10:45 AM

Members Attended

Dr. Satyabrata Nanda

Dr. Koushik K. Panda

Dr. Preeti Bhadra

Dr. Panchashree Das

Ms. Swapna Rani Nag

[Signature]
Dr. P. Panda
[Signature]
Dr. K. Panda
Dr. P. Bhadra
Dr. P. Das
Ms. Swapna

Agenda for Dept. meeting

- Course distribution and course preparedness for even semester
- NABL inspection preparation and updates
- AELP student allotment and Unit functioning
- Prospective PhD student admissions

MOM

1. Faculty are advised to prepare their course preparedness presentations, as per the course distribution.

2. NABL file updating and modification, as per the consultant suggestions.

3. AELP student to be awarded in PMB tab

4. Concern faculties to be present in the prospective PhD student presentations.

Departmental Meeting

Time :- 10:20 AM

Members Attended

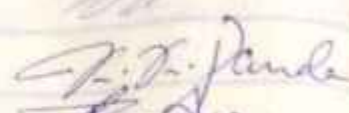

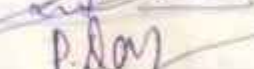
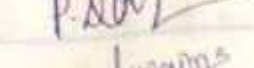
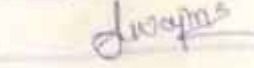
Dr. Satyabrata Nanda

Dr. Koushik K. Panda

Dr. Preeti Bhadra

Dr. Panchabhai Das

Ms. Swapna Rani Nayak

Agenda for Dept. meeting

- Update on syllabus coverage and academic calendar discussion
- Preparation of files for NABL
- o.c.t
• Publication, Conference, and Book chapter discussion
- h.p.f
• Plant tissue culture laboratory updates

MOM

- ① Syllabus coverage has to be uniform in all sections.
- ② All exams and assessments has to be done as per the Academic calendar.
- ③ Concern faculties to maintain the NABL files.
- ④ For 2023 all faculty to publish 3 Scopus indexed papers.
- ⑤ Plant Tissue Culture works to be started immediately.

Departmental Meeting

February 37 2023

Time:- 2:30 pm

Members Attended

Dr. Sadyabrat Nanda

Dr. Koushik Kumar Panda

Dr. Preetha Bhadra

Dr. Anshuashree Das

Ms. Sneha Rani Nayak


Dr. Sadyabrat Nanda

Dr. Koushik Kumar Panda

Dr. Preetha Bhadra

Dr. Anshuashree Das

Agenda for Dept. meeting

- 1st internal test for B.Sc. and M.Sc. students
- NABL file preparation for submission
- Internal II plans
- Focus on collaborative works with national and international organizations

MOM

1) Internal-I For B.Sc. & M.Sc. is over and the syllabus coverage was satisfactory.

2) Special attention for NABL file for submission.

3) Plans has to be started for Internal-II for B.Sc. & M.Sc. courses.

4) Faculties are advised for internal & external collaborative research.

38
Departmental Meeting
Time 11:00 AM

March, 2023

Members Attended
Dr. Subhadrata Nanda
Dr. Koushik K. Panda
Dr. Parvathi Bhadra
Dr. Parthasarathi Das
Ms. Sreerupa Ranil Nag

Dr.
P. A. S. Panigrahi
P. A. S.
Srinivas

Agenda for Dept. meeting

- Publication updates
- Tissue culture work updates
- Filing of NABL application
- AELP progress

Min

① Dr. S. Nanda has published SCI Papers others are advised to publish atleast 1 Scopus / SCI paper 1st quarter of the year.

② Tissue culture work started contamination problem has to be solved

③ Concern faculties to submit NABL Applications

④ AELP student progress is satisfactory.

Departmental Meeting

April 2024

Time: 11:00 PM

Members Attended

- Dr. Subhash Chandra Mishra
- Dr. Koushik Kumar Mishra
- Dr. Preeti Chandra
- Dr. Parshant Kumar Mishra
- Ms. Swarna Ranjan Nayak

[Handwritten signatures]
P. Mishra
S. Mishra
P. Mishra
S. Mishra

Agenda for Dept. meeting

Oct

- ERP updates (marks and attendance)

- NABL inspection

Nov

- AELP report submission and presentation

MOM

1) All faculties to update marks & attendance on ERP before deadline.

↓

2) All departmental personnel are advised to be ready for NABL inspection.

3) AELP guides are advised for report submission & presentation.

May, 2023

40
Departmental Meeting
Time: 9:30 AM

Members Attended

Dr. Sabyasachi Panda

Dr. Koushik Ku. Panda

Dr. Arathi Bhadusa

Dr. Panchakshori Das

Ms. Swapna Rani Nag

[Signature]
P. S. Panda
[Signature]
P. S. Panda
[Signature]
S. Das

Agenda for Dept. meeting

- MS • MSc project work updates
- NS • End semester preparation and exam duties for even semester
- SP • Polyhouse and tissue culture lab updates
- SP • Summer internships

MOM

- ① Faculties involved in M.Sc. project are advised to windup the works and help students for their writing.
- ② End Semester preparation are to be made and all faculties have to attend the Exam duties.
- ③ Polyhouse has to be modified for multiple crop growing.
- ④ Tissue culture lab to be modified as per the received suggestions.
- ⑤ Summer internships to be concluded with distribution of certificates.

June 3, 2024

Departmental Meeting

Time: 3:10 PM

Members Attended

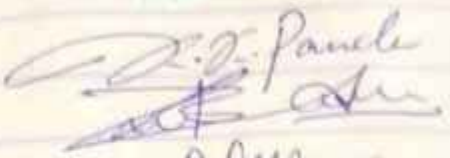
Dr. Satyabrata Nanda

Dr. Koushik Kumar Panda

Dr. Preeti Bhadra

Dr. Panchanabhai Nayak

Mrs. Swapna Rani Nag


P. Panche
Dr. Panche

Agenda for Dept. meeting

- NAAC preparedness
- ^{Aug} • Publication updates
- ^{Dec} • AELP/AIA student joining and unit allotment
- ^{Dec} • Course preparedness presentation

MON

1) All faculties were advised to work towards the NAAC Preparedness

2) Dr. K.K. Panda & Dr. P. Panche advised to fulfil the publication target.

3) Guides are advise to check the students joining and submit the report regarding to AELP & AIA

4) All are advise to prepare their presentation for course preparedness.

July, 2023

42

Departmental meeting
Time :- 3:00 pm

Members Attended

Dr. Satyabrata Nanda

Dr. Koushik Panda

Dr. Preeti Bhadra

Dr. Panchashree Das

Ms. Swarna Rani Nay



Agenda for Dept. meeting

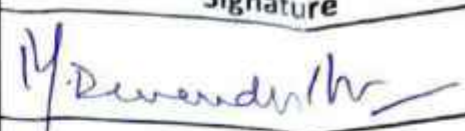

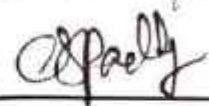

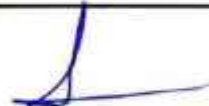



- Workload distribution and comments on course or syllabus (pre-BOS)
- NAAC preparedness
- Publication updates
- Proposal for lab consumables and chemicals procurements

MOM

- ① Teaching workload were distributed among the faculties by keeping in mind of their on going Engagements.
- ② All departmental personnel to be prepared for NAAC visit. No leaves to be permitted except Emergency.
- ③ All are advised to try to match the yearly Publication target.
- ④ Proposal and requirement have been received from the faculties on lab consumables & chemicals.

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
MS SWAMINATHAN SCHOOL OF AGRICULTURE

INTERNATIONAL SEMINAR MEETING

Sl. No.	Name	Department	Signature
1	M. Devender Reddy	Dean (Academic)	
2	Dr. S. P. Nanda	Dean (Admin.)	
3	ANIL KUMAR JONNALAGADDA	Associate Dean	
4	Dr. Bezawada Narsimha Rao	Advisor	
5	Sambid Swain		
6	Bhisma Narayan Ratha,		Bhisma / 11/6/22
7	CHITRASENA PADHY	Agri Extension	
8	Atanu Deb	Ag. Extension	
9	DR. SATYABRATA NANDA		
10	K. Krishnam Raju	GPMB	
11	Rahul Adhikary	Soilse	
12	Dr. Boddana Praveen		
13	DR. ABHISHEK HOTA	Veterinary	
14	Nilanjana datta		
15	Dinkar Gaikwad		
16	Dr. Vinay Kumar	GPMB	
17	Saurav Barman		

18 Chandrasekhar Sahu

19 ~~Dr. Pusanta Samanta~~





BRAJA BIDHU PATNAIK <bbpatnaik@cutm.ac.in>

Fwd: Meeting on 1st June 2022 at 3.30 pm in board room II regarding International Seminar

1 message

RANJIT PADHI <ranjit.padhi@cutm.ac.in>

Tue, May 31, 2022 at 10:55 PM

To: BRAJA BIDHU PATNAIK <bbpatnaik@cutm.ac.in>, "Dr. S. P. Nanda" <spnanda@cutm.ac.in>

Dear braja Babu,
Please do the needful.

----- Forwarded message -----

From: **Dr. S. P. Nanda** <spnanda@cutm.ac.in>
Date: Wed, 1 Jun, 2022, 11:20 AM
Subject: Meeting on 1st June 2022 at 3.30 pm in board room II regarding International Seminar
To: Sambid Swain <sambid.swain@cutm.ac.in>, Bhisma Narayan Ratha <bnratha@cutm.ac.in>, CHITRASENA PADHY <chitrasenapadhy@cutm.ac.in>, Atanu Deb <atanudeb@cutm.ac.in>, DR. SATYABRATA NANDA <satyabrata.nanda@cutm.ac.in>, K. Krishnam Raju <k.krishnam@cutm.ac.in>, Rahul Adhikary <rahul.adhikary@cutm.ac.in>, Dr. Boddana Praveen <bpraveen@cutm.ac.in>, DR. ABHISHEK HOTA <abhishek.hota@cutm.ac.in>, Nilanjana datta <nilanjanad1991@cutm.ac.in>, Dinkar Gaikwad <gaikwad@cutm.ac.in>, Dr. Vinay Kumar <vinay.kumar@cutm.ac.in>, Saurav Barman <saurav.barman@cutm.ac.in>, Dr. Koustava Kumar Panda <koustava.panda@cutm.ac.in>, DR. NIHAL R <nihal.r@cutm.ac.in>, Dr. Ajay Kumar Prusty <prusty.ajay@cutm.ac.in>, ABHA MANOHAR K. <abha.manohar@cutm.ac.in>, DR. PUSARLA SUSMITHA <pusarla.susmitha@cutm.ac.in>, DR. SUNIL <sunil@cutm.ac.in>, UPASANA SAHOO <upasana.sahoo@cutm.ac.in>, Barsha Tripathy <barsha.tripathy@cutm.ac.in>, sairam masina <sairammasina52@gmail.com>, DR. ARCHANA MISHRA <archana.mishra@cutm.ac.in>, VANGAPANDU THRIVENI <thriveni.vangapandu@cutm.ac.in>, Panchashree Das <panchashreedas@gmail.com>, RITESH KUMAR <ritesh.kumar@cutm.ac.in>, Dr. SAGAR MAITRA <sagar.maitra@cutm.ac.in>, Tanmoy Shankar <tanmoy@cutm.ac.in>, Soumik Ray <soumik.ray@cutm.ac.in>, Dr. Manish Kumar Yadav <manish.yadav@cutm.ac.in>, SOURAV MAHAPATRA <sourav.mahapatra@cutm.ac.in>, Dr. Rajesh Shriram Kalasare <rajesh.kalasare@cutm.ac.in>, Anant Tamang <anant.tamang@cutm.ac.in>, Ranjit Padhi <ranjit.padhi@cutm.ac.in>
Cc: ANIL KUMAR JONNALAGADDA <anilkumar.j@cutm.ac.in>, Dr. Bezawada Narsimha Rao <bezawada.narsimha@cutm.ac.in>, M. Devender Reddy <devender.reddy@cutm.ac.in>

Dear all

Please attend the meeting on 1st June 2022 at 3.30 pm in board room II regarding International Seminar discussion and arrangement.

Regards,
S.P.Nanda

* 1st SEMESTER M.Sc SYLLABUS *

256.

DATE → 13.09.2022 TIME → 11:30 AM VENUE → BOARD ROOM (1)

SL NO	NAME	DEPARTMENT	SIGNATURE
1	DR. M. DEVENDRA REDDY	DEAN	<i>M. Devendra Reddy</i>
2	Dr. S. R. Alanda	Dean (Admin)	<i>S. R. Alanda</i>
3	Dr. A. Sivasankar	Professor (Crop Physiology)	<i>A. Sivasankar</i>
4	Dr. Anant Tamang	HORTICULTURE	<i>Anant Tamang</i>
5	Dr. M. PH. SURVARAO	-HORTICULTURE	<i>M. Ph. Survarao</i>
6	Dinkar Gaikwad	Crop Physiology	<i>Dinkar Gaikwad</i>
7	Dr. Chetrasena Padhy	Agri. Extension Educator	<i>Chetrasena Padhy</i>
8	Dr. Satajupa Modak	Agri. Extension Educator	<i>Satajupa Modak</i>
9	Dr. Anavind T	Pl. Pathology	<i>Anavind T</i>
10	Dr. Pranav Boddara	Plant Pathology	<i>Pranav Boddara</i>
11	Dr. Nihal R	Entomology	<i>Nihal R</i>
12	Dr. Rahul Adhikary	Soil Science	<i>Rahul Adhikary</i>
13	Dr. Tamay Shume	Agronomy	<i>Tamay Shume</i>
14	Dr. Sagar Maibra	Agronomy	<i>Sagar Maibra</i>
15	Dr. Vinay Kumar	SPB	<i>Vinay Kumar</i>
16			
17			
18			
19			
20			

Agenda (1) M.Sc syllabus finalization
(2) M.Sc time table of class work

- Minutes:
- (1) To Assignments the Crop Physiology lab
 - (2) Coding (Chemistry)
 - (3) Supporting course - Statistics - SPSS and other software
 - (4) Thesis - to be checked by expert (Team)
 - (5) Technical writing by the departments.

Fwd: M.Sc.Syllabus for 1st semester

Tanmoy Shankar <tanmoy@cutm.ac.in>

To: "Board Room, Seminar Hall and Auditorium @ PKD" <roomrequisition.pkd@cutm.ac.in>

Mon, Sep 12, 2022 at 9:06 PM

Dear Sir,
Please provide JITM board room 2 at 11.30am

----- Forwarded message -----

From: **M. Devender Reddy** <devender.reddy@cutm.ac.in>

Date: Tue, Sep 13, 2022 at 9:33 AM

Subject: M.Sc.Syllabus for 1st semester

To: Dr. SAGAR MAITRA <sagar.maitra@cutm.ac.in>, Tanmoy Shankar <tanmoy@cutm.ac.in>, Anant Tamang <anant.tamang@cutm.ac.in>, MERUGU CHANDRA SURYA RAO <chandra.surya@cutm.ac.in>, Dinkar Gaikwad <gaikwad@cutm.ac.in>, Dr. Vinay Kumar <vinay.kumar@cutm.ac.in>, K. Krishnam Raju <k.krishnam@cutm.ac.in>, CHITRASENA PADHY <chitrasenapadhy@cutm.ac.in>, SATARUPA MODAK <satarupa.modak@cutm.ac.in>, DR. NIHAL R <nihal.r@cutm.ac.in>, Dr. Boddana Praveen <bpraveen@cutm.ac.in>, Rahul Adhikary <rahul.adhikary@cutm.ac.in>
Cc: Dr. S. P. Nanda <spnanda@cutm.ac.in>, Dr. Agepati Sivasankar <agepati.sivasankar@cutm.ac.in>

Dear Faculty,

We will have a meeting in board room 2 at 11.30am to decide the courses to be offered to the first semester M.Sc(Agri./ Hort.) students. Come prepared to the meeting with courses to be offered.

M.Devender Reddy,
Dean, MSSSOA

--
Regards

Dr. Tanmoy Shankar
Associate Professor of M.S.S.S.O.A
Department of Agronomy,
CENTURION UNIVERSITY (CUTM)
PO- PARLAKHAMUNDI (ODISHA), 761211
India

RETREAT-2022 Preparation meeting

Date → 19.09.22 Time → 2-30 pm Venue → Board Room II

S.No	Name	Department	Signature
1	M. Sundar Kiddy Dean		M. Sundar Kiddy
2	Dr. S. Palank	Dean (Admin)	S. Palank
3	Dr. M. Subba Rao	Professor (GPBR)	M. Subba Rao
4	Dr. P. K. Chakravarty	SOM	P. K. Chakravarty
5	Dr. A. Sarasankar	Professor (Crop Physiology)	A. Sarasankar
6	Dr. Tanuj Shannik	Agronomy	Tanuj Shannik
7	Dr. Chitra Sena Padhy	Agri Extension	Chitra Sena Padhy
8	Dr. Vinay Kumar	GPB	Vinay Kumar
9	Mr. Chandrasekhar Sahy	Physiology	Chandrasekhar Sahy
10	Dr. Anant Tamang	Horticulture	Anant Tamang
11	Dr. Soumik Ray	Agri. Statistics	Soumik Ray
12	Dr. Siddhartha Shankar Sharm	Genetics PB	Siddhartha Shankar Sharm
13	Dr. Nihal R	Entomology	Nihal R
14	Dr. Satyabrata Nanda	Biotechnology	Satyabrata Nanda
15	Dinkar Gaikwad	Crop Physiology	Dinkar Gaikwad
16	Dr. Atanu Deb	Extension	Atanu Deb
17	Dr. Ashok Kumar	Ag. Extension	Ashok Kumar
18	Dr. Santanuj Modak	Ag. Extn Edu	Santanuj Modak
19	Dr. Ananabha Pal	Soil Science	Ananabha Pal
20	Sagar Maitra	Agronomy	Sagar Maitra
21	Sambid Swain	Fisheries	Sambid Swain

RETREAT 2022 - meeting on today (19th Sep 2022) at 2.30 pm in board room II

1 message

Dr. S. P. Nanda <spnanda@cutm.ac.in>

Sun, Sep 18, 2022 at 8:53 PM

To: Sambid Swain <sambid.swain@cutm.ac.in>, "DR. ASHOK KUMAR" <ashok.kumar@cutm.ac.in>, Chandrasekhar Sahu <chandrasekhar.sahu@cutm.ac.in>, ARUNABHA PAL <arunabha@cutm.ac.in>, Siddhartha Shankar Sharma <siddhartha.sharma@cutm.ac.in>, Tanmoy Shankar <tanmoy@cutm.ac.in>, ANIL KUMAR JONNALAGADDA <anilkumar.j@cutm.ac.in>, SATARUPA MODAK <satarupa.modak@cutm.ac.in>, "Dr. Vinay Kumar" <vinay.kumar@cutm.ac.in>, "Dr. Boddana Praveen" <bpraveen@cutm.ac.in>, Anant Tamang <anant.tamang@cutm.ac.in>, "DR. SATYABRATA NANDA" <satyabrata.nanda@cutm.ac.in>, "Dr. SAGAR MAITRA" <sagar.maitra@cutm.ac.in>, Dinkar Gaikwad <gaikwad@cutm.ac.in>, CHITRASENA PADHY <chitrasenapadhy@cutm.ac.in>, Soumik Ray <soumik.ray@cutm.ac.in>, Atanu Deb <atanudeb@cutm.ac.in>, "DR. MUTCHUKOTA SUBBA RAO" <m.subbarao@cutm.ac.in>, "DR. N. VENUGOPALA RAO" <venugopala.rao@cutm.ac.in>, "Dr. Agepati Sivasankar" <agepati.sivasankar@cutm.ac.in>, "DR. NIHAL R" <nihal.r@cutm.ac.in>, "M. Devender Reddy" <devender.reddy@cutm.ac.in>, Parle Kalyan Chakravarty <pkchakravarty@cutm.ac.in>, Saurav Barman <saurav.barman@cutm.ac.in>, BRAJA BIDHU PATNAIK <bbpatnaik@cutm.ac.in>, Rajendra Kumar Panda <rajendrakumpanda@cutm.ac.in>, Ranjit Padhi <ranjit.padhi@cutm.ac.in>

Dear Sir/Mam

Please attend to discuss the details for the Retreat 2022

1. Present happenings
2. Future goals
3. Start ups, production, Entrepreneurship, consulting and other income
4. Publications, patents
5. RCS
6. Admissions, results, placement, average salary
7. Higher education/JRF and other coachings
8. How to make a poster for the entire presentation?
9. READY programme

Regards,
S.P.Nanda

: Mentor Meeting :

Date: - 28.09.2022

Time: - 03:30

Venue: Board Room

Sl. No.	Name	Department	Signature
1	Dr. S. P. Danda	Dean (Admin)	S. P. Danda
2	Dr. Koustava K Panda	Biotechnology	K. K. Panda
3	Dr. Goutam Ku. Doh	Biochemistry & Crop Physiology	G. K. Doh
4	Dr. Tufleuddin Biswas	Ag. Eco. & Statistics	T. Biswas
5	Dr. S. H. Mijumda	Agri. Econ.	S. H. Mijumda
6	Ms. Manisha	Horticulture	Manisha
7	CHANDINI	AGRONOMY	Chandini
8	Dr Anindita Ray	Horticulture	Anindita
9	Dr. Akkamahadevi	Agri. Ext ⁿ Education	A. Mahadevi
10	Dr. Satarupa Modak	Agri. Ext ⁿ Education	S. Modak
11	Dr. Gautam. B. Hosamaini	Agri. Entomology	G. B. Hosamaini
12	Mr. Bishnuprasad Dash	Soil Science	B. Dash

—: PKD Campus Fulltime Scholar Meeting: —

Date: ²⁵⁶ - 21.10.2022

Time - 03.00 PM

Venue: -

Sl. no.	Name	Department	Signature
1.	Dr. S.P. Nandan	Dean(Admin) MSSSOA	
2.	Dr. M. Devendra Reddy	Dean, MSSSOA	
3.	Dr. P.S. Rao	Dean R&D	
4.	Dr. Ashish Rajendra	Dean, SoET	
5.	Dr. Kamal K. Das	Associate Professor	
6.	Dr. Sagar Maithra	Professor, Agronomy	
7.	MASINA SAI RAM	P.h.D, scholar, Agronomy	
8.	Lalichetti Sagar	PhD scholar, Agronomy	
9.	V. Rama Lalchhmi	Ph.D Scholar, Entomology	
10.	Deepayan Padhy	Ph.D. Scholar (Entomology)	
11.	Chandrasekhar Sahu	Ph.D Scholar (Physiology)	
12.			



BRAJA BIDHU PATNAIK <bbpatnaik@cutm.ac.in>

Fwd: PKD Campus Full time scholars meeting

1 message

Chandrasekhar Sahu <chandrasekhar.sahu@cutm.ac.in>
To: BRAJA BIDHU PATNAIK <bbpatnaik@cutm.ac.in>

Fri, Oct 21, 2022 at 3:20 AM

Regards
Chandrasekhar Sahu
Ph.D Scholar
Department of Plant Physiology
MSSSoA, CUTM, Paralakhemundi, Odisha
Mob-797922300

----- Forwarded message -----

From: **Kamal Barik** <kamal.barik@cutm.ac.in>
Date: Fri, 21 Oct, 2022, 12:31 pm
Subject: PKD Campus Full time scholars meeting
To: Dr. Shivasa Rao P <psrao@cutm.ac.in>, M. Devender Reddy <devender.reddy@cutm.ac.in>, Dr. S. P. Nanda <spnanda@cutm.ac.in>, Ashish Ranjan Dash <ashish.dash@cutm.ac.in>, SAIRAM MASINA <sairam.masina@cutm.ac.in>, Sagar Lalichetti <lalichetti.sagar@cutm.ac.in>, DWITY SUNDAR ROUT <dwity.sundar@cutm.ac.in>, Chandrasekhar Sahu <chandrasekhar.sahu@cutm.ac.in>, RAMALAKSHMI V <vrimalakshmi@cutm.ac.in>, Deepayan Padhy <190506192003@cutm.ac.in>, Rashmi Rekha Behera <rashmi@cutm.ac.in>, VC CUTM <vc@cutm.ac.in>, Dr. SAGAR MAITRA <sagar.mitra@cutm.ac.in>, PHD Cell <phd_cell@cutm.ac.in>

Respected Sir,

We have a physical meeting at 3 PM today in the Board Room 1, PKD Campus. Request all full-time scholars, P S Rao sir, S P Nanda sir, Ashish sir, Reddy sir & Sagar sir to attend the meeting.

Thanking You
Kamal

DATE → 18.03.2023 TIME → 4:00PM VENUE → J. I. T. M BOARD Room

SL NO	NAME	DEPARTMENT	SIGNATURE
1	Dr. M. DEVENDER REDDY	DEAN	
2	Dr. S. P. NANDA	DEAN (ADMIN)	
3	Dr. T. Biswas	Ag. Economics & Stat	
4	Dr. Swapnil	Genetics & Plant Breeding	
5	Dr. Anant Ramang.	Horticulture	
6	Mr. Pritam Tripathy	Fisheries	
7	Dr. SUNIL RATNOD	Entomology	
8	Dr. Bishnuprasad Dash	Soil Science	
9	Mr. Chandrasekhar Sahu	Physiology	
10	Dr. Divy Sunder Rout	Agri. Extension Ed	
11	Dr. Jyotiraj Kumar Panda	Biotechnology	
12	Dr. Sambodh Swain	Assoc Dean Fisheries	
13	Dr. N. K. Chaurasia	Genetics & Plant Breeding	
14	Dr. Indrakesh Chandra Sekh Reddy	Agri. Economics	
15	Dr. Aravind T	Plant Pathology	
16	Dr. Tanmay Sharma	Agronomy	
17	Dr. Ritesh Kumar	Plant Pathology	
18	Dr. Soumik Ray	Agri. Stat.	
19	Dr. Pravin Baidya	Plant Pathology	
20	Dr. Nihal R	Entomology	
21	Dr. Akkamahadevi Meite	Agri. Extension	
22			

Agenda → i) NAA file discussion
ii) Assigned to faculty to prepare files
iii) Document on Start up.

- HOD MEETING -

260

DATE → 29.03.2023 TIME :- 12 noon VENUE :-

SL No.	NAME	DEPARTMENT	SIGNATURE
1.	Dr. S.P. NANDA	DEAN (ADMIN)	
2.	Dr. S. SARKAR	Prof. Agronomy	
3.	Dr. N. Venugopala Rao	Prof. Entomology	
4.	Dr. Nihal R	Entomology	
5.	Dr. Soumik Ray	Agril. Stat.	
6.	Dr. Saikatmal Das	HOD	
7.	Dr. Chetansu Pal	Agri. Out ⁿ Ed ⁿ	
8.	Dinkar Gaikwad	CROP Physiology	
9.	Prasen Boddare	Plant Pathology	
10.	Dr. Sambod Das	Assoc Dean (Adm)	
11.	Dr. Arunabha Pal	Assoc Prof	
12.	Dr. Tanmoy Shankar	Assoc Prof.	
13.	Dr. Anant Kumar	Horticulture	
14.			
15.			
16.			

Agenda

- ① Syllabus revision
- ② RMA guidelines discuss
- ③ Mentoring

HOD meeting today at 12 noon in board room I to discuss the syllabus revision for Pre-BOS meeting

1 message

Dr. S. P. Nanda <spnanda@cutm.ac.in>

Wed, Mar 29, 2023 at 10:50 AM

To "DR. NIHAL R" <nihal.r@cutm.ac.in>, Sambid Swain <sambid.swain@cutm.ac.in>, CHITRASENA PADHY <chitrasenapadhy@cutm.ac.in>, "Dr. Boddana Praveen" <bpraveen@cutm.ac.in>, "Dr. Vinay Kumar" <vinay.kumar@cutm.ac.in>, "DR. SATYABRATA NANDA" <satyabrata.nanda@cutm.ac.in>, Dinkar Gaikwad <gaikwad@cutm.ac.in>, ARUNABHA PAL <arunabha@cutm.ac.in>, Tanmoy Shankar <tanmoy@cutm.ac.in>, Soumik Ray <soumik.ray@cutm.ac.in>, Anant Tamang <anant.tamang@cutm.ac.in>, Rajendra Kumar Panda <rajendrakumarpanda@cutm.ac.in>, BRAJA BIDHU PATNAIK <bbpatnaik@cutm.ac.in>
Cc "DR. SUPRADIP SARKAR" <supradip.sarkar@cutm.ac.in>, ANIL KUMAR JONNALAGADDA <anilkumar.j@cutm.ac.in>, "DR. MUTCHUKOTA SUBBA RAO" <m.subbarao@cutm.ac.in>, "DR. N. VENUGOPALA RAO" <venugopala.rao@cutm.ac.in>, "Dr. G. Vidya Sagar Reddy" <gvsreddy@cutm.ac.in>, "Dr.K.S.Krishna Prasad" <krishnaprasad@cutm.ac.in>, "M. Devender Reddy" <devender.reddy@cutm.ac.in>

Dear All

Please attend with the hard copy of the changes in the existing syllabus of ICAR and any new domain and skill courses planned by the department.

Also any modification required in the existing domain courses.

Regards,
S.P.Nanda

: MENTORS MEETING :

262

DATE: - 06.04.2023

TIME: 3:30 PM

VENUE: ^{BOARD ROOM I}

SL. NO	NAME	DEPARTMENT	SIGNATURE
1.	Dr. M. DEVENDER REDDY	DEAN	M. Devender Reddy
2.	Dr. S.P. NANDA	DEAN (ADMIN)	S. P. Nanda
3.	Dr. Abha Namthar		
4.	Dr. A. DAI		
5.	Dr. V. Thiruvani	Assistant Professor	V. Thiruvani
6.	Dr. M. K. Yeter		
7.	Dr. L. P. Phaneendra		
8.	Dr. Sunil		
9.	Dr. I. C. Reddy		
10.	Dr. Arvind T	Asst. Prof. (Plant Pathol)	Arvind T
11.	Mr. V. Vasana Lakshmi	Asst Professor Agronomy	V. Vasana Lakshmi
12.	Mr. V. Ramkrishna	Entomology	V. P.
13.	Dr. Tripthi Madhavi		
14.	Dr. S. Nayak	Asst. Professor (Hort)	S. Nayak
15.	Dr. C. Reddy		
16.	Dr. S. Das		
17.	Dr. A. Chennuraj	Asst Prof (EST)	A. Chennuraj
18.	Mr. D. Reddy	PhD Scholar (Entomology)	D. Reddy
19.	Dr. M. N. Chennuraj	Asst. Prof (GMB)	M. N. Chennuraj
20.	Dr. Anitha	Asst professor (Horticulture)	Anitha
21.	Dr. A. Pany	Horticulture	A. Pany
22.	Dr. Sharpa		
23.	Dr. Smarandha Mahala		
24.	Dr. Swarnal		
25.	Dr. Monalisa Sahu	Asst. Prof. (Agronomy)	Monalisa Sahu
26.	Miss. Upasana		

Mentors meeting today at 3.30 pm in board room I

1 message

Dr. S. P. Nanda <spnanda@cutm.ac.in>

Thu, Apr 6, 2023 at 1:31 PM

To: "ABHA MANOHAR K." <abha.manohar@cutm.ac.in>, ARUNABHA PAL <arunabha@cutm.ac.in>, VANGAPANDU THRIVENI <thriveni.vangapandu@cutm.ac.in>, "Dr. Manish Kumar Yadav" <manish.yadav@cutm.ac.in>, "DR. LIMBRAJ PARSHURAM PHOLANE" <limbraj.pholane@cutm.ac.in>, "DR. SUNIL" <sunil@cutm.ac.in>, IDEMAKANTI CHANDRAKANTH REDDY <ichandrakanth.reddy@cutm.ac.in>, ARAVIND T <aravind.t@cutm.ac.in>, UPASANA SAHOO <upasana.sahoo@cutm.ac.in>, TRIPTESH MONDAL <triptesh.mondal@cutm.ac.in>, RAMALAKSHMI V <vramalakshmi@cutm.ac.in>, SUNNA DEEPTI <sunna.deepti@cutm.ac.in>, "DR. SIDDHARTHA DAS" <siddhartha@cutm.ac.in>, CHITRASENA PADHY <chitrasenapadhy@cutm.ac.in>, "Dr. Aninda Chakraborty" <aninda.chakraborty@cutm.ac.in>, Deepayan Padhy <deepayan28@cutm.ac.in>, "Dr. Ganiseti Anitha" <ganiseti.anitha@cutm.ac.in>, "DR. NIRANJAN KUMAR CHAURASIA" <niranjn.chaurasia@cutm.ac.in>, Anant Tamang <anant.tamang@cutm.ac.in>, "MS. SHAMPA PURKAYSTHA" <shampa.purkaystha@cutm.ac.in>, Smaranika Mohanta <smaranika.mohanta@cutm.ac.in>, "MS. SWAPNIL" <swapnil@cutm.ac.in>, "MS. MONALISA SAHOO" <monalisa.sahoo@cutm.ac.in>, BRAJA BIDHU PATNAIK <bbpatnaik@cutm.ac.in>, Rajendra Kumar Panda <rajendrakumpanda@cutm.ac.in>

Cc: "M. Devender Reddy" <devender.reddy@cutm.ac.in>

Dear All

Please attend to discuss the following points, **come with the mentor file**
All must attend without fail.

1. Last date of instruction
2. Attendance
3. Fee dues

Regards,
S.P.Nanda

HOD AND BATCH COORDINATOR MEETING :

264

DATE : 19.06.2023

TIME : 04:15 PM

VENUE : 202
Room
202

SL. NO.	NAME	DEPARTMENT	SIGNATURE
1.	Dr. M. DEVENDER RAO	DEAN	<i>[Signature]</i>
2.	Dr. S. P. IVANDA	DEAN (ADMIN.)	<i>[Signature]</i>
3.	Dr. B. Praveen	HOD, Plant Pathology	<i>[Signature]</i>
4.	Dr. Satyabrata Nayak	HOD, Biotechnology	<i>[Signature]</i>
5.	Dr. Sagar Mahtab	Agronomy & Agronomy	<i>[Signature]</i>
6.	Dr. D. Girishwar	crop physiology & Biochem	<i>[Signature]</i>
7.	Dr. Vinay Kumar	Associate professor	<i>[Signature]</i>
8.	Dr. Anant Tamang		
9.	Dr. Chittam Reddy	Spady HOD, Agril Entom	<i>[Signature]</i>
10.	Dr. Tamy Shankar	ASSOC. Prof. Agronomy	<i>[Signature]</i>
11.	Dr. Satyajeet Modan		
12.	Dr. Samir Nayak	Agril. Eco. and Statistics	<i>[Signature]</i> 19/06/23
13.	Dr. R. Srinu	Associate Professor	<i>[Signature]</i> 19/6/23
14.	Dr. Sambit Gurin.		
15.	Dr. N. Vathek	Assistant Professor (SoE)	<i>[Signature]</i> 19/6/23
16.	Dr. M. Mohan	Assistant Professor (SoE)	<i>[Signature]</i> 19/6/23
17.	Prof. Vijay Kumar Reddy		
18.	Dr. Pratim Tripathy		
19.	Dr. Nihal R	Entomology	<i>[Signature]</i> 19/06/23
20.	Dr. Ashra Kumar	Agril. Extension	<i>[Signature]</i>
21.	Dr. E. Ramesh		
22.	Dr. Subhrajyoti Chatterjee		
23.	Dr. A. Paul	Soil Science and Ag. Chem.	<i>[Signature]</i> 19.06.23
24.			

HOD and Batch coordinators meeting today in Board room II at 4.15 pm

1 message

Dr. S. P. Nanda <spnanda@cutm.ac.in>

Mon, Jun 19, 2023 at 2:51 PM

To: "DR. R. SRINU" <r.srinu@cutm.ac.in>, Sambid Swain <sambid.swain@cutm.ac.in>, "DR. MANGESH MADHUKARAO BHOSALE" <mangesh.bhosale@cutm.ac.in>, "DR. NAVEEN KUMAR VATE" <naveen.vate@cutm.ac.in>, CHITRASENA PADHY <chitrasenapadhy@cutm.ac.in>, SATARUPA MODAK <satarupa.modak@cutm.ac.in>, Anant Tamang <anant.tamang@cutm.ac.in>, "Dr. SAGAR MAITRA" <sagar.maitra@cutm.ac.in>, "MR. EGGADI RAMESH" <eggadi.ramesh@cutm.ac.in>, Tanmoy Shankar <tanmoy@cutm.ac.in>, "Dr. Vinay Kumar" <vinay.kumar@cutm.ac.in>, "DR. SATYABRATA NANDA" <satyabrata.nanda@cutm.ac.in>, Dinkar Gaikwad <gaikwad@cutm.ac.in>, "Dr. Boddana Praveen" <bpraveen@cutm.ac.in>, ARUNABHA PAL <arunabha@cutm.ac.in>, "DR. NIHAL R" <nihal.r@cutm.ac.in>, "DR. ASHOK KUMAR" <ashok.kumar@cutm.ac.in>, Soumik Ray <soumik.ray@cutm.ac.in>, Rajendra Kumar Panda <rajendrakumarpanda@cutm.ac.in>, BRAJA BIDHU PATNAIK <bbpatnaik@cutm.ac.in>

Cc: "DR. SUPRADIP SARKAR" <supradip.sarkar@cutm.ac.in>, "Dr. G. Vidya Sagar Reddy" <gvsreddy@cutm.ac.in>, "DR. MUTCHUKOTA SUBBA RAO" <m.subbarao@cutm.ac.in>, "DR. N. VENUGOPALA RAO" <venugopala.rao@cutm.ac.in>, "M. Devender Reddy" <devender.reddy@cutm.ac.in>

Dear Sir/Mam

Please attend the meeting to discuss the following points:

1. NAAC preparation
2. Time table
3. School library
4. M.Sc.Students research
5. Course preparedness presentation
6. Board of studies meeting
7. Hatchery and RAS progress
8. Domain briefing to students
9. Subject registration of students

Regards,
S.P.Nanda



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
ODISHA, BOLANGIR CAMPUS**

SCHOOL OF APPLIED SCIENCES

MINUTES OF MEETING

A meeting of the School of Applied Sciences was conducted on dt-22/08/2022 at seminar hall..

Date: 22.08.2022

Time: 11.00a.m.

Venue: Seminar Hall

Members present:

1. Dr. Jayakishan Meher, Academic coordinator (Convenor)
2. Mr. Somanath Sarangi, Principal (SoAS)
3. Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)
4. Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)
5. Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)
6. Dr. Srikant Moharana, Asst Professor (Department of Chemistry)

The Academic Coordinator, Dr. J.K Meher welcomed all the members and thanked them for their cooperation and valuable suggestions for the successful functioning of all the departments.

AGENDA

It is resolved in the meeting that

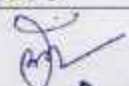
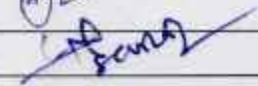
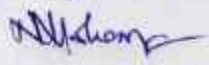

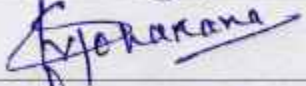
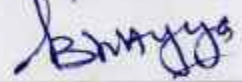
1. Orientation program of UG courses will be held on dt 12.09.2022 and Orientation program of PG courses will be held on dt 15.09.2022
2. Classes will be conducted as per the academic calendar of the university i.e 19.09.2022.
3. In the meeting all HoDs will discuss on the rules and regulation of their respective departments.
4. The syllabus will be distributed and the subject's distribution and time table will be prepared by the respective departments.
5. A presentation on "know your university" will be presented.

Meeting ended with a vote of thanks to the chair


Convenor



Signature of the Members

Sl.No	Name with Designation	signature
1	Dr. Jayakishan Meher, Academic coordinator (Convenor)	
2	Mr. Somanath Sarangi, Principal (SoAS)	
3	Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)	
4	Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)	
5	Dr. Srikant Moharana, Asst Professor & HoD (Department of Chemistry)	
6	Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)	





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
ODISHA, BOLANGIR CAMPUS**

SCHOOL OF APPLIED SCIENCES

MINUTES OF MEETING

A meeting of the School of Applied Sciences was conducted on dt-16/12/2022 at seminar hall.

Date: 16.12.2022

Time: 4.00 p.m.

Venue: Seminar Hall

Members present:

1. Dr. Jayakishan Meher, Academic coordinator (Convenor)
2. Mr. Somanath Sarangi, Principal (SoAS)
3. Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)
4. Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)
5. Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)
6. Dr. Srikant Moharana, Asst Professor (Department of Chemistry)
7. Mrs Meena Kumari Sahu (Exam Coordinator)

The Academic Coordinator, Dr. J.K Meher welcomed all the members and thanked them for their cooperation and valuable suggestions for the successful functioning of the all Departments for upcoming examinations.

AGENDA

The following points have been discuss among all HoDs

1. The HoDs are instructed to submit the course progression reports.
2. The HoDs are instructed to ensure the course completion of the subjects before closing of attendances that is the last date of instruction(dt 31.12.2022)
3. All the HoDs are instructed to check the form fill up process of their respective departments.
4. Dues clearances must be checked by the mentors as well as by the HoDs.
5. Practical external examination lists are to be prepared and conduction of practical examination..
6. Subject teachers may conduct extra classes for revision.

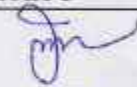
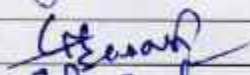
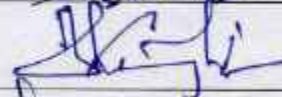

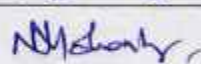
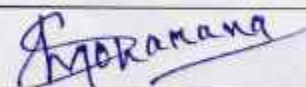
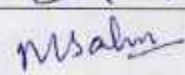
7. Students have to appear the sample test that will be helpful for semester examination.
8. The HoDs are requested to collect all the Action learning and Class Room Learning of their respective departments.

Meeting ended with a vote of thanks to the chair


Convener



Signature of the Members

Sl.No	Name with Designation	Signature
1	Dr. Jayakishan Meher, HoD(Academic coordinator ,Convener)	
2	Mr. Somanath Sarangi, Principal (SoAS)	
3	Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)	
4	Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)	
5	Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)	
6	Dr. Srikant Moharana, Asst Professor (Department of Chemistry)	
7	Mrs Meena Kumari Sahu (Chief Exam Coordinator)	



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, BOLANGIR CAMPUS**

SCHOOL OF APPLIED SCIENCES

MINUTES OF MEETING

A meeting of the School of Applied Sciences was conducted on dt-10/03/2023 at principal office.

Date: 10.03.2023

Time: 10.00 a.m.

Venue: Office of the principal

Members present:

1. Dr. Jayakishan Meher, Academic coordinator (Convenor)
2. Mr. Somanath Sarangi, Principal (SoAS)
3. Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)
4. Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)
5. Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)
6. Dr. Srikant Moharana, Asst Professor (Department of Chemistry)
7. Mrs Meena Kumari Sahu (Exam Coordinator)
8. Mrs Prativa Satpathy (CSR Coordinator)

The Academic Coordinator, Dr. J.K. Meher welcomed all the members and thanked them for their cooperation and valuable suggestions for the successful functioning of the all Departments.

AGENDA

The following points have been discuss among all HoDs

1. The CSR activities reports should be given by the HoDs of their respective departments.
2. HoDs are instructed to submit the result analysis report of their departments.


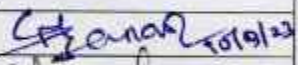

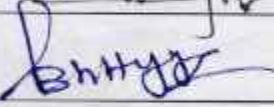
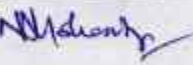
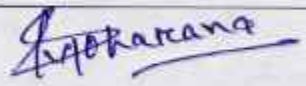
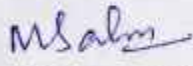
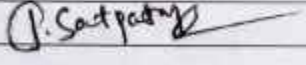
3. Subject teachers may conduct the remedial classes for the backlog students.
4. The HoDs are requested to distribute the subjects among their faculties for the upcoming semester.

Meeting ended with a vote of thanks to the chair


Convenor



Signature of the Members

Sl.No	Name with Designation	Signature
1	Dr. Jayakishan Meher, HoD(Academic coordinator ,Convenor)	
2	Mr. Somanath Sarangi, Principal (SoAS)	
3	Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)	
4	Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)	
5	Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)	
6	Dr. Srikant Moharana, Asst Professor (Department of Chemistry)	
7	Mrs Meena Kumari Sahu (Chief Exam Coordinator)	
8	Mrs Pratiba Satpathy(CSR Coordinator)	



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA,
BOLANGIR CAMPUS**

SCHOOL OF APPLIED SCIENCES

MINUTES OF MEETING

A meeting of the School of Applied Sciences was conducted on dt-15/06/2023 at seminar hall.

Date: 15.06.2023

Time: 10.00 a.m.

Venue: Seminar Hall

Members present:

1. Dr. Jayakishan Meher, Academic coordinator (Convenor)
2. Mr. Somanath Sarangi, Principal (SoAS)
3. Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)
4. Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)
5. Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)
6. Dr. Srikant Moharana, Asst Professor (Department of Chemistry)
7. Mrs Meena Kumari Sahu (Exam Coordinator)
8. Mrs Prativa Satpathy (CSR Coordinator)

The Academic Coordinator, Dr. J.K. Meher welcomed all the members and thanked them for their cooperation and valuable suggestions for the successful functioning of the all Departments.

AGENDA

The following points have been discuss among all HoDs

1. The CSR activities reports should be given by the HoDs of their respective departments.
2. HoDs are instructed to submit the result analysis report of their departments.

3. Subject teachers may conduct the remedial classes for the backlog students.
4. The HoDs are requested to distribute the subjects among their faculties for the upcoming semester.

Meeting ended with a vote of thanks to the chair

J. Meher
15/05/23



Signature of the Members

Sl.No	Name with Designation	Signature
1	Dr. Jayakishan Meher, HoD(Academic coordinator ,Convenor)	<i>J. Meher</i>
2	Mr. Somanath Sarangi, Principal (SoAS)	<i>S. Sarangi</i> 15/05/23
3	Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)	<i>B. Majhi</i>
4	Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)	<i>S. Bhattacharya</i>
5	Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)	<i>N. Mohanty</i>
6	Dr. Srikant Moharana, Asst Professor (Department of Chemistry)	<i>S. Moharana</i>
7	Mrs Meena Kumari Sahu (Chief Exam Coordinator)	<i>M. Sahu</i>
8	Mrs Pratiba Satpathy(CSR Coordinator)	<i>P. Satpathy</i>



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, BOLANGIR CAMPUS**

SCHOOL OF APPLIED SCIENCES

MINUTES OF MEETING

A meeting of the School of Applied Sciences was conducted on dt-15/11/2022 at principal office.

Date: 15.11.2022

Time: 3.30 p.m.

Venue: Office of the Principal

Members present:

1. Dr. Jayakishan Meher, Academic coordinator (Convenor)
2. Mr. Somanath Sarangi, Principal (SoAS)
3. Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)
4. Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)
5. Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)
6. Dr. Srikant Moharana, Asst Professor (Department of Chemistry)
7. Mrs Meena Kumari Sahu (Exam Coordinator)
8. Mrs Pratiba Satpathy (CSR Coordinator)

The Academic Coordinator, Dr. J.K Meher welcomed all the members and thanked them for their cooperation and inviting valuable suggestions for the successful functioning of the all Departments.

AGENDA

The following points have been discussed among all HoDs

1. All the HODs are instructed to check the final subject registration of their respective departments.
2. All the subject teachers are instructed to update their lesson plan and take attendance.
3. As per the schedule of the academic calendar the 1st internal examination is scheduled to be from dt 01.12.2022 to dt 05.12.2022 .
4. The HoDs are instructed to submit the course progression reports.
5. The students are to be given the assignment related to the 30% of the syllabus
6. The faculty members are to keep track on attendance.


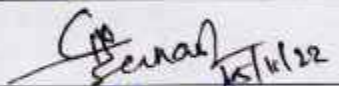
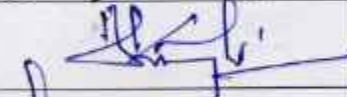
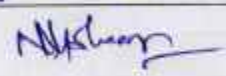
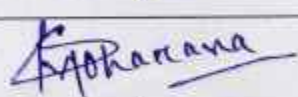
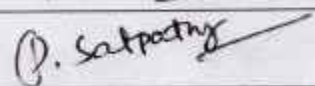
7. All the HoDs are instructed to start the 2nd internal examination (in continuous mode) after the completion of 1st internal.
8. The CSR activities must be performed by the CSR coordinator and that should be maintained in proper paper work.
9. Discussed regarding the planning of internship for the students.
10. Discussed the selection of Domain subjects and Skilled subjects for the students

Meeting ended with a vote of thanks to the chair


Convenor



Signature of the Members

SL.No.	Name with Designation	signature
1	Dr. Jayakishan Meher, (Academic coordinator ,Convenor)	
2	Mr. Somanath Sarangi, Principal (School of Applied Sciences)	
3	Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)	
4	Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)	
5	Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)	
6	Dr. Srikant Moharana, Asst Professor (Department of Chemistry)	
7	Mrs Meena Kumari Sahu (Chief Exam Coordinator)	
8	Mrs Prativa Satpathy (CSR Coordinator)	

MINUTES OF MEETING

A meeting of the School of Applied Sciences was conducted on dt-10/01/2023 at seminar hall.

Date: 10.01.2023

Time: 3.30 p.m.

Venue: Seminar Hall

Members present:

1. Dr. Jayakishan Meher, Academic coordinator (Convenor)
2. Mr. Somanath Sarangi, Principal (SoAS)
3. Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)
4. Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)
5. Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)
6. Dr. Srikant Moharana, Asst Professor & HoD (Department of Chemistry)

The Academic Coordinator, Dr. J.K Meher welcomed all the members and thanked them for their cooperation and valuable suggestions for the successful functioning of all the departments.

AGENDA

It is resolved in the meeting that


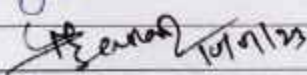

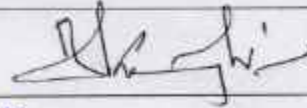
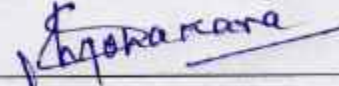
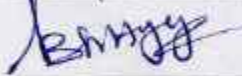
1. The syllabus will be distributed and the subject's distribution and time table will be prepared by the respective departments.
2. All the HoDs are requested to inform the students about the committees of the university.
3. The mentors are requested to inform the hostel rule regulation to the hostellers.
4. The mentors are instructed to check the subject registration of the students.
5. Dues clearance must be checked by the Mentors as well as by the HoDs.

Meeting ended with a vote of thanks to the chair


Convenor



Signature of the Members

Sl.No	Name with Designation	signature
1	Dr. Jayakishan Meher, Academic coordinator (Convenor)	
2	Mr. Somanath Sarangi, Principal (SoAS)	
3	Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)	
4	Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)	
5	Dr. Srikant Moharana, Asst Professor & HoD (Department of Chemistry)	
6	Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)	



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, BOLANGIR CAMPUS**

SCHOOL OF APPLIED SCIENCES

MINUTES OF MEETING

A meeting of the School of Applied Sciences was conducted on dt-12/02/2023 at seminar hall for 1st internal Examination of all courses.

Date: 12.02.2023

Time: 3.30 p.m.

Venue: Office of the Principal

Members present:

1. Dr. Jayakishan Meher, Academic coordinator (Convenor)
2. Mr. Somanath Sarangi, Principal (SoAS)
3. Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)
4. Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)
5. Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)
6. Dr. Srikant Moharana, Asst Professor (Department of Chemistry)
7. Mrs Meena Kumari Sahu (Exam Coordinator)
8. Mrs Prativa Satpathy (CSR Coordinator)

The Academic Coordinator, Dr. J.K Meher welcomed all the members and thanked them for their cooperation and inviting valuable suggestions for the successful functioning of the all Departments.

AGENDA

The following points have been discussed among all HoDs

1. All the HODs are instructed to check the final subject registration of their respective departments.
2. All the subject teachers are instructed to update their lesson plan and take attendance.
3. As per the schedule of the academic calendar the 1st internal examination is scheduled to be from dt 22.03.2023 to dt 25.03.2023.
4. The HoDs are instructed to submit the course progression reports.
5. The students are to be given the assignment related to the 30% of the syllabus

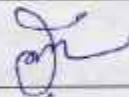
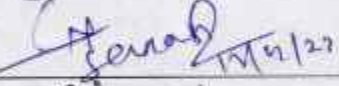

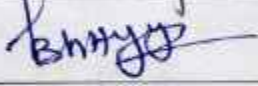
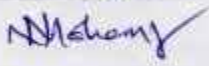



6. The faculty members are to keep track on attendance.
7. All the HoDs are instructed to start the 2nd internal examination (in continuous mode) after the completion of 1st internal examination.
8. The CSR activities must be performed by the CSR coordinator and that should be maintained in proper paper work.
9. Discussed regarding the planning of internship for the students.
10. Discussed the selection of Domain subjects and Skilled subjects for the students

Meeting ended with a vote of thanks to the chair


Convenor



Signature of the Members

SL.No.	Name with Designation	signature
1	Dr. Jayakishan Meher,(Academic coordinator ,Convenor)	
2	Mr. Somanath Sarangi, Principal (School of Applied Sciences)	
3	Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)	
4	Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)	
5	Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)	
6	Dr. Srikant Moharana, Asst Professor (Department of Chemistry)	
7	Mrs Meena Kumari Sahu (Chief Exam Coordinator)	
8	Mrs Pratiba Satpathy(CSR Coordinator)	



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
ODISHA, BOLANGIR CAMPUS**

SCHOOL OF APPLIED SCIENCES

MINUTES OF MEETING

A meeting of the School of Applied Sciences was conducted on dt-20/04/2023 at seminar hall .

Date: 20.04.2023

Time: 3.30 p.m.

Venue: Seminar Hall

Members present:

1. Dr. Jayakishan Meher, Academic coordinator (Convenor)
2. Mr. Somanath Sarangi, Principal (SoAS)
3. Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)
4. Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)
5. Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)
6. Dr. Srikant Moharana, Asst Professor (Department of Chemistry)
7. Mrs Meena Kumari Sahu (Exam Coordinator)

The Academic Coordinator, Dr. J.K. Meher welcomed all the members and thanked them for their cooperation and valuable suggestions for the successful functioning of the all Departments for upcoming examinations.

AGENDA

The following points have been discuss among all HoDs

1. The HoDs are instructed to submit the course progression reports.
2. The HoDs are instructed to ensure the course completion of the subjects before closing of attendances that is the last date of instruction(dt 6.05.2023)
3. All the HoDs are instructed to check the form fill up process of their respective departments.
4. Dues clearances must be checked by the mentors as well as by the HoDs.
5. Practical external examination lists are to be prepared and conduction of practical examination.
6. Subject teachers may conduct extra classes for revision.

7. Students have to appear the sample test that will be helpful for semester examination.
8. The HoDs are requested to collect all the Action learning and Class Room Learning of their respective departments.

Meeting ended with a vote of thanks to the chair

J
24/11/23



Signature of the Members

Sl.No	Name with Designation	Signature
1	Dr. Jayakishan Meher, HoD(Academic coordinator ,Convenor)	<i>Jm</i>
2	Mr. Somanath Sarangi, Principal (SoAS)	<i>S Sarangi</i> 20/11/23
3	Dr. Bhairaba Majhi, Asst Professor & HoD (Department of Math)	<i>B Majhi</i>
4	Dr. Shantanu Bhattacharya, Asst Professor & HoD (Department of Botany)	<i>Bhattacharya</i>
5	Dr. Nilaya Mohanty, Asst Professor & HoD (Department of Physics)	<i>N Mohanty</i>
6	Dr. Srikant Moharana, Asst Professor (Department of Chemistry)	<i>S Moharana</i>
7	Mrs Meena Kumari Sahu (Chief Exam Coordinator)	<i>MSahu</i>

17.6.2023

Agenda: Admission strategies - 2023

A meeting was held with directors along with principal and other staff members to discuss about the admission 2023. The following points were discussed

- ① Paper advertisement.
- ② Faculty contribution minimum of 4 candidates.
- ③ phone calls to prospective candidates.
- ④ The salary increment is based on contribution in admission.
- ⑤ Blasting of message to prospective candidates.

The following members were present.

- ①
- ②
- ③ Binapani Barik
- ④ Dhanu Prasad Mishra
- ⑤ Rakesh Meher
- ⑥ Vijaya Kumar Meher.
- ⑦ Dharmendra Pradhan.
- ⑧ Jitendra Prakash Goud
- ⑨ Dinesh Kumar Sharma
- ⑩ Sangeeta Tripathy
- ⑪ Dr. Sampalli Rajeswar
- ⑫ Shreevashtee Meher
- ⑬ Abhishek Kumar Meher



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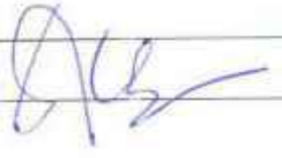
MINUTES OF THE DEANS MEETING

Date: - 19.05.2023

Time: - 11.00 AM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
2	Dr. Biswajit Mishra	Pro Vice Chancellor	
✓ 3	Dr. Anita Patra	Registrar	
4	Dr. Prasanta Mohanty	Dean Academic	
5	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 6	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 7	Prof. Sadat Ali	Dean- SOVET	
8	Dr. Sangram Swain	Dean- Students' welfare	
✓ 9	Dr. S.P Nanda	Dean-Administration- MSSSoA	
10	Dr. Arundhanti Biswal		
11	Dr. Amarendra Mishra	Professor	
12	Cap. Dillip Kumar Nayak	Principal SoMS	
13	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
14	Dr. Umakanta Nayak	Dean SoM	
15	Dr. Yashaswi Nayak	Dean- SoAS	
16	Dr. Soumit Ukil	Director -SoM	
✓ 17	Dr. Gitanjali Behera	Asso. Dean- SoABE	
18	Dr. Gurudutta Pattanaik	Dean- SoPLS	
19	Dr. Chhayabrita Maji	Associate Professor SoAS	
✓ 20	Dr. Ashish Ranjan Dash	Dean- SoET	
21	Dr. Debi Satapathy	Coordinator- SoM	

22	Dr. Sunil Jha	Dean- SoPHS	
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Deans meeting of Centurion University of Technology & Management was conducted on 19.05.2023 at 11.00 AM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Subject is not registered & attendance has also not been uploaded in ERP
2. Marks submission
3. Examination related
4. Academic calendar for 2023-24 AY
5. Any other

Discussion and Resolution:

1. Vice Chancellor expressed her unhappiness over the issue that many of our faculty members/HoDs/Deans have been irresponsible and that in this semester also there has been cases where the subject is not registered in ERP. And there have been cases where attendance has also not been uploaded in ERP. She said that such cases should not be repeated. There will be penalty imposed on faculty members who have been careless.
2. Dean Examination informed all that the marks submission by faculty for courses of 4th and 6th sem have been delayed. Its difficult to publish results on time if the dates are not adhered to.
3. Dean Examination has circulated the list of subjects as discussed in point 1 & point 2 as above.
4. Dean Examination also discussed that faculty not reporting for examination duty causes last minute problem in conduct of examinations. Hence, it was discussed that there will be a penalty imposed on repeated defaulters.
5. Vice Chancellor said that these things needs to be discussed by the Deans with their HoDs and Faculty, so that we can ensure smooth conduct of examination and faculty are proactive to check details in ERP and timely submission of marks.
6. Academic calendar for AY 2023-24 needs to be finalised by the Dean Academic.

The meeting ended with a vote of thanks to all the members present.



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MINUTES OF THE DEANS MEETING

Date: - 28.04.2023

Time: - 12.00 PM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
2	Dr. Biswajit Mishra	Pro Vice Chancellor	
3	Dr. Anita Patra	Registrar	
4	Dr. Prasanta Mohanty	Dean Academic	
5	Dr. Sushmita Das	Asso. Dean- QA & AC	
6	Dr. Devendra Reddy	Dean- MSSSoA	
7	Prof. Sadat Ali	Dean- SOVET	
8	Dr. Sangram Swain	Dean- Students' welfare	
9	Dr. S.P Nanda	Dean-Administration- MSSSoA	
10	Dr. Arundhanti Biswal		
11	Dr. Amarendra Mishra	Professor	
12	Cap. Dillip Kumar Nayak	Principal SoMS	
13	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
14	Dr. Umakanta Nayak	Dean SoM	
15	Dr. Yashaswi Nayak	Dean- SoAS	
16	Dr. Soumit Ukil	Director SoM	
17	Dr. Gitanjali Behera	Asso. Dean- SoABE	
18	Dr. Gurudutta Pattanaik	Dean- SoPLS	
19	Dr. Chhayabrita Maji	Associate Professor SoAS	
20	Dr. Ashish Ranjan Dash	Dean- SoET	
21	Dr. Debi Satapathy	Coordinator- SoM	

22	Dr. Sunil Jha	Dean- SoPHS	
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Deans meeting of Centurion University of Technology & Management was conducted on 28.04.2023 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. CO & PO attainment workshop
2. Student Specific career plan
3. Examination assessment of students
4. faculty use the courseware
5. Academic calendar for 2023-24 AY
6. Any other

Discussion and Resolution:

1. There will be a session on CO & PO attainment by Dr. Gitanjali Behera for Faculty of all campuses (campus wise).
2. There will be an online meeting to discuss the Student Specific career plan for faculty (5 from each school) and take it forward to complete the documentation.
3. Questions related to NAAC Peer Team visit (for preparation purpose) have been circulated by IQAC and all Deans/HoDs to go through the same and prepare draft answers for discussion.
4. For assessment of students for the semester courses needs to be done as per the Examination manual where the rubrics have been explained already.
5. Internal and External marks submission for Even sem courses needs to be done as per the plan circulated by Dean Examination.
6. All faculty must use the courseware for teaching their courses to students. This must be ensured by the Deans.
7. The attendance rule for students is sacrosanct and needs to be followed by all Schools/Deans.
8. Academic calendar for 2023-24 AY needs to be announced. Dr. P K Mohanty and Dr. S P Nanda will circulate the draft one to all Deans for finalisation.

The meeting ended with a vote of thanks to all the members present.



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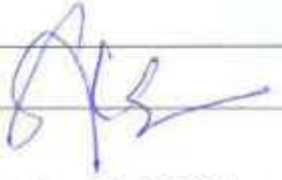
MINUTES OF THE DEANS MEETING

Date: - 31.03.2023

Time: - 12.30 PM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
2	Dr. Biswajit Mishra	Pro Vice Chancellor	
✓ 3	Dr. Anita Patra	Registrar	
4	Dr. Prasanta Mohanty	Dean Academic	
5	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 6	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 7	Prof. Sadat Ali	Dean-	
8	Dr. Sangram Swain	Dean- Students' welfare	
✓ 9	Dr. S.P Nanda	Dean-Administration- MSSSoA	
10	Dr. Arundhanti Biswal		
11	Dr. Amarendra Mishra	Professor	
12	Cap. Dillip Kumar Nayak	Principal SoMS	
13	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
14	Dr. Umakanta Nayak	Dean SoM	
15	Dr. Yashaswi Nayak	Dean- SoAS	
16	Dr. Soumit Ukil	Director SoM	
✓ 17	Dr. Gitanjali Behera	Asso. Dean- SoABE	
18	Dr. Gurudutta Pattanaik	Dean- SoPLS	
19	Dr. Chhayabrita Maji	Associate Professor SoAS	
✓ 20	Dr. Ashish Ranjan Dash	Dean- SoET	
21	Dr. Debi Satapathy	Coordinator- SoM	

22	Dr. Sunil Jha	Dean- SoPHS	
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Deans meeting of Centurion University of Technology & Management was conducted on 31.03.2023 at 12.30 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. NAAC SSR Queries
2. Mentoring
3. Pre BoS workshops
4. Internal exam
5. Any other

Discussion and Resolution:

1. We have received queries on the NAAC SSR submitted. The responses need to be submitted before 9th April 2023. All concerned have been roped in to prepare/clarify the queries.
2. There is a query related to the Mentoring system and Dr. G K Sahu is working on it along with me. He will also send some samples of documents which we are trying to compile from BBSR campus. Request Deans/HoDs to discuss with the mentors of their School and help to get the documents on time.
3. Dean Academics briefed all about the first round of Pre BoS workshops that was scheduled School wise from 27th March to 1st April 2023. He briefed about the changes proposed to align with the NEP 2020.
4. Dean Examination said that the first internal exam for 1st year was held recently. He also brought to the notice some of the problems that he has come across in the subject registration of 4th Sem & 6th Sem students. Dean SoM to please discuss with Dean Examinations to sort out the problems raised.
5. Dean Admin MSSSoA discussed having offline mode for the first internal exam for MSc Agriculture students. He would discuss in detail with the Vice Chancellor for her approval.

The meeting ended with a vote of thanks to all the members present.



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MINUTES OF THE DEANS MEETING

Date: - 10.03.2023

Time: - 12.30 PM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Biswajit Mihra	Pro Vice Chancellor	
4	Dr. Prasanta Mohanty	Dean Academic	
5	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 6	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 7	Prof. Sadat Ali	Dean-	
8	Dr. Sangram Swain	Dean- Students' welfare	
✓ 9	Dr. S.P Nanda	Dean-Administration- MSSSoA	
10	Dr. Arundhanti Biswal		
11	Dr. Amarendra Mishra	Professor	
12	Cap. Dillip Kumar Nayak	Principal SoMS	
13	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
14	Dr. Umakanta Nayak	Dean SoM	
15	Dr. Yashaswi Nayak	Dean- SoAS	
16	Dr. Soumit Ukil	Director SoM	
✓ 17	Dr. Gitanjali Behera	Asso. Dean- SoABE	
18	Dr. Gurudutta Pattanaik	Dean- SoPLS	
19	Dr. Chhayabrita Maji	Associate Professor SoAS	
✓ 20	Dr. Ashish Ranjan Dash	Dean- SoET	
21	Dr. Debi Satapathy	Coordinator- SoM	

22	Dr. Sunil Jha	Dean- SoPHS	
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Deans meeting of Centurion University of Technology & Management was conducted on 10.03.2023 at 12.30 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Value added course
2. Feedback
3. Pre BoS workshops
4. Any other

Discussion and Resolution:

1. The Deans will send the list of Value added courses offered this semester to Dean Academics.
2. NAAC files list has been circulated by Dr. Sushmita to all Deans and IQAC coordinators. The Chair Professor details have also been sent (the concerned faculty names will be sent too).
3. Dean Academics would plan to take the feedback about curriculum from different stakeholders. Dr. Girish Rath and Dr. Sushmita will support with the changes in the questionnaire (if any).
4. Pre BoS workshops will be held in the last week of March. Dean Academics will send the detailed schedule soon.

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date: - 24.02.2023

Time: - 12.00 PM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SOMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
✓ 16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor AoAS	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	
21	Dr. Sunil Jha	Dean- SoPHS	

Deans meeting of Centurion University of Technology & Management was conducted on 24.02.2023 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Value added course
2. Files list for school wise
3. School wise PPTs
4. Any other

Discussion and Resolution:

1. Value added courses needs to be announced by different Schools immediately for the even sem of 2022-23 for student registration.
2. Files to be maintained by the departments for NAAC Peer Team visit. The list will be circulated by Dr. Sushmita Das.
3. The NAAC SSR needs to be checked while preparing the NAAC files.
4. On 25th Feb through an online presentation all Deans & IQAC coordinators and the HoDs will be taken through the NAAC SSR submitted data.
5. School wise PPTs needs to be prepared. The format will be soon circulated by Dr. Sushmita.

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date: - 30.12.2022

Time: - 12.00 PM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
✓ 16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanayak	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor SoAS	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	
21	Dr. Sunil Jha	Dean- SoPHS	

Deans meeting of Centurion University of Technology & Management was conducted on 30.12.2022 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. NAAC SSR Work
2. Evaluative Report
3. Attendance of the students
4. Mentoring
5. Scholarship portal
6. Any other

Discussion and Resolution:

1. NAAC SSR work is going on and some details are being asked from the Deans and concerned faculty members. All are requested to give top priority to this work.
2. The Evaluative Reports of the Schools (for NAAC) needs to be prepared by the Dean and IQAC coordinator of the department/School. For this, we all will work in workshop mode on 3rd & 4th Jan 2023.
3. The attendance of the students in their even sem classes are very low. Hence, it was discussed that Dean Academics would draft a letter to be sent to all students stating datelines for registration of subjects and attending classes and the penalties/late fines associated with it. Deans of each School to communicate the same to students.
4. The progress of Domain courses will be reviewed next week.
5. Mentoring sessions for students will be put in the timetable of even semester.
6. The demo of the Scholarship portal was already done to all Deans. Now the Deans office needs to get the list of students who deserve and are in need of the scholarship. The list needs to be forwarded to me by 3rd Jan 2023.

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date: - 23.12.2022

Time: - 12.00 PM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean- SOVET	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
✓ 16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor SoAS	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	
21	Dr. Sunil Jha	Dean- SoPHS	

Deans meeting of Centurion University of Technology & Management was conducted on 23.12.2022 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Classwork
2. NAAC Work
3. New website
4. Alumni meet 'Homecoming 2022'
5. Scholarship portal
6. Any other

Discussion and Resolution:

1. The Even Semester classwork has started immediately after the odd sem examinations are over. But the registration of subjects by students is very slow and the attendance in class is very low. Deans have to ensure that the class attendance improves. Hence, they are advised to send mails and messages to students and their parents. It was discussed that the attendance will be counted from the day the session's starts as per academic calendar. The same needs to be informed to students.
2. The NAAC SSR is being reviewed by the experts and the same will be uploaded in the portal soon. A lot of gaps in proofs and supporting documents are tracked. Deans & HoDs have been asked to submit the same as soon as per strict timelines.
Further, the Deans need to work on the Evaluative report of their Schools (to be put as per the details of NAAC SSR criteria).
3. The Deans need to look at the new website and give feedback. Further, they need to update the same from time to time.
4. The Alumni meet 'Homecoming 2022' scheduled on 25th Dec will be held at PKD campus and all can view the same on you tube.
5. The courseware needs to be updated and Dean Academics will have the workshop for the same and pursue to complete the same.
6. Scholarship portal has been added to the website. This will be a platform to get prospective sponsorships. A demo of the same will be given soon by Mr. Kalyan and the team who have developed it.
The Deans office will have to first get the data of students of their school who are good in studies but are finding it difficult to pay their fees. Hence, each Deans must get the database ready with them.

The meeting ended with a vote of thanks to all the members present.

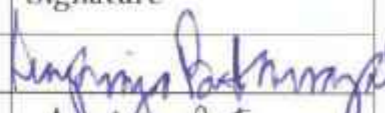

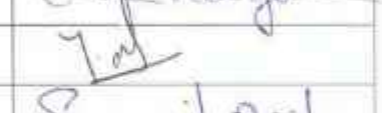

CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date: - 16.12.2022

Time: - 12.00 PM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
✓ 16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor SoAS	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	
21	Dr. Sunil Jha	Dean- SoPHS	

Deans meeting of Centurion University of Technology & Management was conducted on 16.12.2022 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Classwork
2. Course preparedness presentations
3. Academic Audit
4. Academic Council meeting
5. Placement
6. Attendance of Students
7. Internal exam
8. Any other

Discussion and Resolution:

1. Deans to announce the commencement of even semester (4th, 6th and 8th sem) classwork from 19th Dec 2022 or from 20th Dec 2022 (for some batches who have Exam on 19th Dec). Deans will have to ensure that students do the subject registration on time for the classwork.
2. Faculty course preparedness presentations (for all courses to be taught in the upcoming semester) to be conducted by the Dean of the School along with Dean Academics.
3. Academic Audit was already held for all the Schools. Reports of the same will be submitted by the teams soon. The teams have already shared the same orally with the concerned Dean.
4. The coming timetable should include one hour of Mentoring session.
5. Placement process was halted for some time because of the end sem exams. It will again start in full swing in Jan 2023. Since, placed students may be asked to join early by some of the companies, B. Tech 8th sem classes will be held in fast forward mode. MSc Chemistry and BSc Chemistry need to also plan out similar things.
B. Tech Ag will go for internships by 24th Feb 2023.
MCA needs to also plan similar fast-forward classwork.
6. Each School Dean needs to update the write-up and related photos and facilities on the university website.
7. Courseware materials for the new courses need to be uploaded in the webpage. Further, syllabus of some of the courses which are modified also needs to be updated on the courseware webpage. Deans are requested to ensure the same.
9. Attendance of first year students needs to be monitored and students need to be counselled regarding the same.
10. The First internal test for the late admitted first year students will be conducted soon (first week of Jan 2023).

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date: - 18.11.2022

Time: - 12.00 PM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean - SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SOM	
✓ 16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	
21	Dr. Sunil Jha	Dean- SoPHS	

Deans meeting of Centurion University of Technology & Management was conducted on 18.11.2022 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. CO & PO attainment calculation
2. NAAC status
3. Student Provost Awards
4. Academic Council meeting
5. Internal test & Semester test
6. Students Satisfaction Survey
7. Any other

Discussion and Resolution:

1. CO & PO attainment calculation sheet is being prepared by Dr. Gitanjali with help from the concerned faculty of the courses. It will be completed soon after all programme details come. The same will be used for NAAC.
2. NAAC status: IIQA has been submitted on 17th Nov on NAAC portal. Once it is approved, we will have to submit the SSR. All pending details is being compiled.
3. The applications received for Student Provost Awards has been compiled. A team of Deans, Dr. P K Mohanty, Dr. S P Nanda and Mr. Anil Kumar will be going through the details and put forward the list of winners for each category (UG & PG) by 25th Nov 2022. The details will be shared with them on a Google drive.
PhD Thesis category will be evaluated by VC Madam.
The list will then be sent to Provost for his decision.
4. The Academic Council meeting will be held on 2nd Dec by physical mode. The list of the external experts has been shared with the Deans. The invitations need to send out by Dr. P K Mohanty, Dr. S P Nanda and Dr. Yashaswi Nayak. The agenda will be circulated soon.
5. For the Admission batch 2022: The first internal test is scheduled in first week of Dec 2022. The test will be held for all those students who have done the subject registration on or before 15th Nov 2022. The students who did the registration later would be giving the test when it is repeated in mid of Dec.
6. For the 2nd yr, 3rd yr and 4th yr students: the admit card for the end semester practice and theory will be given from 19th Nov 2022.
7. Few students who are selected for further round in Federal Bank recruitment will be missing one of their subjects during the end sem exam. They will be writing the EoD later (and they need not pay EoD fees)
8. Students Satisfaction Survey is being conducted by IQAC cell. The Deans were requested to follow up with the students for getting maximum responses.

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date: - 07.10.2022

Time: - 11.30 AM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
✓ 16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor SoAS	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	
21	Dr. Sunil Jha	Dean- SoPHS	

Deans meeting of Centurion University of Technology & Management was conducted on 07.10.2022 at 11.30 AM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Retreat 2022
2. Research publications
3. NAAC data compilation
4. Dress code
5. DST Project
6. Any other

Discussion and Resolution :

1. The Retreat 2022 is on 15th & 16th Oct 2022 at TAMPARA Lake. We will have a dedicated session for Strategic Planning. The preparations for the presentations by the Deans & RC Coordinators have been sent through mail.
2. Research publications will be reviewed periodically by Dr. R C Mohanty and Dr. S K Biswal. Deans need to mentor their faculty for publishing journal articles. Clarivate will conduct a workshop for all faculty on 28th October 2022. It will be in Hybrid mode, physically at Bhubaneswar campus and online for all faculty of other campuses.
3. NAAC data compilation is on, but needs to be expedited. Dr. P K Mohanty has already sent a mail and Google sheet to all Deans to collect proofs of placements done for passout students from 2018 to 2022. All the Deans must pursue this (through their faculty) and get the data for compilation. Further, data related to slow learners and fast learners and the activities undertaken for them needs to be compiled. Dr. P K Mohanty is working on it. Deans need to provide the information required for the same.
SoP needs to be prepared, circulated and followed for documentation of any curricular, Co-curricular and Extracurricular activities. IQAC cell will circulate the same soon.
4. Dr. Pratap Chotray has bagged a DST project. He had submitted a proposal in collaboration with NISER, Bhubaneswar. We congratulate him for the achievement. Vice Chancellor Madam emphasised on working in collaboration with premier institutes.
5. Late registration of students in the 3rd semester needs to be followed up by the Deans.
6. Dress code needs to be followed both by students and faculty.

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date: - 23.09.2022

Time: - 11.30 AM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
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13	Dr. Umakanta Nayak	Dean SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
✓ 16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor SoAS	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	
21	Dr. Sunil Jha	Dean- SoPHS	

Deans meeting of Centurion University of Technology & Management was conducted on 23.09.2022 at 11.30 AM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Reporting of 2022 admission batch and classwork
2. Placement and early joining of students
3. Domains and classwork review
4. Any other

Discussion and Resolution :

1. Reporting of 2022 admitted students:
The reporting dates for 2022 admitted students of B.Sc programme would be 10th & 11th Oct followed by reporting of students for MSc programmes would be 12th & 13th Oct 2022. For Allied Health School the reporting dates would be 10th Oct, 11th Oct & 12th Oct for Masters Students, BAchelor students and Certificate and Diploma students respectively. School of Forensic Sc students (some of them) have already reported. Orientation for B.Sc Forensic Sc students is scheduled be on 24th Sept. And for M.Sc. students will have orientation on 10th Oct 2022.
B. Pharma students have already reported and orientation has been conducted. M. Pharma students would be reporting on 10th Oct 2022.
B.Sc. Fisheries, B.Sc Ag and M.Sc Ag students have reported and classes have started. Diploma Engg. students have also reported across campuses and the classes have started.
B. Tech Ag & B. Tech Dairy will have more students reporting after the OUAT results are out (OUAT counselling dates are 10th Oct to 15th Oct 2022).
BBA, MBA and B. Com students have already reported and classes have started.
2. Early joining of final year students in companies incase they need to in the placed companies:
Dean SoAS will discuss with Dean Academics to chalk out a plan for B.Sc / M.Sc programme students.
Similarly, D. Pharma and B. Pharma programme needs to be discussed. B. Sc. Ag students of 4th year students can be freed to join companies in Mid-January 2023. M.Sc Ag students would not join companies before July 2023. B. Tech and Diploma students can join in Mid-January 2023.
3. It was discussed that all Deans would keep an agenda item on Training and Placement in the periodical meetings that they conduct at School level. Career coordinators would then be able to discuss the same in the School/Department meetings.
4. Anti-Ragging affidavits need to be filled by each of the students (across all years) by end of September. Deans need to follow up and must ensure that this is done.
5. The internal examination for Lateral Entry students (into third sem) will be done later in a different slot.
6. Dr. P K Mohanty and Dr. S P Nanda will revise the first year academic calendar and circulate.
7. VC Madam brought to every one's notice that there are a large number of students who have not cleared 50 percent of the dues , will not be able to write the first internal. Hence, Deans need to follow it up as advised. VC requested all to be proactive on this matter.

The meeting ended with a vote of thanks to all the members present.

CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA


MINUTES OF THE DEANS MEETING

Date: - 16.09.2022

Time: - 03.30 PM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean- SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
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17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	

21	Dr. Sunil Jha	Dean- SoPHS	
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Deans meeting of Centurion University of Technology & Management was conducted on 16.09.2022 at 03.30 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Late registration
2. Placement
3. Deans RETREAT
4. Any other

Discussion and Resolution :

1. Late registration of students in the 3rd Semester:
It was discussed and decided that students who have been late in registering for the 3rd semester would be asked to come or classwork after the first internal is over (they will not write first internal). They might have attended classwork but their names will not be there (hence no attendance) before their registration.
For lateral entry students who have joined late, they will not write the first internal now in Sept, but will write when a separate test is declared later by QA cell.
2. Dr. P K Mohanty discussed with the Deans of each school about the feasibility that their students can join a company little early (in Jan/Feb) is the company where they are selected demands so. It will help him to negotiate with the companies if the picture is clear. Dean SoAS, Dean Pharmacy and Director SoVET need to discuss with him in detail. MSc Ag students will only be free to join jobs after completion of their thesis and its evaluation.
3. There will be Goal setting for 2025 in the RETREAT 2022.

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA


MINUTES OF THE DEANS MEETING

Date: - 26.08.2022

Time: - 11.30 AM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
5	Dr. Devendra Reddy	Dean- MSSSoA	
6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor SOAS	
19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	

21	Dr. Sunil Jha	Dean- SoPHS	
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Deans meeting of Centurion University of Technology & Management was conducted on 26.08.2022 at 11.30 AM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Admission Booking
2. Student's registration progress
3. Courseware updat
4. NAAC work
5. Any other

Discussion and Resolution :

1. The admissions (booking) of students done as on date for 2022 admission batch is attached for the reference of Deans. The reporting's dates will be in the window of 7th Sept to 15th Sept 2022.

The reporting dates discussed were as follows:

PKD campus: 7th, 8th & 9th Sept. for B.Sc Ag, M.Sc. Ag, B. FSc,

- i. 12th, 13th and 14th Sept. for B. Tech, Diploma and BBA
- ii. 15th Sept for MBA

Bhubaneswar campus: 7th, 8th & 9th Sept. for B. Tech

1. 12th, 13th & 14th Sept. for D. Pharmacy, B. Pharmacy, Diploma, MBA, BBA, B. Sc Forensic
2. 15th & 16th Sept. for MCA, B.Sc., MSc., Msc. Forensic,
3. Dates yet to be proposed for Allied Health programmes (B.Sc, M.Sc)

Bolangir campus & Rayagada campus: Will let us know

2. The 2nd year student's registration progress was discussed.
3. The Courseware needs to be updated as we had added few new Domains, new courses and few of the courses have been modified. All Deans would go through the courseware and would give a report on the same by 5th Sept 2022. Incase we need to change or make new allocations to newly joined faculty; a mail needs to be sent by the respective school Dean to Mr. Kalyan Chakravarthy.
4. NAAC work is in progress and the draft documents are being checked. All faculties are requested to support in SSR document preparation/finalisation.

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA


MINUTES OF THE DEANS MEETING

Date: - 12.08.2022

Time: - 12.00 PM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
✓ 16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	

21	Dr. Sunil Jha	Dean- SoPHS	
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Deans meeting of Centurion University of Technology & Management was conducted on 12.08.2022 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Registration of students
2. Course progress
3. Skill courses
4. Provost Research Awards
5. Any other

Discussion and Resolution :

1. Registration of students into 3rd and 4th year is almost completed. The registration of 2nd year students was only 50%. Deans were requested to follow up the registration process through the Mentors and HoDs.
2. The Course progress for 3rd and 4th year batches is good and the mid test will be done as per academic calendar.
3. Skill courses conduct and its outcome will be assessed. The process has already started. Dr. P K Mohanty and Dr. Padmaja at BBSR campus and Dr. Ashish and Dr. S P Nanda from PKD campus will work on this.
4. The Lateral entry students admitted for 2022 have already started reporting. The reporting dates for first year batch will be from 1st Sept 2022 and the same will be announced soon.
5. Deans to encourage faculty members to apply for the Provost Research Awards.

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA


MINUTES OF THE DEANS MEETING

Date :- 05.08.2022

Time :- 11.30 AM

Members Present :

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
✓ 16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor SoAS	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	

21	Dr. Sunil Jha	Dean- SoPHS	
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Deans meeting of Centurion University of Technology & Management was conducted on 05.08.2022 at 11.30 AM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Class work
2. NAAC Work
3. Any other

Discussion and Resolution :

1. Registration of students of 3rd year and 4th year are being pursued by the Deans and is almost complete. The subject registration for 2nd year students has been announced.
2. Skill courses monitoring needs to be conducted and Dr. P K Mohanty along with Dr. Padmaja would plan to conduct the academic audit for the Skill courses.
3. Value added courses list was finalised and circulated by Dean Academics. The Deans are required to plan and announce one value added course each for the UG and PG batches.
4. The NAAC documentation work is in progress. The CO and PO attainment calculation will be facilitated by Dr. P K Mohanty and Dr. Gitanjali through a workshop.
5. The SDG ranking work has just begun. VC Madam and Dr. Nitesh have started working on it. After the NAAC work is done, the SDG documentation work will be in full swing.

The meeting ended with a vote of thanks to all the members present.



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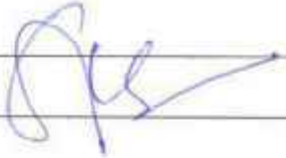
MINUTES OF THE DEANS MEETING

Date: - 30.07.2022

Time: - 11.30 AM

Members Present:

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
✓ 16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor SoAS	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	

21	Dr. Sunil Jha	Dean- SoPHS	
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Deans meeting of Centurion University of Technology & Management was conducted on 20.07.2022 at 11.30 AM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Class work
2. NAAC Work
3. Registration plan for 1st year
4. T & P activities
5. Admissions & Reporting dates
6. Any other

Discussion and Resolution :

1. Classwork of 3rd year and 4th year are in progress and the unregistered students are being followed up and counselled by the mentors and Deans.
2. Training and Placement activities progress was briefed by Dr. P K Mohanty.
3. Admissions status was briefed to the Deans. Reporting dates for different programmes were discussed. The Bihar Scholarship students will report in mid Aug 2022. Sessions on spoken and written English will be planned and conducted for them till all other students report.
4. NAAC work is in full swing and soon the draft SSR will be compiled and feedback will be taken from outside experts.
5. Dean Examination discussed the correlation between grades in practicals and attendance. VC requested all Deans to analyse the same for different courses.

The meeting ended with a vote of thanks to all the members present.

CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA


MINUTES OF THE DEANS MEETING

Date :- 15.07.2022

Time :- 12.00 PM

Members Present :

Sl. No	Name	Designation/Department	Signature
1	Prof. Supriya Pattanayak	Vice Chancellor	
✓ 2	Dr. Anita Patra	Registrar	
3	Dr. Prasanta Mohanty	Dean Academic	
4	Dr. Sushmita Das	Asso. Dean- QA & AC	
✓ 5	Dr. Devendra Reddy	Dean- MSSSoA	
✓ 6	Prof. Sadat Ali	Dean-	
7	Dr. Sangram Swain	Dean- Students' welfare	
✓ 8	Dr. S.P. Nanda	Dean-Administration- MSSSoA	
9	Dr. Arundhanti Biswal		
10	Dr. Amarendra Mishra	Professor	
11	Cap. Dillip Kumar Nayak	Principal SoMS	
12	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir	
13	Dr. Umakanta Nayak	Dean - SoM	
14	Dr. Yashaswi Nayak	Dean- SoAS	
15	Dr. Soumit Ukil	Director SoM	
✓ 16	Dr. Gitanjali Behera	Asso. Dean- SoABE	
17	Dr. Gurudutta Pattanaik	Dean- SoPLS	
18	Dr. Chhayabrita Maji	Associate Professor	
✓ 19	Dr. Ashish Ranjan Dash	Dean- SoET	
20	Dr. Debi Satapathy	Coordinator- SoM	

21	Dr. Sunil Jha	Dean- SoPHS	
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Deans meeting of Centurion University of Technology & Management was conducted on 15.07.2022 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Students fees payment and registration
2. Faculty publication
3. Domain courses registration
4. Academic Audit of curriculum for AY- 2022-23
5. NAAC SSR data compilation
6. Faculty incentive for Grants from outside agency
7. Any other

Discussion and Resolution :

1. Deans are requested to follow up with students on fees payment and registration. This is to be taken up on priority basis as classwork has already started.
2. The list of faculty with zero or only one publication (in the last 18months) has been circulated by Dr. S K Biswal and Dr. R C Mohanty. VC advised the Deans to look at the list and talk/counsel each faculty whose name is in the list. The feedback of each case needs to be compiled by the Dean and shared in the next Deans meeting. We can then take a decision for each case. Faculty with less than 6 months at CUTM may be considered. All faculty across all schools need to be covered by the Deans.
3. A student of 2018 admitted batch MSc from Rayagada campus (mail from Mr. Rajesh Padhi to VC Madam) was discussed with Dean SoAS.
4. Domain registration is almost completed. But the domain Organic farming has 120 seats. But the registration has somehow been more than the seats available. The same will be sorted out by Dr. S P Nanda.
5. VC Madam advised to have an Academic Audit of curriculum by External experts for Academic Year 2022-23.
6. NAAC SSR data compilation/ revision have started and will be done in a week's time. A mail in this regard has already been circulated.
7. Faculty who have received grants from outside agency will be given incentives (will be discussed in detail and declared).
8. A case of few orphanage students on payment of fees needs to be discussed with Prof. Sadat Ali.

The meeting ended with a vote of thanks to all the members present.